

ALTON BOARD OF SELECTMEN
Minutes
March 22, 2021
(Approved - April 20, 2021)

Chairman R. Wentworth convened the meeting at 6:01 PM.

R. Wentworth announced the following:

Until Further Notice: To keep our members and staff safe, and to comply with RSA 91-A, the State of Emergency, and Governor's Orders, restrictions on public gatherings, The Town of Alton is moving from "in-person" meetings to "remote audio participation meetings". To remotely attend the meeting (audio only) visit our website: www.alton.nh.gov for telephone access and remote access instructions listed under News and Announcements on the home page or telephone the Selectmen's Office 603-875-2113 or 603-875-0229 between 8:00 AM to 4:30 PM for the Dial-in Code and Meeting ID for each Selectmen's Meeting.

R. Wentworth requested K. Roberts to lead the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Reuben Wentworth, Chairman
Virgil MacDonald, Vice Chairman
Philip V. Wittmann, Selectman
Paul LaRochelle, Selectman
Bob Holt, Selectman
Elizabeth Dionne, Town Administrator
Laura Parker, Finance Manager
Ken Roberts, Highway Manager

Agenda Approval

P. Wittmann made a motion to approve the agenda as submitted and B. Holt seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	P. Wittmann, yes
V. MacDonald, yes	R. Wentworth, yes	

Announcements

- A request for a recount was received on March 12, 2021 regarding the Office of Selectman. The recount will be held on March 24, 2021 at 6:00 pm in the upstairs meeting room at the Town Hall. The Town Hall will be closed to the public for in-person attendance. Only those who are required to be present and the Board of Recount Officials will be allowed in the building. Attendance via ZOOM will be in place for the public to attend.
- Town road weight limits are in effect until further notice. Contact the Highway Department with any questions.
- 2021 Dog Licenses are available in the Town Clerk's Office and are due no later than April 30th. A rabies clinic is scheduled for dogs and cats at the Alton Central Fire Station, 65 Frank C. Gilman Highway (Route 140) on April 10th from 2:30 PM to 4:00 PM. The cost per shot is \$20.00 and microchipping is \$40.00. Dog licenses are available at the clinic for Alton residents only.

R. Wentworth requested K. Roberts to approach the table to make a presentation to him along with voicing appreciation to him for his years of service to the Town. He was thanked and wished the best in his retirement.

Submission of Public Comments - Questions - Concerns

R. Wentworth noted that there were eight (8) letters in the Board's packet with another two (2) that were received today that are all in favor and are in support of the Fire Boat. Noted one was only in favor if the hours of use were expanded. Copies of the emails will be available by request either by emailing or by calling the Selectmen's Office. R. Wentworth offered to read all of the emails into the record however it was the decision of the Board not to read them. Another letter was received in reference to Atlantic Broadband which will be held until needed and turned over to the Attorney that will be handling this issue on the Town's behalf. The Board agreed.

Public Hearing - 6:10 PM

Church/School Street Road Reconstruction Project

P. LaRochelle made a motion to recess the Board of Selectmen's meeting and open the Public Hearing for the Church/School Street Road Reconstruction Project and turn it over to K. Roberts and P. Wittmann seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	P. Wittmann, yes
V. MacDonald, yes	R. Wentworth, yes	

The floor was turned over to K. Roberts who informed the audience that this was engineered by KV Partners, LLC. They are the Engineers for the Planning Department. He explained and walked the Board through the project following the submitted plans. Particulars of the project were touched upon which included but not limited to sidewalks, crosswalks, road design, curbing, parking spaces, traffic and signage, sight line, safety issues, etc. Various questions from the Board were discussed and explained. The total estimated cost of the project is \$980,507; the road portion is \$741,697 and water costs are \$238,810. R. Wentworth requested that L. Parker, Finance Manager provide figures to the Board of the total surplus funds from the last two (2) years that were placed into the water fund, the original amount that was in the fund and what has been used so that it can be determined what the revenues will be to do this part of the project for the Water Department. C. Mitchell, Water Superintendent remotely joined the meeting to explain the water portion of the project. C. Mitchell noted that there may be some potential funding that she has reached out to and is waiting to hear back on for infrastructure. She will reach out to KV Partners and feels that it will be a straight forward project from the water aspect. K. Roberts had one more comment about the driveway on the corner of Church and School Street with the curb connection and will reach out to KV Partners to discuss it. The floor was opened to the public with K. Roberts available for questions.

