

ALTON BOARD OF SELECTMEN

Minutes

March 5, 2018

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: March 19, 2018

Cydney Shapleigh convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman
Virgil MacDonald, Vice Chairman
Philip V. Wittmann, Selectman
John Markland, Selectman - Arrived at 6:03 PM
Reuben Wentworth, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

Reuben Wentworth made a motion to approve the agenda and Virgil MacDonald seconded with all in favor of the motion.

Announcements:

- The Town Clerk/Tax Collector's Office will be closed on Tuesday, March 13th for the Town/School Elections which will be held in the lower level of St. Katharine Drexel Church.
- Town 6-Ton weight limits are in effect until further notice.

Appointments:

None

Public Input I (limited to 3 minutes per person on agenda items only)

Bob Holt questioned the reasons why elections are being held at St. Katharine Church opposed to Prospect Mountain High School.

Cydney Shapleigh explained that it is actually the Moderator who chooses the location of where elections are held. Several complaints were received from residents regarding the High School such as difficulty getting into the school, the length of the walk from the parking area, the slope in the auditorium for folks with disabilities and the narrow isles that didn't allow the lines to move quickly. We tried the Pearson Road Senior Center, which didn't work so we moved to the Church. Besides the snowstorm at the last election, the facility appeared to work. There was a minimal donation made to cover janitorial staff and to thank them for the use of the facility.

At this time, Selectman John Markland arrived to the meeting.

New Business:

New Hampshire Boat Museum; Annual Alton Bay Boat Show, Town Dock Usage, August 11, 2018

Reuben Wentworth questioned why there is no form filled out for the use of Town property and submitted as others do for an event, which asks for things such as insurance.

Mary Jarvis explained that this is an annual event; this is how they have always submitted in the past. It was the decision of the Board to approve it conditionally on receipt of insurance.

Reuben Wentworth made a motion to approve the New Hampshire Boat Museum use of public docks on August 11, 2018 from 7:00 AM to Noon conditional upon receipt of liability insurance and Virgil MacDonald seconded with all in favor of the motion.

Fireworks Bid Award

The bids went out for the fireworks displays. Two bids were received, Hell's Gate and Atlas Fireworks who we have used in the past. Atlas was the low bidder; there have not been any issues with them.

Reuben Wentworth asked if anyone ever counted the charges.

Virgil MacDonald made a motion to award the fireworks bid to Atlas Pyrovision Entertainment and Phil Wittmann seconded with all in favor of the motion.

Old Business:

Highway Department; CIP Update

Ken Roberts was in attendance to speak on behalf of this item and provided a handout to the Board. Ken explained that the CIP did a great job but there a few things that need to be worked out. He personally could not support 459K or next year's proposal of 700K +/- . Ken reworked the numbers and provided a handout that shows State Bids and quotes for what they would like to do, if this passes at town meeting. In order to do this he would need \$351,785. With the current amount of 107K in the Capital Reserve, \$43,313 in insurance money from the totaled Mack truck plus the 300K, we will be starting with approximately 451K. On the proposal the 6-Wheeler, there is no plow equipment; we will try and do this in-house by stripping the Military truck of all of its equipment which will save an enormous amount of money, it may cost a bit of money to transfer the equipment over using the Highway sander. We will only be buying the dump body, chassis and the truck. Each year this CIP document will change. It will be the decision of the Board of Selectmen how to proceed. Moving out to the year 2026 there would be \$1,020,009. Ken suggested, as a taxpayer there would need to be a cap put on departments because if you look out to 2030 the amount will be \$2,213,827 if the program is followed. This would be hard for a taxpayer to swallow; this should be capped until something is spent out of the account making it more acceptable. In the first few years of the proposal, there are mainly purchases, which will put the Highway Department back in line.

Reuben Wentworth agrees with Ken regarding capping the account amounts. In addition, Reuben inquired about the pickup truck being an enclosed utility. The enclosed utility would cost more money therefore Ken figured boxes could be placed on the vehicle at a much lesser cost. The 10-Wheeler is a complete package the 6-Wheeler is not, with the additions coming from the Military truck. At this point, we can sell the 10-Wheeler. Virgil MacDonald questioned the reason for going to an International vehicle. Ken responded that if you are going to set your mechanics up to work on a vehicle you would want it to be one vehicle so you don't need to have parts for all different vehicles. These are all spec'd out as Highway sanders and are hard to get parts for and hard to work on. We have five (5) Highway sanders that are very easy to change and easy to work on. Keeping stock on hand is key. It would be good to have the fleet be all the same for the mechanics working on them. The head mechanic would be sent to a 2-day training for the electronics for educational process. Reuben stated that if the funds are approved at town meeting it would need to go out to bid. Ken responded that it would be the Board's decision at that point and no matter what these trucks would not be available until potentially October. The pickup is replacing the already gone pickup, which was the old rescue truck and will be the mechanics truck. In the summer the excavator operator will use the vehicle, outfitted with fuel tanks and extra tools.

Selectmen Committee Reports

Reuben Wentworth met with the Water Department however; he cannot discuss the matter in public session.

Phil Wittmann had nothing to report.

John Markland had nothing to report.

Virgil MacDonald had nothing to report.

Cydney Shapleigh apologized; she did not make it to the Cyanobacteria meeting.

