

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**March 7, 2011**  
**Public Session I**  
**ALTON TOWN HALL**

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At 6:00pm, Chairman David Hussey called the meeting of the Board of Selectmen to order, and led those assembled in the Pledge of Allegiance to the Flag and a Moment of Silence. Present were the following Selectmen and staff:

David Hussey, Chair  
Patricia Fuller, Vice-Chairman  
Peter Bolster, Selectman  
R. Loring Carr, Selectman  
E. Russell Bailey, Town Administrator

**Approval of the Agenda** - Amendments were made to the agenda to include combining Items 1 & 4 in Old Business and to add Review of Snow Plowing Policy as #6 in Old Business, also to add the Town Administrator's Contract as Item # 6 in New Business. P. Fuller motioned to approve the agenda as amended, seconded by P. Bolster and passed with all in favor. It was noted to forego Selectmen's Committee Reports at this meeting.

**PUBLIC HEARING**  
**(Arianna Drive)**

R. Bailey explained this was a request from residents that Arianna Drive to be accepted as a Town Road. The bankruptcy issues have been resolved, the road is finished and the Highway Agent sees no reason not to accept it as a Class V road. The property owners there now, could give the Town a quit claim deed, there are two empty lots but the original developer (R.A.C.O.) owned the road and cannot be located and there is no clear title.

The Chairman opened the hearing for public input. Susan Dapolito explained that that when she purchased her home at #10 Arianna Drive it was with the understanding the builder owned the road and asked about locating who would now be the current owner. and if a mortgage existed.

There being no further Public Input the Chairman closed the Public Hearing. It was the decision of the Selectmen that they had no objection to accepting the road but would table any action on this matter until they had a written legal opinion on the road deed. R. Bailey advised a quit claim deed had been recommended by the Attorney.

**Announcements** – The Chairman noted Town Elections and voting on warrant articles would take place on the 8<sup>th</sup> at Prospect Mountain High School from 7:00am – 7:00pm.

## BOARD OF HEALTH

A motion was made and seconded to recess as Board of Selectmen and to convene as Board of Health and passed with all in favor. The Board met with John Dever, II, Health Officer. J. Dever explained the septic design as presented by David Ames for Map63 Lot16. Following their review, noting there was no well existing on the property, and that the abutting property owners would have to sign a waiver, L. Carr motioned to approve 4 waivers as presented, conditional that the water lines be sleeved from the bunkhouse to the tank, the motion was seconded by P. Bolster and passed with all in favor.

The Board and J. Dever then discussed a proposed bill that would require municipalities to designate a plumbing inspector to inspect septic systems under the capacity of 2500 a day. He noted this was not recommended by DES. He presented a handout to the Board concerning this issue. The Board voted to authorize the Town Administrator to draft a letter for their signatures to be sent to our Legislators to vote NO on this issue.

Next the Board and J. Dever discussed the wetlands waiver request concerning a parking area on Depot Street and the impact this would have on wetlands. P. Fuller motioned to send a letter not recommending the waiver, seconded by P. Bolster for discussion. In their review, it was noted a reason had to be given. There could include the owner encroaching on and filling in wetlands, the Town wants to protect wetlands, etc. L. Carr asked about a review from the State DES. J. Dever will ask. The motion not to recommend passed on a vote to 3-1(LC).

A motion was made and seconded to adjourn as Board of Health and to re-convene as Board of Selectmen and passed with all in favor.

**Town Administrator Updates** – R. Bailey reported that the Town Reports had been printed and is available to the Public and complimented the staff on completion of this project, noting that this is the first year the bulk of the report was produced “in house”.

**Town Hall Hours** – R. Bailey and the Board discussed the Thursday night openings at the Town Hall. It was determined to continue the Thursday night hours, but to reduce this from four Thursdays a month to two Thursdays a month on the first and last Thursdays until 7:00pm.

**Winter Maintenance** - R. Bailey advised he had received a request to for winter maintenance on Scott Drive but that this is a private road. The Board was in agreement not to accept any more private roads for winter maintenance in accordance with the vote at the Town Meeting. (not to add any more winter maintenance on private roads) L. Carr suggested sending a letter to the property owner concerning the RSA along with the warrant article.

**Public Input I** – Barbara Howard asked about the appointment with the Fire Department Association. R. Bailey stated they had rescheduled.

**Approval of Selectmen's Minutes** - P. Fuller noted the Board instituted a new practice concerning sealing the non-public session minutes, they can be sealed or not depending upon the content in accordance with the RSA.

