

Town of Alton
Board of Selectmen
April 16, 2012

Convene – 6:00 pm

R. Bailey, Town Administrator
C. Johnson, Member
D. Hussey, Chairman
M. DeCoff, Member
L. Carr, Vice Chairman
P. Bolster, Member

Pledge of Allegiance

Moment of silence

Approval of Agenda

The Town Administrator amended the agenda to add items 4 & 5 to Old Business: Milfoil Agreement and Bids in reference to the Fire Department for the roof and vehicle. Under New Business added items 5 & 6 to: Transfer Station Update and Review of donation for Police Department. Under discussion added New Business item 7, 1-ton truck. L. Carr motioned to approve agenda as amended, seconded by M. DeCoff and passed all in favor.

Public Hearing

The Chairman opened the Public Hearing and K. Roberts, Highway Agent, gave an update on road reconstruction for the following roads: Minge Cove Road, Garden Park Road, Smith Point Road and Melody Lane. K. Roberts then invited all interested residents in attendance to meet with him in the conference room where he would address any additional specific questions or concerns.

Chairman closed public hearing.

Board of Health

D. Hussey motioned to recess as Board of Selectmen and convene as Board of Health; the motion was seconded by L. Carr and passed with all in favor.

Present: Tom Varney, PE

Re: Map 38, Lot 13, Mt. Major Highway

A site review of location was previously conducted. Resident is asking for waivers and variances for new septic system. T. Varney noted that area is acceptable for a septic system. Chairman moves to accept and grant all waivers on 241 Mt. Major Highway, Map 38, Lot 13 as presented, seconded by M. DeCoff and passed all in favor. Chairman motions to adjourn as the Board of Health and reconvene as Board of Selectmen, seconded by M. DeCoff, and passed all in favor.

Selectmen Committee's Reports

- P. Bolster provided an update on the Senior Center proposed renovation plans. These will be presented to the Board for approval at a future date.
- M. DeCoff provided an update of the first Budget Committee meeting and the election of A. McLeod as Chair and J. Markland as Vice Chair.
- D. Hussey provided an update on the Planning Board passing 5 extensions for subdivisions.
- C. Johnson and D. Hussey will be meeting with R. Bailey at a later date to discuss the Data Communication Systems Committee.
- P. Bolster provided an update on the consortium on the Cable Franchise Committee meetings.

Town Administrator Report and Updates

- R. Bailey received a memo from The Lakes Region Planning Commission's Transportation Advisory Committee (TAC) Group, asking to confirm that K. McWilliams is our primary representative and J. Dever is the alternate. R. Bailey requested that the Board confirm. The Chairman moved to confirm, seconded by C. Johnson, and passed all in favor

- Draft letters were presented to the Board for approval. Letter one is going out to all property owners who have had some changes in their assessment and will be paid for by the assessing re-evaluation company. The second letter is in reference to tax liens that were previously discussed with the Board. C. Johnson moved to approve letters as written, seconded by M. DeCoff and passed all in favor.
- Echo Point Parking addressed by the Chairman in response to a call received from a resident asking if they could cut bushes on the side of Echo Point for parking. R. Bailey will gather information, look into and respond with a letter.

Announcements

Remembering Steve McMahon

The Chairman read a prepared statement and presented a gift to Mr. McMahon's son on behalf of the Board of Selectmen. P. Bolster presented a citation from the Governor.

R. Bailey informed the Board that there will be a service for Steve McMahon at St. Katharine Drexel Church Friday, 4/20, at 10:00 am

R. Bailey announced that a reception would be held for all town employees who have retired this year. This will be held Thursday 4/19 at the Senior Center from 4-6 pm.

There is currently an open position on the Budget Committee. An ad is currently in the paper and the opening has been posted. Letters of interest are due the first week in May.

Town Administrator Report and Updates (Resumed)

- A letter of donation addressed to J. Frye was received in the amount of \$1,000.00 and made out to the Alton Downtown Revitalization. R. Bailey asked the Board to accept the donation. D. Hussey moved to accept donation, seconded by C. Johnson and passed all in favor. A letter of thanks will be sent out.
- R. Bailey provided a hand out of the specifications of the zero turn mower requested by the Grounds and Buildings Department for the Boards review. Specifications will be amended to read diesel or gas, amend HP to read 25-30 and amend the 6-½ inch deep to read or 6-½ inch deep or equivalent. L. Carr motioned to send out to bid, seconded by M. DeCoff, passed all in favor.
- The town will retain the Kubota tractor.
- The owner of the property on Smith Point Road, at the Y in the road, is requesting to officially have two drive ways, one on each side of the road. There are currently two dirt driveways. A site visit will be made.

