

**ALTON BOARD OF SELECTMEN**  
**Minutes**  
**April 7, 2021**

*(Approved - April 20, 2021)*

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Chairman R. Wentworth convened the meeting at 6:00 PM.

R. Wentworth announced the following:

Until Further Notice: To keep our members and staff safe, and to comply with RSA 91-A, the State of Emergency, and Governor's Orders, restrictions on public gatherings, The Town of Alton is moving from "in-person" meetings to "remote audio participation meetings". To remotely attend the meeting (audio only) visit our website: [www.alton.nh.gov](http://www.alton.nh.gov) for telephone access and remote access instructions listed under News and Announcements on the home page or telephone the Selectmen's Office 603-875-2113 or 603-875-0229 between 8:00 AM to 4:30 PM for the Dial-in Code and Meeting ID for each Selectmen's Meeting.

R. Wentworth requested B. Mitchell to lead the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Reuben Wentworth, Chairman  
Virgil MacDonald, Vice Chairman  
Paul LaRochelle, Selectman  
Bob Holt, Selectman  
Brock Mitchell, Selectman  
Elizabeth Dionne, Town Administrator

R. Wentworth welcomed Brock Mitchell to the Board of Selectman as the newly elected member.

**Agenda Approval**

R. Wentworth recommended to the Board to move Item #4 under New Business to after the Consent Agenda so that the whole agenda can be addressed before the committee assignments.

V. MacDonald asked if the Board was going to enter into Non-Public Session due to a resignation and the need to advertise. R. Wentworth informed him that it had already been done. L. Dionne informed the Board that it would not qualify for Non-Public Session and would be brought up under TA Report. V. MacDonald voiced why this is out already if the Board had not discussed it yet, as the Board is the hiring and firing authority and feels that it needs to come before them first. R. Wentworth felt it would have been nice to have been informed of the resignation especially due to the position before it was posted on the website or anywhere. P. LaRochelle agreed that the Board should have been notified earlier. V. MacDonald asked that this be added to the Agenda under New Business #5, R. Wentworth reminded the Board that no names should be divulged and just the position could be spoken about.

B. Holt made a motion to approve the agenda as amended and P. LaRochelle seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, yes	R. Wentworth, yes	

**Announcements**

- 2021 Dog Licenses are available in the Town Clerk's Office and are due no later than April 30<sup>th</sup>. A rabies clinic is scheduled for dogs and cats at the Alton Central Fire Station, 65 Frank C. Gilman Highway (Route 140) on April 10<sup>th</sup> from 2:30 PM to 4:00 PM. The cost per shot is \$20.00 and microchipping is \$40.00. Dog licenses are available at the clinic for Alton residents only.

**Reorganization of the Board**

This will be moved to go along with the assignments of Committees so that everything is done at one time.

Submission of Public Comments - Questions - Concerns

- Loring Carr - Election Recount

An email received March 24<sup>th</sup> from Loring Carr was read into the record along with a letter from the Town Administrator as follows:

To the Alton Board of Selectmen,

I object to the recount on Wednesday, March 24, being conducted without public attendance. The Deliberative Session and the polls were both open to the public. The recount is a direct continuation of this democratic process.

Furthermore, Selectmen's meetings are closed as stated at the start of every meeting pursuant to the covid 19 Governor's orders. I ask under which current (please note current) order allows this continued "covid curtain" to ban public attendance and public input at the meetings? I await your response.

/s/ Robert Loring Carr

And

March 25, 2021

Dear Mr. Carr,

I write this letter on behalf of the Emergency Management Team in regards to your written objection letter dated March 24, 2021, concerning the March 24, 2021 Election Recount being held via the Town's zoom meeting protocol and not allowing the public to observe the process via 'in person' attendance.