L. Carr motioned to approve the minutes of February 7<sup>th</sup> and 8<sup>th</sup> Workshop Sessions, seconded by P. Fuller and passed. P. Fuller motioned to accept the minutes of February 28<sup>th</sup> 2011 including public and sealed as presented, seconded by L. Carr and passed with all in favor. L. Carr motioned to accept the minutes of the Selectmen's Meeting of February 14, 2011, including Public Session I & II, and sealed minutes as presented, seconded by D. Hussey and passed with all in favor.

### **Old Business**

- 1) Milfoil Project Status – R. Bailey reported the Milfoil Committee is reviewing with the State on how to treat the milfoil in river in the vicinity of the Town water well. P. Bolster suggested sharing 'sucking machine' equipment with other Towns and not having to use any chemical treatment.
- 2) Rand Hill Road and Route 11 Intersection – R. Bailey noted that the DOT may consider a rumble strip near Busy Corner Store, but that will not come about until some time in the future. This was at the suggestion of Loring Carr, and other parts of the state have had them installed. P. Bolster suggested that on a temporary basis, to paint the yellow lines larger and use more marking.
- 3) Places Mill Bridge Replacement – R. Bailey noted the request for bids has been published. He advised construction may begin this summer, once the contractor has been chosen, co-ordination will be necessary with the Town of Gilmanton and abutters, as the road will be shut down for about 40 days from June 15<sup>th</sup> until the middle of July. Also abutting property owners need to be contacted as easements will be necessary. The Board granted approval for the Town Administrator to contact the abutters to obtain the easements.

- 4) Snow Plow Policy – L. Carr noted that before the highway department plows the Bay parking lot, that they should take down the bankings at the end of Town roads for visibility and safety purposes. Noting the impact to operators of smaller vehicles, they cannot see over the high snow banks left by the plows. He motioned to amend the policy that the plowing priority be switched over to back roads, to lower the banks, before plowing the Bay parking lot, the motion was seconded and passed with all in favor

### **New Business**

- 1) Vote to Approve Land Use Items as Recommended – The Board reviewed items submitted by the Assessor's Office. L. Carr motioned to accept the recommendations and to sign them accordingly, seconded by P. Fuller and passed with all in favor.
- 2) Grant Applications – R. Bailey advised these are for the Police Department relating to DWI, Speed Patrol and Motorcycles. P. Fuller motioned to authorize the town Administrator to sign the grants, seconded by D. Hussey and passed with all in favor. R. Bailey advised the auditors had recommended these items become part of the operating budget and are included in the proposed 2011 budget.
- 3) Police Log – the Board discussed having a police log available to the public and media. A discussion ensued over the format so as not to besmirch someone's reputation before anything happens, to protect the innocent and how persons named would be affected. It was determined that although something should be done to get input first from the media and Police Chief. and Town Counsel. This matter will be scheduled on a future agenda.
- 3) Fire Works Display – R. Bailey noted the current contract with Atlas expired. The Board voted to rebid for a new contract and authorized R. Bailey to go to bid for quotes.
- 4) Welfare Policy Change – R. Bailey noted this would be an increase in gasoline vouchers from \$25.00 to \$50.00 maximum per month. P. Bolster motioned to approve the increase, seconded by L. Carr and passed with all in favor, to be effective April 1<sup>st</sup>.
- 5) Town Administrator Agreement – L. Carr motioned to sign the Town Administrator's Agreement as presented, seconded by D. Hussey and passed with all in favor.

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**Public Input II** – Barbara Howard – B. Howard stated she would feel safer in her home if she knew about events, especially any thing wrong in her neighborhood. She could take extra precautions if she knew about any criminal activity. D. Hussey advised this should not be a gossip column, and her concerns would be addressed.

Steve Parker – S. Parker addressed the Board concerning snow removal that the once the snow storm is over he would agree the highway department should take care of the road bankings, but priorities should also be given to the businesses at the Bay, that these snow bankings and lots should be cleaned up as well.

Raymond Howard – R. Howard mentioned that when the letter is drafted on plumbing permits/inspectors to include that plumbers are not authorized to do work beyond the foundation.

Peter Bolster – Speaking as State Representative - P. Bolster noted he was surprised to see an article in The Baysider that if car registrations are taken away from municipalities, that State road projects would not be done, he verified these road projects are in the budget and not endangered if registration is taken away and nothing in its place will push back any projects. He will investigate this matter.

P. Bolster also noted a Press Release will go out concerning the fundraising efforts for the Alton Senior Center and commended Town Planner, Kenneth McWilliams for his work on this project. Workshops and site reviews are planned for April at the Senior Center. He asked for ideas and input from the public.

**Vote to Enter into Non-Public Session** – At approximately 7:42pm, Chairman Hussey motioned to enter into Non-Public Session pursuant to RSA91-A,3;II (a) (c) and (e), the motion was seconded and the Chairman polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Patricia A. Rockwood, Secretary

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Minutes Approved: April 4, 2011