

Members Present: Tim Morgan; Paul Monzione; Stephen Hurst; and Dave Schaeffner - Alternate

Members Absent: Marcy Perry, Chair; Tim Kinnon, Vice-Chair

Others Present: Monica Jerkins, Planning Technician

Call to Order: 6:05 p.m. by Tim Morgan, Acting Chair

T. Morgan stated that the purpose of this Worksession was to review the Zoning Board applications.

M. Jerkins overviewed the changes made to the applications since the previous Worksession. Changes made were an attempt to make the application more clear to the applicants and to incorporate suggestions from last meeting regarding encouraging application submissions to be as complete as possible by the application deadline. Suggested the Board read through the applications (changes were highlighted in yellow) and then discuss any comments regarding the changes or additional changes that may need to be made.

P. Monzione asked about the appeal process and whether prior denial was necessary for an appeal.

M. Jerkins stated that most towns require some sort of denial before an appeal is filed, but Alton has not done it that way.

Discussion regarding the procedure. P. Monzione stated that the process is expensive enough already. If a variance is known to be needed prior to going to Planning board, then the applicant should not need a denial prior to appeal.

T. Morgan suggested that the submission deadline be made more clear by putting a sentence at the end of the first paragraph that the submission deadline is typically "x" number of days before the regularly scheduled hearing.

P. Monzione suggested clarifying # 2 on the Application for Equitable Waiver of Dimensional Requirements (page 8) by separating the two choices or adding a sentence of explanation before the question. M. Jerkins will rework the section and bring to the next meeting.

The Board discussed some typos to be corrected and inserting stronger wording regarding late submittals, otherwise satisfied with the draft amendments. M. Jerkins will make changes and bring to the next meeting.

Worksession adjourned by T. Morgan.

Respectfully submitted by,
Monica Jerkins, Planning Technician