- An election recount falls under the jurisdiction of RSA 669:30-35. This is not a regular Selectmen's meeting. Nor is it an election where the public participates/votes such as during the deliberative session or the regular town meeting.
- There is never public input or public participation allowed in a recount. A recount is not intended to be nor is it a public hearing. It is a public meeting.
- This recount was required to follow mandates set in place by the Emergency Management Team during the current State of Emergency.
- The Emergency Management Team is operating under authority provided by the Board of Selectmen while in a State of Emergency.
- The second floor meeting room remained closed to the public per order of the Emergency Management Team.
- To this date, the State of New Hampshire remains in a State of Emergency, which is based on the pandemic. That reason alone is the authority to alter methods of holding meetings to exclude the 'in person' public attendance at public meetings in the Town building, and at public gatherings, or meetings.
- The second floor of the Town Hall has not yet been approved for opening to the public for 'in-person' attendance at a public meeting. You know this because you attend various public meetings via ZOOM under the current protocol and you have visited the Town Hall many times during the day.
- All mandates put into place are for safety and welfare of the public and Town employees/officials.
- Governor's Order #12 authorized the State of Emergency, that order continues to be extended due to the Pandemic.
- The Governor's Safer At Home Order remains in effect to this day.
- Emergency Order #74 and 81 remain in effect to this day as well.
- CDC Guidelines continue to be followed by the Town at all levels of its operation.
- All of the other Governors Orders continue to be followed by the Town for the protection and welfare of its citizens.
- All Emergency Management Team mandates continue to be followed.
- The recount procedure was held in the same manner as all other public meetings that have been held by the Town during these difficult times. All members of the public were notified via posted notices on how to attend the Election Recount session remotely. The same ZOOM method was used for the Recount as is used for all public meetings that have been held throughout the Town for nearly a year now. Again, the recount procedure was not an election similar to the deliberative session or the town meeting, as you seem to suggest in your recent letter.

The Election Recount Board, the Board of Selectmen, and all other participating officials followed the established procedures used under the authority of this "State of Emergency". The recount location and method of allowing public attendance was not a violation of existing law or of the democratic process as you seem to suggest.

Sincerely yours,  
Elizabeth Dionne  
Town Administrator

V. MacDonald inquired about the recount meeting and asked if it was available via ZOOM; the response was "yes". The Moderator and Town Clerk arranged everything and the only thing that pertained to the Board of Selectmen

was the closing of meetings. As far as the recount it was handled by the Town Clerk and Moderator who run the meeting, the Board just oversees the meeting. B. Holt believes the letter addresses the issue except for the main issue; B. Holt's opinion is that the letter was written to the Board of Selectmen not the Emergency Management Team and feels that the letter should have been addressed by the Board of Selectmen. R. Wentworth reminded him that at the last meeting two and a half weeks ago we asked the Town Administrator to send this over to the Emergency Management (EMT) because it dealt with them more so than the Board of Selectmen. This is why the Town Administrator addressed it for the Board and is why it was done this way; B. Holt recalls that discussion. He still feels the letter should represent the Board of Selectmen's answer and would be his only concern. R. Wentworth stated then the next time we will have to ask that the letter come back to the Board for signing. The Town Administrator did what was asked of her, to answer the letter. B. Holt was concerned that the letter was sent out before the Board had seen it, however he understands. V. MacDonald stated this was sent to EMT and was directed to have EMT send opposed to the Board. R. Wentworth again reiterated that the Board asked the Town Administrator to respond. Possibly the next time it should be clarified more if the Board wants it to come back to them first. V. MacDonald feels that timeframe would be an issue too and complimented L. Dionne on the letter; R. Wentworth agreed. It was right to the point!

**Appointments**

- Justin Cooper - Request to Unmerge Map 10 Lot 6, Avery Hill Road

J. Cooper has requested to restore Involuntarily Merged Lots for Map 10 Lot 6. A recommendation from R. Jutton, Town Assessor was provided. V. MacDonald had some questions regarding the various owners with no previous mention of any subdivision. J. Cooper was not available. P. LaRochelle read a paragraph from R. Jutton's memo referencing "separate lot of record". R. Jutton remotely joined the meeting for the discussion. There is a recorded plan which was recorded before Zoning and Planning existed. There is no record of it being merged. The tax map shows dashed lines and is irrelevant. He spoke with Attorney Sessler once he received the plan noting it is recorded at the County Registry of Deeds. All of the lots, just 1 through 13 along Alton Mountain Road each have their own individual standing after this subdivision at which point J. Cooper would be within his rights to ask to restore one, some or all of them. He has asked to restore all but it can't be done, merged by conduct are Lots 9 & 10 where his house and driveway are located and are not able to be restored. The rest are eligible to be restored. R. Jutton addressed the lots individually by number. Beginning with Lot 1 & 2, to the right of those lots is a pre-existing lot and has nothing to do with this subdivision. Lots 1 & 2 are eligible. There is an existing lot between Lot 3 & 4 and have been sold to other owners and don't need to be acted upon because they are under separate ownership. Lots 5, 6, 7 & 8 are eligible skipping Lots 9 & 10 which are not eligible. Lots 11, 12 and 13 are eligible. Summarizing, lots 1, 2, 5, 6, 7, 8, 11, 12 & 13 are the eligible. No property behind these lots are being landlocked because that property is part of Lots 9 & 10 which is all part of Map 10 Lot 6 and has more frontage on Alton Mountain Road. The remainder has nothing to do with this request and would need to be addressed by the Planning Board on a separate issue and nothing more can be done until the unmerge takes place.