Public Input 1

P. Bolster provided the Board with information regarding a possible suit by Gilford against the Legislative redistricting and gave an overview of the possible redistricting changes. Alton would be represented by three people and no longer be part of a seven-seat district but would be part of a two-seat district with Gilmanton and part of three towns put together.

Public Input 1 closed

Approval of Minutes

- March 29, 2012 – L. Carr motioned to approve the minutes of Public Session I as presented. M. DeCoff would like to amend Matt DeCoff to Marc DeCoff. L. Carr moves to approve the minutes as corrected. Seconded by M. DeCoff, passed with all in favor.
- March 29, 2012 – L. Carr motioned to approve the minutes of Non-Public Session I as presented and to open No. 1, 2, and 3. Seconded by D. Hussey, and passed all in favor.
- March 29, 2012 – L. Carr motioned to approve the minutes of Public Session II as presented, seconded by M. DeCoff and passed all in favor.
- April 2, 2012 – L. Carr motioned to approve the minutes of Public Session II as presented, seconded by D. Hussey and passed all in favor.

- April 2, 2012 – L. Carr motioned to approve the Non-Public Session as presented and to open numbers. 1, 5, 7, 8, 9, 10, 11, and on number 12 cut the “t” on the second line of “not”. Seconded by M. DeCoff, and passed all in favor.
- April 2, 2012 – L. Carr motioned to approve Public Session II minutes as presented, seconded by M. DeCoff and passed all in favor.
- April 5, 2012 – L. Carr motioned to table minutes as this time. Seconded by D. Hussey and passed all in favor.

Old Business

R. Bailey requested a change in order and asked the Board to go to New Business Item Number 2.

2. Railroad Monument Mile Marker.

R. Bailey provided the Board with a photograph of two monuments that are located on Letter S Road. One is a mile marker for the regular railroad line the other is a special marker that is a distance mile marker for the trestle. Mr. Cornelissen is requesting that they be moved to the park with a sign. C. Johnson motioned to authorize K. Roberts to move the mile marker and the railroad bridge marker and re-locate them to the B&M Park, seconded by D. Hussey, passed all in favor.

Old Business – Resumed

1. East Side Rest Room Project – The latest change, Page 1, No. 4 they want to add 2 x 3 furring vertical strips in the rear of the building for siding. Currently getting a quote from the plumber and electrician. R. Bailey would like the Board to consider if we get short on money to complete the siding on 3 sides and finish back at a later date if necessary and would like to go out to bid. So moved by D. Hussey, seconded by M. DeCoff. L. Carr would like to add after intervals, “as per manufacturer’s specification” Passed all in favor.
2. Sidewalk Project - This has been reviewed and the area was walked with the DOT and they have signed off and given the permit forms. The Highway Department will remove all of the old sidewalks and will complete the site prep work. R. Bailey asked the Board if the bid should go out for asphalt, concrete or both. The consensus of the Board is that the bid should be put out for both asphalt and concrete. It was also noted by R. Bailey that there is also section of sidewalk that will not be completed. This is located across the street from Fiddlehead’s, in front of the clinic. D. Hussey noted if we have the money after we’ll look at the other side of the street.
R. Bailey informed the Board that the only drawing currently available is the tax map and ask if the Board would be willing to have P. Julia prepare a more presentable print for bidding. No approval for having professional spec drawn up was given. L. Carr asked about the low spot.. R. Bailey stated that they had been out surveying.
3. Highway Reconstruction Status – R. Bailey will be getting an update every Friday. Based on the work done to date we have spent \$283,901.79. Discussion on the work completed.
4. Milfoil Update – A deposit was made for the chemical treatment and a schedule will need to be set up for the pulling. The Milfoil Committee will not be meeting for another couple of weeks.
R. Bailey received an E-mail from Kellie and our recommendation is to get onto the schedule for the 8-10 day schedule, which would fall under the company contract for \$8,500.00. If we don’t use all the days we are not locked in. If we need more days it is hoped that it will be when they are still here and we won’t have to get back into their schedule. We are getting a grant for 50%, which is 16, plus the \$20,000.00 that was raised at town meeting. L. Carr motioned to approve the bid for Milfoil pulling with AB Aqua Techs Inc., seconded by C. Johnson. Authorization was also requested to sign for the 10-day contract. L. Carr added with authorization to sign for the 10-day contract. After discussion it was decided to go with the 12-day contract. Motion passed all in favor.
5. Fire Department and Vehicles – L. Carr motioned to approve bid for West Alton Fire Station roof, seconded by P. Bolster. With changes noted as presented and for Item 7 to request bid for 20 through 30 years and passed all in favor

Command Vehicle – The Chief is recommending to accept the ¾ ton truck for \$25,794.00. D. Hussey motions to accept, seconded by P. Bolster. Discussion on vehicles differences.

Vote: 3 in favor and 2 abstentions (L. Carr and C. Johnson). Motion passed.