1. Mike Pickles remotely joined the meeting from #56 Church Street. He inquired about the driveway that was just spoken about. He actually has two (2) driveways, one on Church Street and the other on School Street at the bottom of the property and does not see any breaks in the sidewalks for them on the plan. K. Roberts responded that he will be addressing the one on Church Street and asked for him to provide his telephone number to his office so that they can discuss these issues. K. Roberts referred him to page 3 of the plan.
2. Candy Desrocher remotely joined the meeting from #33 School Street. She voiced concern about the additional parking spaces (originally 13 now 16) that were added across from the school causing the shift to the right side. K. Roberts responded that they are trying to get as many parking spaces as possible. C. Desrocher stated that originally the plan in October showed taking eight (8) inches now it appears to be an additional two (2) feet of property which would be another reason for creating speed issues. She stated that in reality, she owns to the center of the line of the road. The easement is only for public benefit. K. Roberts stated that this is not an easement road. It is a range road. Range roads belong to the Town of Alton. There is no owning to the center line. There are a lot of roads out there that are easement roads. School Street happens to not be one of them. That is why it is 66 feet wide. The curvature of the road is a road design thing and is proper. What is there now is improper. The engineers tried to straighten it out. C. Desrocher stated that according to her sources it is an easement road. Are the sidewalks going to be five feet. Is this something she is just hearing tonight versus the four feet that was previously discussed. R. Wentworth stated that is the new standard set out by engineering design. C. Desrocher asked why tax payers would be paying for parking spots at the end of School Street when it is going to be used for a business. R. Wentworth stated that he asked as a business owner to allow for some parking spots on that side to get the cars off the main travel way. K. Roberts stated that it is over

40 feet to the first parking spot on School Street. C. Desrocher stated that the parking on the end of School Street causes blind spots so you can't see. R. Wentworth stated that where they park on Main Street at the intersection that is the State's right of way and also private property. That is not Town parking.

3. Lisa Hayes and her husband remotely joined the meeting from #25 School Street. She stated that the plan they are looking at does not clearly show the existing roadway along with the proposed roadway and changes. She is having a hard time keeping track of what is being talked about. She stated that she agrees with C. Desrocher that the three extra parking spots at the end of the road does not need to be added. The plan does not show the road width. She also suggested keeping the sidewalk on one side of the road. K. Roberts stated that on page 12 of the plan shows the width of the road. Mr. Hayes asked if there could be another walk-through down School Street. R. Wentworth stated that another walk through could be done but if it is pushed off any longer the project would probably not get done this year. It still has to go out to bid. Mr. Hayes stated that he is in favor of having another walk through. R. Wentworth stated that he would take that under advisement and would ask the Board as soon as the Public Hearing is closed. Mr. Hayes stated that there is a tree on their property that abuts the sidewalk. He stated that if the tree needs to be removed, he would be fine with that. L. Hayes asked if the extra parking spots across from the school needed to be added. K. Roberts stated that they are just there to increase the parking.
4. Candy Desrocher remotely joined the meeting again. She asked if the three additional parking spots are to remove the crosswalk. That crosswalk has been there for 25 years. People are used to walking across there. K. Roberts stated that the reason the mid-range crosswalk was not put back in was because it is a mid-range crosswalk. They tried to eliminate as much confusion for children crossing the street in places they shouldn't.

P. LaRochelle made a motion to adjourn the Public Hearing for the Church/School Street Road Reconstruction Project and B. Holt seconded. P. LaRochelle stated that time is of the essence and they need to stick to it.

V. MacDonald made a motion to send the Church Street/ School Street Engineering Proposal out to bid and P. LaRochelle seconded.

Discussion: K. Roberts stated that they will address the parking and the driveway on the corner of Church Street. He also stated that he can make sure there are plans to remove the pine tree on the Hayes property and the bull pine at the end of School Street. He will talk to the land owner. P. LaRochelle stated that he would like the crosswalk looked at as well in front of the school. Discussion ensued as to what to do about the crosswalk.