V. MacDonald made a motion to unmerge Lots 1, 2, 5, 6, 7, 8, 11, 12 & 13 on Map 10 for Justin Cooper and B. Mitchell seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, yes	R. Wentworth, yes	

**Old Business**

1. Fire Department - Fire Boat Warranty Information

As previously requested by the Board, warranty information was provided on the Fire Boat. Both J. Beaudoin, Fire Chief and P. O'Brien, Captain remotely attended the meeting for discussion. Warranties for the Eastern and Munson boats was provided. J. Beaudoin's recommendation for the Eastern Boat still stands, the boat is less expensive by 20K and has a ten (10) year warranty opposed to the Munson with only a one (1) year warranty. All the other warranty information is basically based on the manufacturer of its parts and components and are identical. V. MacDonald asked about the previously purchased pump for the old boat. P. O'Brien responded it was purchased in 2006 and since that time there has been endless issues with obtaining parts and getting that unit repaired because it is believed to be Austrian. It is a Rosenbauer pump and there is no great service in the USA side; there are two (2) parts that have failed on it, the primer and control panel which runs the pump and we have

not been able to get replacement information over the past two years with constant contact back and forth. Besides that issue is the size which takes up a lot of deck space (3x3x3). This was one of the reasons for the specifications to have the pump placed under the deck or in a locker so that it doesn't impact the floor plan. The plan for the current motors is to be sold when the boat goes out for the bid process. The motors are approaching the ten (10) year mark and Bombardier is no longer producing the Evinrude engines which will become an issue in the future with parts availability. There is no hour meter on the motors but believed to be just under 500 hours, a year and a half ago. P. O'Brien stated that it is not necessarily the hours on these but how hard they are run. P. LaRochelle was thankful to have received the supplied warranty information which answered many of the unknowns. B. Holt questioned the language within the Eastern warranty on dealing with only the dealer which seems to be standard language. P. O'Brien stated that we are buying the boat direct from Eastern with no dealer involved.

P. LaRochelle made a motion to award the bid for the Fire Boat for the Alton Fire Department to Eastern Boats, Inc. of Milton, NH in the amount of \$349,350 and R. Wentworth seconded. Roll call vote:

B. Holt, no	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, no	R. Wentworth, yes	

### New Business

#### 1. Fire Department - Engine 1 - Emergency Repairs

A letter from J. Beaudoin, Fire Chief was provided to the Board along with three (3) quotes for the repairs to Engine 1. J. Beaudoin and P. O'Brien remained remotely for discussion. The quotes were numbered, #1 (\$3,665.30), #2 (\$6,879.23) & #3 (\$32,298.41), #1 is for work that has already been done along with the diagnosis. P. O'Brien stated that there was a power loss issue with the front lineage which is 16 years old. The CIP process was explained for extending the life of the apparatus. There was dirt found in the turbo and top of the engine and a cracked crank case cover; this has been cleaned. The three quotes were explained. Cummings feels that a minimal repair could be done to get the vehicle through the remainder of its life expectancy if it were moved to a secondary role by not being used as a front line vehicle for heavy training and service. A full repair could be done by completely rebuilding the engine. The department is looking for direction from the Board on how to proceed. V. MacDonald feels the work should be done now opposed to a quick fix. J. Beaudoin mentioned that according to CIP the vehicle is slated to be replaced in five (5) years. The turbo fix is roughly 7K and the full engine overhaul is just over 32K. He feels fixing an emergency vehicle should be to fix it to the best of the ability; it is the appropriate way to go and the best recommendation.

V. MacDonald made a motion to have the motor overhauled for the \$32,298.41 due to it being a front line vehicle that should be in top shape for Engine 1 and B. Holt seconded.

