

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, March 7, 2023

PRESENT: Annette Slipp, Sarah Hill, Kristine Simone, Betty Jane Meulenbroek and Holly Brown, Librarian

CALL TO ORDER: 5:05 PM by President Betty Jane Meulenbroek

MINUTES

Minutes of the January meeting were reviewed. Motion to accept the meeting minutes by Annette. Seconded by Kristine. Accepted with one spelling correction. (Kristine made a motion to *accept* the framing project). Passed.

TREASURER'S REPORT

Balance as of December 30, 2022. (January 2023 statements pending)

General Checking - \$48,744.36
Money Market (Profile Fund 1) - \$66,311.87
Nancy Jordan Memorial Fund - \$1,360.61

Other Funds: Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - \$70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,840.36 - \$726.99 reimbursement = \$2,113.37. Oliver J.M. Gilman for library books (Interest to spend) - \$9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - \$16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) - \$921.51.

Deposit Income Activity/acceptance of funds:

To Checking – Total for January 29, 2023 thru February 25, 2023 - \$211.67 as indicated below.
(Deposited February 16, 2023 and February 27, 2023, reflected on the February 2023 statements)

Copies - \$39.80
Fax - \$21.00
Coffee - \$15.25
Consc. / Donation Jar - \$46.90
Movie program donation - \$1.00
Town of Alton Reimbursement - \$87.02
Computer Donation-\$0.70

Yearly, income totals January 1, 2023, thru February 25, 2023

Library generated funds (donations, etc.) – \$377.18 (to General Checking)
Trust Funds held by Library – \$0 (to Money Market/Profile 1)
Town of Alton reimbursement – \$495.62 (to General Checking)
Friends of the Library - \$0 (to General Checking)
Trust Funds Held by the Town - \$0.00
Transfer from Money Market/Profile 1 to General Checking for programming - \$0.00

Motion to accept Treasurer's Report & donated funds made by Betty Jane. Seconded by Annette. Passed.

Old Business

Motion to request reimbursement of \$400 from the Calvert Fund, originally taken from General Checking to Alton Signs and Fleet Graphics by Sarah. Seconded by Annette. Passed.

New Business

Motion to pay Newfound Construction LLC \$3201.00 for the flooring project from the Money Market/ Profile 1 account by Betty Jane. Seconded by Kristine. Passed.

MEETINGS TO NOTE

Next business meeting - Tuesday, April 4, 2023, at 5:00 pm

Motion to adjourn at 5:51 pm by Annette. Seconded by Kristine. Passed.

Respectfully submitted,

Sarah Hill
Secretary (alternate)
Library Trustees