The motion on the table was called. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	P. Wittmann, yes
V. MacDonald, yes	R. Wentworth, yes	

Appointments

None

Old Business

1. Atlantic Broadband Discussion with Attorney Kate Miller

Attorney Kate Miller joined the meeting through Zoom. R. Wentworth stated that the Board has had some questions. K. Miller stated that she is an attorney with Donahue, Tucker and Ciandella. They have done some special counsel work for the Town. Starting in 2012, she represented a Lakes Region Cable Consortium of towns which consisted of about 12 - 13 towns that work together to negotiate the franchise agreements with what was then Metrocast. She explained some of the key issues that are negotiated during this process. She stated that the cost work for the group work that was done was about \$4,300. They meet over several years, monthly. It is very cost effective for towns to do it that way. If the Town decided not to participate it can negotiate separately.

V. MacDonald made a motion to join the consortium and P. LaRochelle seconded. B. Holt asked if there was any kind of CAP to put on the finances. He feels that the motion should have some sort of figure in it. P. LaRochelle agrees.

V. MacDonald withdraws his motion. P. LaRochelle withdraws his second.

V. MacDonald made a motion to join the consortium and have a CAP of \$7,000 before coming back in front of the Board and B. Holt seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	P. Wittmann, yes
V. MacDonald, yes	R. Wentworth, yes	

2. Fire Department - Fire Boat, Bid Results and Recommendation

J. Beaudoin, Fire Chief and P. O'Brien joined the meeting through ZOOM. B. Holt stated that we do need a new fire boat. The committee that was set up to look at buying a new fire boat did a pretty good job. He spoke to a couple of different people in the field. His concern is the money and looking at another fiberglass boat. We have had problems with fiberglass rescue fire boats in the past. He looked at Fire/Rescue boats online. A listing of different companies appeared. They are all aluminum boats. There wasn't a company with fiberglass boats. He found out that the State of New Hampshire Marine Patrol now is going with all aluminum boats. He also looked into the longevity of the aluminum boats and they far exceed the fiberglass. There was one in New York that was 38 years old still in service and was a 32 foot. The aluminum boats have a front door and they can pull right up to the island shore properties and drop the door down. Equipment can come in and out, rescue people can get someone on a gurney and bring that right in. It is designed as a fire/rescue boat. The Eastern boat is designed as a fishing boat originally. With the aluminum boats you can push right up on land; it won't harm them. He doesn't want the Town going out and buying another boat that's possibly going to have the same problems we've had in the past. He called a couple of manufacturers and they explained a lot of the pros and cons. Metalcraft has a 10-year hull warranty. In the bids there was no type of warranty at all. He would like to know what we will be getting for a warranty. He stated that this is just his opinion and doesn't want us going down the wrong road. P. O'Brien stated that he appreciates everyone doing their homework. They went into this project with a completely open mind. They were not set on one manufacturer. They actually drew themselves to the Munson boat. It is the second to lowest bidder. It has a lot of the items that B. Holt was talking about. They didn't meet the expectations in some areas. They weren't necessarily looking for the best of the best. What they have now has had a tremendous service life. The boat is 25 years old. The Eastern boat was going to serve us well for another 25 years. Most members on the committee did prefer the Munson boat but it was their decision based on their location for warranty work. They would have to jump through a lot more hoops. They will stand by their suggestion with the Eastern boat based on their service history. They would potentially entertain the idea of the Munson boat. If this is drawn out much further than this, then they are looking at later than a 2022 delivery. B. Holt stated that he talked to someone from the company and he stated they are out of New York. P. O'Brien stated that is Metal Shark and they were the second highest bidder. J. Beaudoin stated that the Metalcraft was about \$50,000 more but they did not specify a generator inverter, no allowance for radios, no bow thrusters, no trailers and did not meet the bid spec timeframe. B. Holt stated that he was not making a recommendation for any of these boats. He was just giving information about the boats. He stated that he did not talk to any of the Munson representatives but he did compare the sheet that was provided. Comparing the two boats Eastern did not mention radios. P. O'Brien stated that as a follow up to the last meeting, the radios were included in the Eastern bid. The Munson would have been brought forward to the Board but based on where they are located geographically and the fact that they have had good luck with the Eastern that they have now. They felt they did not want to present a boat that was above and beyond. They did go through this with a fine tooth comb. J. Beaudoin stated that the difference between the Eastern boat and Munson boat is \$24,770. P. LaRochelle asked what the warranty is on the Eastern boat. P. O'Brien stated that it is not spelled out in their bid. Generally when you meet commercial guidelines with outboards you go from the normal recreational 5-6 year warranty and drop down to either a 1 or 2 year warranty. Eastern has stood by their product time and time again. B. Holt stated that when we go out to bid with the Highway Department that is one of the main things is the existing warranty or extended warranty. It is important and we don't have the information. He still has serious concern with the fiberglass versus aluminum. He feels a fiberglass boat is not the boat that the Town should be purchasing. Other members voiced that the Town has averaged 25 or 26 years from the current boat. J. Beaudoin noted getting back to the original question of whether an aluminum boat will last longer than a fiberglass boat comes down to the cost. It would be a higher cost, \$350,000 was put into the Capital Reserve with a plan to spend it on this and the

