

**Minutes**  
**Alton Parks and Recreation Commission**  
**March 15, 2018**  
**6:30pm, Pearson Road Community Center**

Members Present: Elizabeth Shelton, Kristin Thomas, William Lionetta, Everett Clark, and Phil Wittmann

Staff Present: Kellie Troendle

***Call to Order***

The meeting was called to order at 6:31pm by Chairwoman, E. Shelton.

***Approval of Agenda***

W. Lionetta made a motion to approve the Agenda as presented; motion was seconded by K. Thomas and passed.

***Approval of Minutes***

E. Clark made a motion to approve the Minutes of January 24, 2018 as written; motion was seconded by E. Shelton and passed.

***Old Business***

Parks Update- The Commission noted that they will discuss the parks as issues arise, and they will add parks to the Agenda when needed.

Skating Rink/ Skating Party- E. Shelton noted that the Skating Party went well for a first time event with approximately 20 people in attendance. E. Shelton suggested continuing to sponsor the event annually. The ice was good for skating on and around the rink and Mill Pond. The camp fires, music and s'mores were all well received and appreciated. The Commission suggested adding the event to the Winter Carnival advertisement information as part of the Winter Carnival weekend. E. Shelton suggested adding additional activities like ice bowling and a hockey/golf competition. This year there was not enough snow to do the snow shoeing and cross country skiing. The Commission discussed offering a skate swap where people can donate/take skates. There was discussion of setting up a skate swap at the Light Up Night event. The Commission would like to see the maintenance of the Skating Rink continue in 2019 weather permitting.

Summer Programs- K. Troendle reported that the Summer Brochure is currently being created and programs will include: two weeks of Summer Camp; one week of Wicked Cool for Kids Camp (Vet School and Science Camp); one week of Soccer Camp; Tennis Lessons; Pickleball; 5K Race; Craft Fair; Adult Softball (5 teams); Summer Concerts; Hair Braiding Workshop; Dog Training Class, and more. K. Troendle stated that the Old Home Week Committee is looking for volunteers to help with OHWC events. K. Troendle noted that Revs United is sponsoring a Youth Basketball Camp.

***New Business***

Egg Hunt with PMHS- K. Troendle noted that the PMHS National Honor Society is co-sponsoring the Egg Hunt. Alton is bringing 1,500 plastic eggs that will be stuffed by PMHS students with candy provided by the Alton Parks and Recreation Department. The Egg Hunt will be Saturday, March 31 starting at 10:00am at PMHS, likely inside because of the snow outside.

Recreation Revolving Fund- K. Troendle requested that \$120.83 be approved from the Revolving Fund: \$33.05 for 12 balls and \$87.78 for three packages of court lines for Pickleball. K. Thomas made a motion to approve the expenses as presented; motion was seconded by E. Shelton and passed.

Director's Report- The Commission reviewed the Director's Report as presented for February 2018:

- Preparation for Skating/Winter Party
- Preparation for Egg Hunt
- Preparation for Deliberative Session Warrant Articles
- Presentation at Deliberative Session
- Attended meetings re: Town Hall improvements
- Meeting with BOS re: tractor purchase for Cemetery Department
- Meeting with BOS re: summer staff hires
- Meeting with TA re: election set up
- Staff Meetings: Parks and Recreation, Cemetery, Grounds and Maintenance
- Preparation of Summer Programs/events: Concerts, Camps, Softball League
- Attended Primex Training on employees
- Filing/phone calls/email correspondence
- Press Releases
- Purchasing needed supplies for three Departments
- Alton Bay Community Center Restroom Renovation
- Process Community Center Rentals
- Instruction of Fitness/Yoga Classes

#### *Other*

Expired Terms- The Commission noted that appointment terms for two of the Commission members expire March 31, 2018 and they are not requesting re-appointments. The Commission publicly thanked W. Lionetta and Jonathan Downing for their contributions to the parks and recreation programs, and facilities, and for the positive difference they have made to the Alton community. The Commission discussed advertising the Commission member vacancies on the Town Web Site, on social media and in the newspaper. It was noted that P. Wittmann was re-elected as a Select board member, and he will request being appointed as the Selectmen's liaison to the Parks and Recreation Commission.

Recreation Center- E. Clark discussed the status of the Recreation Center/Facility committee that was trying to form, and requested that P. Wittmann ask the Board of Selectmen if they are still interested in the idea of a Recreation Center/Facility. The Commission discussed funding the project through grants and collaborating with a professional to get ideas on a vision for the facility. The Commission requested that the Recreation Center/Facility be added to the next Agenda for discussion.

#### *Adjournment*

K. Thomas made a motion to adjourn the meeting at 7:18pm; motion was seconded by W. Lionetta and passed. **The next meeting is scheduled for Thursday, May 17, 2018 at 6:30pm at the Pearson Road Community Center.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional, Parks and Recreation Director*