Further Discussion: B. Mitchell asked where the funds would come from for the repair. J. Beaudoin stated it is not money that needs to be raised it would come from the Fire Department Equipment Capital Reserve Fund. P. LaRochelle asked about the turbo repair opposed to the full overhaul repair; they do overlap with some of the items from one cost opposed to the other costs. If the turbo repair is done it possibly could get the vehicle through the 5 year expectancy then move it to another station. The unknowns of that repair are a concern opposed to the full overhaul. The total amount would be roughly 39K which includes the diagnostics. B. Holt questioned #3 statement on quote: Estimate for overhaul of engine due to high blow caused by unfiltered air ingestion into engine; this was due to the crack in the crank case cover. R. Wentworth asked the Chief if he wanted the motion to reflect both costs for the diagnostics and the total overhaul, his response was yes.

The motion and second on the table were withdrawn. V. MacDonald feels that the motion should be for a maximum of \$40,000 to allow for a little leeway.

V. MacDonald made a motion to allow the Fire Chief to expend up to a maximum of \$40,000 from the Fire Department Equipment Capital Reserve Fund for the repair of the Engine 1 motor and B. Holt seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, yes	R. Wentworth, yes	

2. Fire Department - Ladder Truck - Thermal Imaging Camera

J. Beaudoin remained remotely to discuss the purchase of a Thermal Imaging Camera for the Ladder Truck. The camera is a Bullard NXT, This is a state bid item at \$11,500 from Fire Tech and Safety however the sales representative gave the price of \$9,800 by mixing this in with another department that was purchasing twelve (12) cameras. We have since lost that pricing so we are back to the \$11,500 price. This is the last purchase necessary for the vehicle, we have purchased radios and lettering and have just under 3K left from the allotted 15K. This was originally planned when the Ladder Truck was replaced. The camera that was on the old vehicle malfunctioned, parts were not available so it wasn't replaced knowing that the vehicle was being replaced. This unit will be removed and placed on the next vehicle when the time comes. P. LaRochelle questioned the warranty on this piece; the Chief did not have all the information with him noting that the unit itself has a ten (10) year warranty and has different warranties on the various components. This is mounted on the truck but is taken into a building to search for victims or hidden fire and to search for things that could harm the responders. An extended warranty on the eye was mentioned; J. Beaudoin offered to ask if this was possible. J. Beaudoin noted that some of the parts degrade over time; they usually last between 15 to 20 years being a solid piece of equipment.

P. LaRochelle made a motion to approve the Thermal Imaging Camera purchase for the new Ladder Truck in the amount of \$11,500 from the Fire Department Equipment Capital Reserve Fund and V. MacDonald seconded.

Further Discussion: J. Beaudoin noted that this will be the last purchase for the Ladder Truck.

The motion on the table was called. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, yes	R. Wentworth, yes	

3. Bayside Diner, Inc. - Restaurant Beverage/Wine/Liquor License Request

R. Wentworth noted that the Police Chief, Fire Chief and Building Official have no concerns. This is more of a formality because even if the Board opposed they get the license regardless. L. Dionne informed the Board if they deny it then they would have to appear at a Public Hearing with the Liquor Commission to explain the denial.

B. Holt made a motion to approve the Restaurant Beverage/Wine/Liquor License Request for Bayside Diner, Inc. and P. LaRochelle seconded. Roll call vote:

B. Holt, yes	P. LaRochelle, yes	B. Mitchell, yes
V. MacDonald, yes	R. Wentworth, yes	

4. Appointments - Boards/Committees/Commissions/Trustees

A list of the appointments to the various Board/Committees Commissions/Trustees was provided and read to the Board as follows:

Conservation Commission

Thomas Diveny	(Alternate) 3 year term
Robert Doyle	(Incumbent) 3 year term
Russell Wilder	(Incumbent) 3 year term

Levey Park Trustee

Nancy Downing	(Incumbent) 3 year term
Robert Janes	(New Member) 2 year term

Milfoil Committee

William Mannion	(Incumbent) 3 year term
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Old Home Week Committee

April Boles	(Incumbent) 3 year term
Stacie Kiczuk	(Incumbent) 2 year term

Leslie Rentel (Incumbent) 1 year term  
Roger Sample (Incumbent) 3 year term

**Parks & Recreation Commission**

Megan Stanley (Incumbent) 3 year term

**Water Bandstand Committee**

Nancy Downing (New Member 3 year term)

R. Wentworth made a motion to approve the above appointments as presented and read into the record and P. LaRochelle seconded. Roll call vote:

B. Holt, yes                      P. LaRochelle, yes                      B. Mitchell, yes  
V. MacDonald, yes              R. Wentworth, yes

**Selectmen Reports**

B. Holt had nothing to report.

P. LaRochelle reported that the committee for the Master Plan has narrowed it down to two (2) people to interview and will take place this week by three (3) Board members who will be interviewing the candidates.