plan really is to spend half of that amount so as far as the Capital Reserve is it is going to be under budget because funds will be pulled from the Ambulance Revolving Fund. P. O'Brien noted that generally there is a bow to stern warranty and the rest is based on the manufacturer's warranty. The hull has a year warranty. B. Holt questioned going out to bid again with different specifications comparing it to Gilford's Fire Boat who paid just under \$250,000 and wondered if some of the accessories could be cut. P. LaRochelle noted that the Munson boat is under the specifications and the pump is not. In the commercial world you are either buying a volume pump or a pressure pump; when buying one in the fire world you need one that is both which is why they are substantially expensive. P. O'Brien also wanted to touch on the response time; they are an on-call department. Over the last 2 years the current boat has had to be jump started for each use and has had a consistent electrical problem. The Town mechanic and a marine mechanic have had their hands in it trying to narrow down all of its issues without tearing out all of the wiring and nobody can seem to pinpoint the problem. Based on the equipment that needs to be placed from the truck onto the boat, getting the boat running already creates a delay. The other unknown is the possibility that Alton could have been on another call or if Wolfeboro was already on their boat doing training or if Gilford happened to be driving by their dock, there are so many possible scenarios that can't be explained. He noted that if Alton gets a call they automatically call another Town for reasons mentioned. With this boat there will be efficiencies and more operators it will be huge and will likely not have the need to pull from other communities. There are so many factors with a response. P. O'Brien did not have the warranty information the Board was seeking. The only other equipment that would be necessary would be the hoses and various fittings that the department already has. R. Wentworth summarized the request:

- Fiberglass versus Aluminum
- 25 years versus 35 years life expectancy
- 25 years with Eastern is \$13,974 per year \$1,165.00 a month \$38.28 per day to operate
- 35 years with Munson is \$10,689.00 per year \$29.28 per day (no mechanic on site or an hour down the road)

The closest one to this would be \$561,000 and credits the Fire Department coming to the Board not wanting all of the "bells and whistles" and are being practical with their solutions with serving the islands and anyone on the lake with boating. The issue is where the Town wants to go with this purchase. This boat will not be ready for a year. V. MacDonald noted that we have had good luck with Eastern with past experiences. A debate transpired on the fiberglass versus the aluminum. B. Holt again mentioned the longevity of the aluminum in comparison to the fiberglass and noted that a lot of dealers do the repair/warranty work that might need to be done.

V. MacDonald made a motion to award the Fire Boat to Eastern in the amount of \$349,350. There was no second to the motion. Motion FAILS.

B. Holt would like to see the fire boat go out to re-bid specifying within the bid aluminum hull structure and try to do what you can to keep the price down on any of the other things that was part of the original bid.

B. Holt made a motion to go out to re-bid for a Fire Rescue Boat designed for that purpose with an aluminum structure hull and P. Wittmann seconded.

Further Discussion: P. LaRochelle knows that going out to bid on a Munson or equivalent would be good because there is concern with the fiberglass. The Chief reminded the Board that they did approve the bid before it was sent out and do have bids on the aluminum hull. P. O'Brien noted that they reached out to fifteen (15) manufacturers in the USA and Canada, and these were the only ones that they received. He spent upwards of two (2) hours with them on the phone going through the designs and specifications feeling that if this goes back out to bid there will likely be less bids than originally received, and most will not rebid. If there is a particular manufacturer that the Board would like to pursue that is fine but feels that the Town needs to move forward with the process.