New Business

1. Highway Trust – R. Bailey informed the Board that Mr. St. Cyr, the Trustee of the Trusts, brought to his attention that the Town has a trust fund that was established in 1938 under a will of Mr. Edward Cate. \$5,000 was given to the town with the income from the trust to be used for and is restricted to the repair of highways. Since 1938 it has accrued \$21,000.00.

- 3 Land Use – L. Carr motioned to approve recommendations of the Assessor on the 4 Timber Tax Warrants for Margaret Finch Delong, William and Lois Snow and David Hussey, seconded by P. Bolster and passed with 1 abstention (D. Hussey).

L. Carr motioned to approve accept the assessors recommendation of:

- 1a: Timber Tax Warrant
2. Current Use Applications
3. 2012 Veteran Credits

Seconded by M. DeCoff, passed all in favor.

4. Hawker and Vendor Request – L. Carr motioned to approve the Hawker and Vendor application for Billy Tuttle's Light Up Hats, Glasses, Toys, Bracelets, necklaces, rings, etc., for the fireworks and Old Home Day. Seconded by M. DeCoff, and passed all in favor.

5. Transfer Station - Scott Simonds provided an update on new system for sorting/non-sorting materials. Handout was provided to Board. Discussion on materials being sorted and recycled and Mr. Simonds is looking for an effective date of June 1. A draft for the change of ordinance will be provided at the next meeting. S. Simonds will need signs and would like to order from NH the Beautiful, some are available for free and some will need to be purchased. Discussion on the savings with the new sorting system and on the roof and bid for roof. S. Simonds will put together a draft for a bid for the roof. Draft will not be for whole roof, based on the numbers there are insufficient funds. It would be a two-phase project, first phase would cover all the dumpsters and wood. The second phase would be for the shingles and metal.

S. Simonds stated they use a wooden shed in the summer and it is not insulated and gets hot. Mr. Simonds looked at some office trailers. He located two, a 20-foot and a 16-foot. The 20-foot trailer is \$1,100.00 delivered and needs some work. The 16-foot trailer is in good shape and is \$1,600.00 delivered. The 16 footer needs to be cleaned and comes with the stairs, heat and air conditioning. Discussion on the trailers. P. Bolster motioned to approve the purchase of the 16-foot trailer, seconded by M. DeCoff, passed all in favor.

D. Hussey motioned to approve the June 1st date for implementing new ordinance, seconded by M. DeCoff, passed all in favor.

Update on the Swap Shop - the electric work will be completed this week and it will be opened this weekend.

R. Bailey informed the Board that during the upcoming budget cycle we need take a long term look at the recycling side of the business. This was the phase for the C&D nothing has been done for the regular type of recycling. The baler is not efficient. The board will need to make some long-term decisions on where we are going with recycling. We will need to look at buildings, equipment, etc. Recycling is a commodity and we are getting \$50,000 – \$60,000 a year on that market with new markets opening up. One of those new markets is rigid plastic. We can't get into that market right now because we don't have a baler. There are a lot of things coming up that we need to look at.

6. Donation for Police Dept - Memo from the Chief regarding Military Humvee. The Police Department has the opportunity to acquire a military Humvee for police and emergency services. This is made available through the LESO Program. Equipment that is no longer used by the military is refurbished and given over to law enforcement and offered at no charge. The vehicle will never be owned by the Police Department, it will be titled and registered to the Police Department, it can never be sold. When we are done with it, it will go back to the military. Humvee can be painted and outfitted with spare equipment that is available that does not fit in the current vehicles. This will be an alternate vehicle at no expense to the taxpayers.

Discussion on use of vehicle during flooding, rescue, any repairs, emergency management and mutual aid benefits. Parts are available free through the government. If severe damage occurred to the vehicle we would not need to fix it and could just return it to the government. This vehicle would be specific to the Police Department. There is another program specific to the Fire Department.

P. Bolster motioned to approve the donation of the Hummer from the LESO Program, seconded by D. Hussey. Further discussion on the ability of the vehicle to haul a person in the event of an emergency. One of the agreements will be that it has the ability to carry an injured person. Vote called, passed all in favor.

7. Bid for 1 ton truck – 1 bid was received for \$1,651.99 for 2001 Ford F550 dump truck. All in favor to accept bid.

Public Input II

None seen

Vote to Enter Non-Public Session – At 8:15 pm the Chairman motioned to enter into Non-Public Session, pursuant to RSA91-A;3,II (a) personnel, (c) character/reputation and (e) claims and litigation, the motion was seconded by L. Carr and Chairman Hussey polled the members who each voted in the affirmative and the motion carried.

Respectfully Submitted

Peggy Hawksley

ALTON BOARD OF SELECTMEN:

Minutes Approved: May 7, 2012