B. Mitchell had nothing to report but questioned if the Town had liaisons for the various departments. The response was “no” which led to him asking if that was something that should be looked into so that things could be brought forward to the Board. L. Dionne urged caution about bypassing the Town Administrator with a chain of command that cannot be violated. Again, L. Dionne urged caution with B. Mitchell reminding her that the Town Administrator works for the Board of Selectmen.

V. MacDonald had nothing to report.

R. Wentworth had nothing to report as the Budget Committee has not met. He voiced to the Board that the Chairman F. Quimby of the Cyanobacteria Committee has resigned due to health issues. He feels that the Board of Selectmen owe him a letter of appreciation for the work he has done for Alton regarding the Merrymeeting Watershed. The committee will be looking for someone to head that committee. He has done a lot of work that most would never thought of or had the knowledge or experience to do so. In addition, V. MacDonald requested a certificate be created. R Wentworth spoke about cyanobacteria becoming airborne then mentioned the floating islands where the bloom is located with concerns voiced about the scraping of the bottom by the roots from these islands if it would have any consequences by stirring up the bottom; this would be a question for M. Gelin. R. Wentworth requested that the Health Officer contact DES regarding this matter.

**Town Administrator Report** by L. Dionne

**Warrant Article 45 - Redistricting**

Emails were provided to the Board with sample letters in regards to the affirmative vote on Warrant Article 45 - Redistricting. L. Dionne is looking for direction from the Board as to how they want to handle this. The Warrant Article itself has specific instructions. Legal Counsel reviewed. R. Wentworth feels it should be our own letter not one that is written for the Town then have Town Counsel review. It was the consensus of the Board to draft a letter and was in agreement to have the Town Administrator take care of this without coming back to the Board with it.

**Executive Secretary Position**

The Board was informed that a letter was received from the Executive Secretary who submitted her resignation/retirement notice. A copy of the letter was provided. The position is being advertised. B. Holt asked about the intentions of the replacement. L. Dionne elaborated on how it would be handled. R. Wentworth noted that he has spoken with Mary who offered to stay on a little longer if necessary. She has enjoyed her time working for the Town and with Alton Community Services. Anytime something has been asked from her, he has always been

given an answer. She will be missed and wished her well. With regret we are receiving her resignation, other members agreed.

Conflict of Interest Waiver

A Conflict of Interest Waiver was received from Donahue, Tucker & Ciandella (DTC) which was mentioned a few weeks ago during the discussion about the Cable Franchise Agreement. There is a client that will be appearing before the Zoning Board. Legal Counsel reviewed, he sees no reason to deny signing the waiver.

V. MacDonald made a motion to allow L. Dionne to sign the DTC Conflict of Interest Waiver for the Franchise Agreement and B. Holt seconded.

Further Discussion: P. LaRochelle wants to understand everything that goes along with this. P. LaRochelle noted this is pending with ZBA then it will go to Planning then it will go back to ZBA. L. Dionne explained that when you have different Attorney’s representing parties that are remotely connected at the same time such as a Land Use Board and the other for the renewal of a Franchise Contract, in order for both Attorney’s to continue working for their clients this Waiver needs to be signed. As a result if this is not signed then the Attorney for the Franchise Agreement would not be able to represent the Town.

The motion on the table was called. Roll call vote:

P. LaRochelle, yes            B. Mitchell, yes            V. MacDonald, yes            R. Wentworth, yes

Note: B. Holt stepped out of the meeting.

Non-Public Meeting Minutes

The Board was informed that a review of past Non-Public Session minutes referring to sections that have been sealed need to be addressed. There is a need to unseal them, there are quite a few of them. L. Dionne recommends to start off slowly with Workshops taking a year’s worth at a time. A list has already been created. L. Dionne will come back to the Board with a recommendation for dates in the future. The Board agreed.