The motion on the table was called. Roll call vote:

B. Holt, yes	P. LaRochelle, no	P. Wittmann, yes
V. MacDonald, no	R. Wentworth, no	

Motion FAILS

R. Wentworth asked the Board whether they wanted to proceed with Eastern or Munson which has the aluminum hull. P. O'Brien noted that the Munson has an inadequate fire pump explaining the difference between the ones

quoted and would expect more issues with the one quoted for the Munson. He appreciates the concerns and will work with however the Board decides. V. MacDonald asked if that pump could be changed; the response was it is limited by space constraints. It was suggested that they revamp the boat to accommodate the suggestion. The Chief and Captain feel it would increase the cost because it is the way the boat is built and if the change was done then you would have to step up to a larger boat. He feels that with the smaller pump there would be concerns of running into issues on Rattlesnake with its elevation on the backside. The use of the space is the difference with the hull of the Munson being a catamaran so there is no under deck therefore everything is on the top of the deck.

The catamaran is the way to go when you are dealing with choppy waters which is what is dealt with on Winnepesaukee and low draft. The catamaran is actually better but it is how the space is utilized.

V. MacDonald made a motion to award the bid to Eastern Boats, Milton NH for \$349,350 and P. LaRochelle seconded.

Further Discussion: R. Wentworth asked P. O'Brien if he could get something in writing in regards to the warranty; he responded he could get all of the information and supply it in writing. The Board would like the detailed warranty information on everything. B. Holt questioned getting the warranty information on the Eastern but are not comparing warranties. A debate transpired on the warranty issue, the Eastern boat versus the Munson boat. The Board wants full warranty information from stern to bow. P. Wittmann doesn't feel that this can be voted on until the warranty information is known. R. Wentworth asked the Board how they wanted to proceed, either withdraw or proceed and bring back at the next meeting. P. O'Brien noted the longer this gets pushed out the longer it will be to receive the boat. He indicated that the commercial warranty will basically be identical for all boat components except for the hull warranty.

At this time, P. LaRochelle withdrew his second on the table. It was the consensus of the Board to have the warranty information provided before continuing.

3. Bay Hill Road Signage Discussion

P. LaRochelle made a motion to have the Town Administrator set dates for Public Hearings for signage on Stockbridge Corner Road, Bay Hill Road and Old Wolfeboro Road (lower portion of from Route 28 to Main Street) and P. Wittmann seconded.

Discussion: Concerns were voiced on the usage of the lower portion of Old Wolfeboro Road when large trucks are using it especially with sight vision. Suggestions were made to revamp the road at the end near Ginny Douglas Park. The current subject matter is for No Thru Trucking. K. Roberts was consulted and noted that New Durham is ready to move on Stockbridge Corner Road which previously had a 10-Ton weight limit and all the others were a 6-Ton weight limit. The 10-Ton limit was suggested by New Durham. L. Dionne informed the Board that the Police Chief sent the Board a recommendation for the signage. P. LaRochelle clarified his intent and will make a second motion for the signage. Currently the motion on the table is just to set Public Hearings for the roads.

At this time, the motion on the table for setting Public Hearings for signage was called. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	P. Wittmann, yes
V. MacDonald, yes	R. Wentworth, yes	

P. LaRochelle made a motion to reinstall 6-Ton weight limit signs attached with No Thru Trucking signs on all three (3) roads (Stockbridge Corner Road, Bay Hill Road and lower Old Wolfeboro Road and seconded by P. Wittmann.

Discussion: V. MacDonald asked why this motion now, without having the Public Hearings. This would be to inform the public of the intent. L. Dionne noted that this could happen then be changed after the public input from the Public Hearing. A debate took place and was determined that it should state that this will be pending the outcome of the Public Hearing. To have the Public Hearing there needs to be a reason and a purpose and would need to know what kind of signage. This all can be discussed at the Public Hearing and can be changed after the public has their input and the Hearing closes; a motion can be made then. It was determined and P. LaRochelle changed his motion to a recommendation.

It was the Consensus of the Board for the signage for 6-Ton weight limit and No Thru Trucking signage by roll call:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, no R. Wentworth, yes

P. LaRochelle noted that he wanted to add another recommendation for the permanent signage on Bay Hill Road only for Do Not Use During Inclement Weather from November 1 to April 1. It was the Consensus of the board by roll call:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

4. Employee Handbook

R. Wentworth noted that the Revised Employee Handbook is a draft. It has not gone nor will it go to Legal Counsel for review. Health Insurance and Benefits have not been addressed. He advised the Board to read it, study it, make notes etc. for future discussion. This will need to be resubmitted and given to the Department Heads as previously agreed upon so that they can bring it back to their staff and gone over with the Town Administrator before it is finalized by the Board. A brief overview of highlights was provided to the Board; L. Parker explained these highlights. Some changes have been made since this was originally given to the Board; referring to page 15, min/max chart increases which only effects a few employees by pennies, page 27, bonus leave (possible elimination) which is a tracking nightmare, page 30 personal leave, page 32 vacation for regular full time and salaried employees end of year bonus, added the medical card requirement information. V. MacDonald suggested to look back at the minutes to when the step and track program was implemented.

