

Gilman Library Trustees Meeting  
February 25, 2014  
Minutes

**Called to order:** 9:30 AM

**Attendance:** Shirley Lane, Ruth Messier, Ruth Arsenault and Holly Brown.

**Minutes:** Ruth M. made a motion to accept the minutes, dated January 21, 2014 with one spelling correction under New Business. The third line in the first paragraph should read –to express an *interest* in staying connected with the Gilman Library Board of Trustees and the Gilman Library. Seconded by Ruth A. Motion carried.

**Treasurer's Report:** Noted and placed on file as follows:

General Operating/Checking Acct. \$ 47,953.69

Money Market Acct. \$5,323.76

Building Maintenance Acct \$5,369.11

Nancy Jordan Memorial Fund Acct. \$1,165.11

Shirley suggested that it should be noted that the library under spent the 2013 budget by \$5,516.00 which was placed back into the Town of Alton General Fund.

**Old Business:** Ruth A. made a motion to clarify/amend a motion that carried at the previous meeting, dated January 21, 2014, as follows;

Ruth A. made a motion that *3% of the interest accrued from the Gilman Library Trust Funds be added to the Gilman Library Program Fund each year. The 3% would be used specifically for youth related programs.* Seconded by Ruth M. Motion carried.

Holly will continue to explore options for purchasing new chairs for the Agnes Thompson Meeting Room. The existing chairs were purchased in the 1970's from Gallery Office Furniture. More discussion will follow.

The job description for the Substitute Aide was reviewed, discussed and adopted.

**New Business:** Ruth A. will not be running for another term as Library Trustee. An additional signer will be added to the library bank accounts following the town elections in March. Ruth A. will remain a signer on the accounts until all signers have authorized the change. More discussion will follow.

Ruth M. suggested that it be noted the Holly did an excellent job speaking in support of Warrant Article 28 – requesting that \$20,000.00 be added to the Library Building Improvement/Repair Capitol Reserve Fund.

There was some discussion regarding opening the meeting room for private functions. More discussion will follow after the new Town Policy is completed.

Holly asked the library trustees to consider making a donation to the NHHC (New Hampshire Humanities Council) to support programming. The library has been awarded a grant from NHHC of \$225.00 for a joint program with the Alton Historical Society. The

program will be presented by Rebecca Rule titled “That Reminds Me of a Story” at the Gilman Library on Tuesday, July 15, 2014 at 7:00 PM. The Gilman Library has donated to the NHHC in previous years. More discussion will follow.

**Non Public Session:** 10:15 AM - Shirley made a motion to move the meeting into non public session in accordance with RSA 91-A Access to Governmental Records and Meetings to discuss personnel related issues. Seconded by Ruth A. Motion carried.

**Dates to Remember:**

Regular Business Meeting – Tuesday, March 11, 2014 at 9:00 AM

(Snow date Thursday, March 13, 2014 at 9:00 AM)

Voting day – Tuesday, March 11, 2014 at the Prospect High School from 7:00 AM to 7:00 PM

**Meeting Adjourned:** 11:00 AM

Respectfully submitted,

Holly Brown  
Library Director