Town Administrator Report

Out of State Training; SRO Officer

Liz Dionne passed a handout to the Board and requested that the Police Chief approach the table to discuss this matter. Liz noted that she is currently working on clarifying the personnel policy; therefore, it would need Board approval. Chief Ryan Heath added that an arrangement has been made with both schools with the Superintendent's feeling that this was important training for the SRO Officer to attend the Annual SRO Conference. The location changes throughout the year and the cost will be split three (3) ways with the Police Department and the two (2) schools independently. The Police Department has budgeted for it within the Operating Budget. The SRO put together the numbers for the travel expenses and the conference in Nevada, which may vary day to day for booking. There is a discount for early registration and for being a NASRO member. Training is more and more important due to recent activities with active shooter incidents and the contributing factors that play a part of it. Again, the total cost will be split three (3) ways; Ryan Heath has budgeted 1K due to unknowns.

Virgil MacDonald made a motion to allow Chief Ryan Heath to book the Conference and Phil Wittmann seconded with all in favor of the motion.

Draft Press Release

Liz Dionne provided a draft press release to the Board. A resident stopped by last week in regards to the Default Budget he asked what the Board had done about it. Liz explained that it was publically announced at the last Board meeting; he suggested that handouts be made available at the election location. Legal Counsel was consulted and advised not to do that as it would be considered campaigning. He suggested putting an identical statement as to the one announced at the last Board meeting on the Town's website. Reuben Wentworth voiced that he would like to see something in the newspaper as some people do not have web access. It was the consensus of the Board to advertise in the Baysider.

Sale of State Owned Land; Route 140, Map 28 Lot 5 and Route 11, Map 49 Lot 4

Letters were provided to the Board from NH DOT for parcels of land they are selling. According to State statute, they must notify the Town first to see if the Town has an interest in these properties. The property cards were provided from the Assessor's Office for each parcel. One property is the old Thoroughgood property; we abut that now where the old salt shed was located. The other is where the Caboose was located. Liz is asking the Board if they have any interest in buying the land. It is her understanding that in Alton because it is not tax deeded property it must go to the voters at Town meeting by Warrant Article. This will be brought back to the Board at the next meeting.

Approval of Minutes:

February 22, 2018

Reuben Wentworth made a motion to approve the minutes of Public Session I, February 22, 2018 and Cydney Shapleigh seconded with all in favor of the motion.

Cydney Shapleigh made a motion to approve the minutes of Non-Public Session, February 22, 2018 divulging # 1, 3 & 5 and Reuben Wentworth seconded with all in favor of the motion.

Approval of Consent Agenda

Reuben Wentworth made a motion to approve the Consent Agenda and Phil Wittmann seconded with all in favor of the motion.

1. 2017 Abatement

M J Brennan Dance Rev Tr	24 Keywadin Drive	Map 38 Lot 31	\$189.00
Carrigg Robert & Jennifer	330 Rattlesnake Island	Map 77 Lot 12	\$523.00
Lambert Tim & Kathleen	295 Coffin Brook Road	Map 5 Lot 36-7	\$230.00

2. 2017 Administrative Abatement

Deming Richard	30 Pullman Coach Road	Map 65 Lot 17-30	\$38.00
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3. 2018 Solar Exemption

Lemay Donald & Marcia	60 Linwood Drive	Map 5 Lot 26-17	\$9,100.00
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4. 2018 Veteran's Credit

Yelle Bruce & Carla	55 Hamwoods Road	Map 5 Lot 30	\$500.00
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5. 2018 Veteran's Credit 100% Disabled

Morin Ronald	65 High Point Drive	11-13-23	\$1,400.00
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6. 2018 Veteran's Credit Denial

Murnane Jr Kenneth	1677 Mount Major Hwy	Map 65 Lot 5	-0-
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New Hire - Fire Department, Heather Luby, EMT, \$14.75 per hour.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

Bob Holt approached the Board questioning the money received (\$43,313) from the truck that was totaled in the accident; he wanted to know if it were going to be replaced. The response was "yes" and will be paid out of the Capital Reserve Fund. Mr. Holt further asked if the 40K+ check from the insurance company where will that money go? Liz believed that it would be put into the General Fund but will be earmarked towards the replacement of the truck; only Town Meeting vote can authorize funds to go into a Capital Reserve Fund. Mr. Holt stated that standardizing the fleet is cost effective in the long run especially for the maintenance. He believed that the International vehicle has a state bid and is a good company. Mr. Holt Further questioned how the Fireworks bid went out. It was explained that it was advertised in the newspaper, sent to every fireworks company in the State and posted on the website. Amounts of the bids were provided to Mr. Holt. Within the CIP program, Mr. Holt asked if the pickup truck would be a new purchase to the fleet. Explained was that the old one is gone, this one would be for the town mechanic. The 10-Wheeler at 197K is that outfitted or is it for just a cab and chassis. Another concern voiced by Mr. Holt was the twelve-year replacement program, which he felt, should be shortened because municipalities can buy equipment for a lot less money than a contractor can buy one. If you trade, a vehicle in you can realize quite an impact for another vehicle. Mr. Holt urged that this should be considered for the future.

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

- NH Department of Transportation; Tobey Reynolds & Leah Savage

Reuben Wentworth made a motion to approve the appointment request for Tobey Reynolds and Leah Savage, NH DOT and Phil Wittmann seconded with all in favor of the motion.

Non-Public Session I:

Cydney Shapleigh made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) and (c) and Reuben Wentworth seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Roll call vote:

Reuben Wentworth, yes
Philip V. Wittmann, yes
John Markland, yes
Virgil MacDonald, yes
Cydney Shapleigh, yes

Adjournment

The meeting adjourned at 6:35 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary

ALTON BOARD OF SELECTMEN

Cydney D. Shapleigh, Chairwoman

R. Virgil Macdonald, Vice-Chairman

Philip V. Wittmann, Selectman

John Markland, Selectman

Reuben Wentworth, Selectman