This will be postponed for two (2) weeks.

New Business

1. Grounds and Maintenance Department - Bid Proposal

R. Wentworth asked K. Roberts what the intent was for the old 1-Ton Truck that the Highway Department just replaced. He responded that it currently has a turbo problem and is probably going to be transferred to the Cemetery Department. Undercoating is currently done in house. K. Troendle, Parks and Recreation/Grounds and Maintenance Director remotely joined the meeting. The truck will be a V8 opposed to a V10 (should be specified) and will be gas opposed to diesel. Leasing versus using money from the Capital Reserve was mentioned as well as a pre-bid meeting to discuss the specifics; B. Holt feels that is very important then questioned the size of the dump body. This will become part of the pre-bid meeting.

B. Holt made a motion to approve the bid specifications for the 4x4, 1-Ton Dump Truck for the Grounds and Maintenance Department and P. LaRochelle seconded. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

2. Highway Department - Bid Proposal

This is a bid proposal for a wood chipper with a winch. The current chipper is a 2005 and has gotten a lot of use and has seen its day. The gas engine has performed better than the diesel engines.

V. MacDonald made a motion to allow K. Roberts to place the proposal for the Wood Chipper with Winch out to bid and P. Wittmann seconded. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

3. Highway Department - Municibid Results - 2000 Mack Dump Truck

V. MacDonald made a motion to allow K. Roberts to sell the 2000 Mack Dump Truck for \$8,800 and P. LaRochelle seconded.

Discussion: R. Wentworth voiced that K. Roberts does not have the authority to sell any vehicle nor does any employee.

The previous motion and second on the table were withdrawn.

R. Wentworth made a motion to sell the 2000 Mack Dump truck for \$8,800 to Jeffrey Remillard, 11 Jennifer Lane, Weare, NH allowing the Town Administrator to sign and seconded by V. MacDonald. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

K. Roberts thanked the Board. He was wished well in his retirement.

R. Wentworth made a motion at 8:51 PM to recess for ten (10) minutes and B. Holt seconded.

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

The meeting reconvened at 9:00 PM.

4. Appointments - Boards/Committees/Commissions/Trustees

This item was not addressed tonight.

Selectmen Reports

B. Holt had nothing to report.

P. LaRochelle had nothing to report.

P. Wittmann had nothing to report.

V. MacDonald reported that there will be a road coming forward to the Board from the Planning Board; Laurie Lane which is approximately one quarter mile.

R. Wentworth had nothing to report.

Town Administrator Report by L. Dionne

The Board was informed that the 6-Ton weight limits have been lifted on the paved roads however they remain in effect on the dirt roads. V. MacDonald feels and would like for K. Roberts to revisit these roads. They should remain posted. It was noted that the signs have already been taken down.

V. MacDonald made a motion to put some of the 6-Ton Limit signs back up. It was decided to have the Town Administrator contact K. Roberts and have him revisit the roads.

Approval of Minutes

March 8, 2021 - Regular

B. Holt made a motion to approve the minutes of the Regular Meeting, March 8, 2021 as presented and P. LaRochelle seconded. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

March 8, 2021 - Non Public

V. MacDonald made a motion to approve the minutes of the Non-Public Meeting, March 8, 2021 as presented divulging none and P. Wittmann seconded. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

Consent Agenda Approval

R. Wentworth made a motion to approve the consent agenda as presented March 22, 2021 and P. LaRochelle seconded.

B. Holt voiced concern that there was only one increase that was under the 3% threshold for Merit increases. L. Dionne informed that this is not all the employees, there are more to come.

