

Gilman Library Trustees Meeting

March 27, 2012

Minutes

Called to order 2:00 PM

Attendance: Linda Hess, Ruth Arsenault, Ruth Messier, Pamela Martin and Holly Brown.

New Trustees were welcomed to the board and presented a binder containing information essential to the position. Business meetings will be held on the Third Tuesday of each month at 2:00 PM unless otherwise noted. Election of officers will be placed on the next agenda with the hope that John Pohas (the only board member not present at this time) will be able to attend the meeting.

Ruth A. Made a motion to accept the minutes from the previous meeting, dated January 17, 2012, with one correction as follows:

Ruth A. made a motion to invest or move \$26,671.80 from the cash alternative balance to Pimco Real Return FDA as recommended by Loren Ackerman.

Seconded by Pam. Motion carried.

Ruth A. made a motion to accept the Treasurer's Report as written. Seconded by Pam.

Treasurer's Report Placed on file as follows:

Checking \$34,747.64

Building Maintenance Fund \$11,111.56

Money Market \$24,673.95

Nancy Jordan Memorial Book Fund \$1,163.76

OLD BUSINESS

Ruth A made a motion to increase the members of the New Hampshire Library Association to five people. The cost of the membership dues for all Gilman Library Trustees (valid July 1st, 2011 – June 31st, 2012) will be increased to \$100.00 and will be paid with the Money Market Account. Seconded by Ruth M.

All thermostats have been synchronized and set to 68 degrees at night and 72 degrees during the hours that the library is available for use by the public.

Backstage Library Works has provided a sample disc for the Main Street Newsletter project prompting more questions regarding format and usage. More discussion will follow.

NEW BUSINESS

In an effort to cut heating and electrical costs, Ruth A. made a motion to close the Agnes Thompson Meeting Room on Sunday's & Monday's from November 1st to March 31st at which time the heat will be lowered to 68 degrees. Seconded by Ruth M. Motion carried.

Linda made a motion to use the Apollo Software System on trial basis. After doing so, a meeting will be held to gather input from all staff members and a final determination for purchase will be made. More Discussion will follow.

Museum Pass reimbursement will be allowed families who purchase discount memberships to three or more museums. The limit of \$60.00 per family per year will remain the same.

There was some discussion regarding creating a Credit Card Policy to address the usage of the Gilman Library Debt/Credit card recently obtained for the purpose of purchasing library materials and supplies on line. Trustees were offered sample policies to review for further discussion.

The Happy Hobby Doll Club has provided the Gilman Library a membership to the United Federation of Doll Club, Inc. Ruth M. explained that this provides the library with a subscription to Doll News magazine. More discussion will follow.

Holly presented a "cookbook kit" for consideration as a new library fundraiser. More discussion will follow.

Gilman Library movie nights are proving to be a very successful form of programming. Other program considerations include a craft corner. More discussion will follow.

MEETINGS/DATES

The volunteer luncheon is scheduled for Monday, April 30, 2011 - 12:00 Noon - at Shibley's at the Pier.

Gilman Library Trustees Business Meeting April 24th 2011 at 2:00 PM.

Meeting adjourned 4:00 PM

Respectfully Submitted,

Holly Brown

Library Director