Consent Agenda Approval

V. MacDonald made a motion to approve the Consent Agenda as presented and B. Holt seconded. Roll call vote:

B. Holt, yes                      P. LaRochelle, yes                      B. Mitchell, yes  
V. MacDonald, yes            R. Wentworth, yes

**1. Assessing Department:**

Timber Tax

PORTIGUE; COFFIN BROOK ROAD; MAP 5 LOT 44; \$548.91

Veteran’s Tax Credit

BRUNELLE, DAVID; 33 SOUTHVIEW LANE; MAP 14 LOT 19-1; \$750  
BRUNELLE, LYNNE; 33 SOUTHVIEW LANE; MAP 14 LOT 19-1; \$750

Solar Energy Exemption

MANK; 376 SUNCOOK VALLEY ROAD; MAP 5 LOT 72-8; \$15,341

**2. Merit increases retroactive to 1-1-21:**

Police Department

Nate Ayotte, \$20.13/hr to \$20.74/hr, 3%  
James Azzara, \$20.13/hr to \$20.74/hr, 3%  
Jamey Balint, \$27.58/hr to \$28.41/hr, 3%  
Michael Beauchamp, \$30.44/hr to \$31.36/hr, 3%

Jamison Fellows, \$29.55/hr to \$30.44/hr, 3%  
 Marie Frost, \$20.29/hr to \$20.90/hr, 3%  
 Tyler Glidden, \$34.98/hr to \$36.03/hr, 3%  
 Tina Hashem, \$23.28/hr to \$23.98/hr, 3%  
 Andrew Hudak, \$25.15/hr, to \$25.91/hr, 3%  
 Phillip Hunter, \$33.95/hr to \$34.97/hr, 3%  
 Christian Johnson, \$35.95/hr to \$37.03/hr, 3%  
 David Jones, \$23.10/hr to \$23.80/hr, 3%  
 Todd MacDougall, \$41.27/hr to \$42.51/hr, 3%  
 Adam Painchaud, \$31.77/hr to \$32.73/hr, 3%  
 Sean Sullivan, \$27.27/hr to \$28.09/hr, 3%  
 Billy Tolios, \$35.92/hr to \$37.00/hr, 3%  
 Jason Tremblay, \$32.65/hr to \$33.63/hr, 3%  
 Greg Lavallee, \$21.79/hr to \$22.45/hr, 3%

5. Resignation of the Executive Secretary

V. MacDonald feels that the Board should be notified and contacted before this position got put out on the website, social media and advertised. B. Holt asked the status which was explained that the Executive Secretary has resigned and the position has been advertised. This letter was received yesterday. The Board wants this knowledge prior to finding it out outside. If there is no feedback then it should then be put out for the vacancy. L. Dionne defended the actions taken. P. LaRochelle feels it would have been nice to know ahead of time and with anyone leaving a position they should be informed. L. Dionne apologized and will make sure that every department head is aware of this moving forward.

Board Reorganization

B. Holt made a nomination to appoint V. MacDonald as Chairman and P. LaRochelle as Vice Chairman of the Board of Selectmen effective tomorrow. L. Dionne voiced it is usually done separately but is up to the Board. R. Wentworth seconded for discussion. No discussion. Roll call vote:

B. Holt, yes                      P. LaRochelle, yes                      B. Mitchell, yes  
 V. MacDonald, yes              R. Wentworth, yes

	2020	2021
Board of Selectmen, Chairman	Reuben Wentworth	Virgil MacDonald
Board of Selectmen, Vice Chairman	Virgil MacDonald	Paul LaRochelle

R. Wentworth turned the meeting over to V. MacDonald as the new Chairman. R. Wentworth stated he will not serve on the Budget Committee this year. It was noted that these do not need to be nominated and motioned individually. R. Wentworth would like to see a Facility Committee established to include the Fire Chief, Police Chief, Public Works Director and Town Administrator to start looking at the age of the buildings along with overcrowding and updating of the buildings. We need to think about the future for a new Highway Department and a new Fire Department building. Possibly add the Master Plan in the future with the two (2) Selectmen Representatives on the Facility Committee. Appointments follow for 2021.