The motion on the table was called. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes
V. MacDonald, yes R. Wentworth, yes

1. Assessing Department:

Administrative Abatement

Marchand; 27 Barnes Avenue; Map 27 Lot 3-2-1; \$2,150

Veteran's Tax Credit

Ventresco; 18 Leigh Drive; Map 39 Lot 44; \$750

2. Merit increases retroactive to 1-1-21:

Administration Department

Mary Jarvis, \$24.46/hr to \$25.20/hr, 3%

Stacy Bailey, \$17.56/hr to \$18.09/hr, 3%

Assessing

Donald R. Jutton, \$69,108.32 to \$71,181.57, 3%

Laura Zuzgo, \$18.25/hr to \$18.80/hr, 3%

Building Department

John Dever, \$65,992.68 to \$67,972.46, 3%

Cemetery Department

James Andersen, \$16.63/hr to \$17.13/hr, 3%

Finance Office

Laura Parker, \$64,820.80 to \$66,765.43, 3%

Joanne Legere, \$21.29/hr to \$21.83/hr, 3%

Fire Department

James Beaudoin, \$84,219.86 to \$86,746.46, 3%

Grounds & Maintenance Department

Bryan Berry, \$17.87/hr to \$18.41/hr, 3%

James Andersen, \$15.75/hr to \$16.23/hr, 3%

Gabrielle O'Toole, \$15.84/hr to \$16.32/hr, 3%

Andrew Jackson, \$16.55/hr to \$17.05/hr, 3%

Highway Department

Ken Roberts, \$93,390.72 to \$96,192.45, 3%

Melbourne Lawrence, \$19.09/hr to \$19.67/hr, 3%
Matthew Troiano, \$31.21/hr to \$32.15/hr, 3%
Joshua Smart, \$20.96/hr to \$21.59/hr, 3%
Robert Klingensmith, \$19.09/hr to \$19.67/hr, 3%
Terry Place, \$23.09/hr to \$23.79/hr, 3%
Aaron Lowell, \$20.11/hr to \$20.72/hr, 3%
Warren Dahl, \$26.17/hr to \$26.96/hr, 3%
John Vatalaro, \$18.70/hr to \$19.27/hr, 3%
Jack Housel, \$24.64/hr to \$25.38/hr, 3%
Matthew Peetz, \$19.56/hr to \$20.15/hr, 3%

IT Department

Joshua Monaco, \$68,508.88 to \$70,564.15, 3%

Parks & Recreation Department

Kellie Troendle, \$63,717.07 to \$65,628.59, 3%

Planning Department

Jessica Call, \$69,745.36 to \$71,837.72, 3%

Amelia Cate, \$16.30/hr to 16.70/hr, 3%

Jannifer Riel, \$17.36/hr to \$17.88/hr, 3%

Police Department

Ryan Heath, \$104,655.74 to \$107,795.42, 3%

Solid Waste Department

Scott Simonds, \$62,579.26 to \$64,456.64, 3%

Paul Levesque, \$14.90/hr to \$15.35/hr, 3%

Randi House, \$15.83/hr to \$16.07/hr, 1.5%

Robert Poro, \$13.90/hr to \$14.32/hr, 3%

Town Clerk/Tax Collector

Jennifer Collins, \$20.77/hr to \$21.40/hr, 3%

Melissa Ingham, \$17.93/hr to \$18.47/hr, 3%

Water Works Department

Penny Williams, \$18.50/hr to \$19.06/hr, 3%

Dominic Viscariello, \$18.16/hr to \$18.71/hr, 3%

Thomas Decowski, \$20.05/hr to \$20.66/hr, 3%

R. Wentworth noted moving forward he would like to see the COLA and Merit done at the same time on the same forms. L. Dionne will work with L. Parker for a better method for next year.

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session

R. Wentworth moved at 9:08pm to enter into nonpublic under RSA 91-A:3,II,b. V. MacDonald seconded. Roll call vote:

P. Wittmann - yes

V. MacDonald - yes

P. LaRochelle - yes

R. Wentworth - yes

R. Holt - yes

Roll call vote carried unanimously

V. MacDonald moved at 9:30pm to exit nonpublic session. R. Holt seconded. Roll call vote:

P. Wittmann - yes
R. Wentworth - yes

V. MacDonald - yes
R. Holt - yes

P. LaRochelle - yes
Roll call vote carried unanimously

V. MacDonald moved to “not divulge” the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board and render the proposed action of the board ineffective. P. Wittmann seconded. Roll call vote:

P. Wittmann - yes
R. Wentworth - yes

V. MacDonald - yes
R. Holt - yes

P. LaRochelle - yes
Roll call vote carried unanimously

Adjournment

V. MacDonald moved at 9:31pm to adjourn. P. Wittmann seconded. Motion carried.

Respectfully submitted,


Mary K. Jarvis
Recording Secretary