

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, March 5, 2024

**PRESENT:** Betty Jane Meulenbroek, Annette Slipp, Gabby O’Toole, Sarah Hill, Kristine Simone, and Holly Brown, Librarian.

**CALL TO ORDER:** 5:00 by President Betty Jane Meulenbroek.

**MINUTES** Motion to accept minutes of the February 6 meeting were reviewed and approved by Annette. Seconded by Betty Jane. Passed.

### **TREASURER’S REPORT**

(Balance as of January 31, 2024. February 2024 statements pending)

General Checking - \$73,253.07

Money Market (Profile Fund 1) - \$48,427.94

Nancy Jordan Memorial Fund - \$1,361.35

**Other Funds** – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) \$3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) \$994.56.

### **Deposit Income Activity/acceptance of funds –**

To Checking – Total for January 28, 2024 thru February 24, 2024 - \$426.10

(Deposited February 28, 2024, reflected on February 2024 statements)

Copies -\$79.80

Consc. / Donation Jar – \$34.05

Fax - \$44.00

Coffee – \$6.75

Movie Program Donation \$3.00

Replacement Card -\$3.00

Computer Donation – \$3.50

Friends of the Gilman Library - \$252.00

To Profile 1 Money Market Acct. from Fidelity - \$24,961.52

### **Yearly Income Totals January 1, 2024 thru February 24, 2024**

Library generated funds (donations, etc.) – \$330.30 (to General Checking)

Trust Funds held by Library – \$0.00 (to Money Market/Profile 1)

Town of Alton reimbursement – \$1,840.95 (to General Checking)

Friends of the Library - \$252.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$24,961.52.

Motion to accept the Treasurer’s Report & Donated Funds by Annette. Seconded by Sarah. Passed.

**New Business**

Motion by Gabby to purchase a \$100 gift card for Kim Hamel and Riley the Reading Dog using General Checking. Seconded by Betty Jane. Passed.

**MEETINGS TO NOTE**

Business meeting – April 2, 2024 at 5:00 PM

Trustees of the Trust Fund business meeting – TBD

Election/Voting Day - Tuesday, March 12, 2024 at PMHS 7:00 AM to 7:00 PM

Motion to adjourn at 6:26 by Betty Jane. Seconded by Annette. Passed.

Respectfully submitted,

Sarah Hill  
Secretary  
Library Trustees