Budget Committee (Must vote the wishes of the Selectmen)	Reuben Wentworth Bob Holt, Alternate	Brock Mitchell Bob Holt, Alternate
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Capital Improvement Program (CIP)	Virgil MacDonald	Virgil MacDonald
Conservation Commission	Virgil MacDonald, Ex-Officio	Virgil MacDonald, Ex-Officio
Cyanobacteria Mitigation Steering Committee (CMSC)	Reuben Wentworth Paul LaRochelle, Alternate	Reuben Wentworth Paul LaRochelle, Alternate
Facility Committee		Reuben Wentworth Paul LaRochelle
Household Hazardous Waste (HHW)	Bob Holt	Bob Holt
Master Plan Committee	Paul LaRochelle Phil Wittmann, Alternate	Paul LaRochelle Brock Mitchell, Alternate
Milfoil Committee	Bob Holt	Bob Holt
Old Home Week Committee	Phil Wittmann	Bob Holt
Parks & Recreation Commission	Phil Wittmann	Brock Mitchell
Planning Board	Virgil MacDonald Phil Wittmann, Alternate	Virgil MacDonald Reuben Wentworth, Alternate
Water Bandstand Committee	Paul LaRochelle	Paul LaRochelle
Zoning & Ordinance Committee (ZAC)	Paul LaRochelle Phil Wittmann, Alternate	Paul LaRochelle Bob Holt, Alternate
Zoning Board of Adjustment (ZBA)	Paul LaRochelle	Paul LaRochelle

**Approval of Minutes**

**March 15, 2021 - Regular**

B. Holt made a motion to approve the minutes of the Regular Meeting, March 15, 2021 as presented and R. Wentworth seconded. Roll call vote:

B. Holt, yes  
V. MacDonald, yes

P. LaRochelle, yes  
R. Wentworth, yes

B. Mitchell, abstain

March 15, 2021 - Non Public

V. MacDonald made a motion to approve the minutes of the Non-Public Meeting, March 15, 2021 as presented releasing all and R. Wentworth seconded. Roll call vote:

B. Holt, yes                      P. LaRochelle, yes                      B. Mitchell, abstain  
V. MacDonald, yes              R. Wentworth, yes

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session

None

Further Discussion:

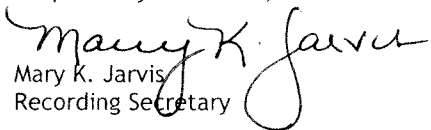
V. MacDonald wanted to bring up another issue, he received an email about the Water Department that one of the employees had a motorcycle accident and the Superintendent is going on vacation. He feels that someone should be sent to assist, that the remaining personnel should not be working alone around the wells and pumps. It was noted that A. Swezey is working part-time, three (3) days a week and the Highway Department has been called in when they need the extra help. In addition, V. MacDonald would like to have the Revenues from the Water Department on the agenda and put the overdue accounts on the agenda for discussion which would need to be in Non-Public Session. L. Dionne will inform the Water Superintendent to speak with and direct T. Decowski to contact the Town Administrator if he needs assistance. P. LaRochelle inquired about the dates for the Public Hearings that were previously discussed. L. Dionne responded that Mary was asked to set them but she was asked to wait until the new Public Works Director was in place before scheduling them. R. Wentworth felt this would be appropriate. R. Wentworth informed the Board that there would be two (2) letters at the next meeting, one for Roberts Cove Road and one for Powder Mill Road noting he did not read them into the record as they were not part of the agenda. Powder Mill Road is looking to be part of the Public Hearings but feels that more than one or two residents need to voice their opinions. V. MacDonald feels that some of the dirt roads should be part of the next agenda, if roads are going to be spoken about. V. MacDonald recommended that the Board members take a ride out to Muchado Road. L. Dionne informed the Board that there is no Selectmen's meeting next Monday, April 12<sup>th</sup> and all of the various Boards and Committees that have meetings scheduled for the remainder of this week and next are being postponed. There is one that will continue which is the Master Plan Committee but will be completely a ZOOM meeting. Some people are working in the building and some are working remotely. The second floor is still closed to the public and the downstairs opened yesterday afternoon. Every employee takes their own temperature before they come to work and are not allowed to report to work if they have any symptoms. Things change every day. The greeter is doing what he is supposed to do; this should be a discussion for Non-Public Session. R. Wentworth feels that the windows should be open daily to bring in fresh air to the building. B. Mitchell informed the Board that he will not be at the meeting on the 19<sup>th</sup>.

Adjournment

V. MacDonald made a motion to adjourn at 7:33 PM and B. Holt seconded. Roll call vote:

B. Holt, yes                      P. LaRochelle, yes                      B. Mitchell, yes  
V. MacDonald, yes              R. Wentworth, yes

Respectfully submitted,

  
Mary K. Jarvis  
Recording Secretary