

Gilman Library Trustees Meeting

Lower Level Meeting Room - Tuesday, April 18, 2017

Present: John P, Betty Jane M, Kristine S, Nancy M and Librarian Holly B.

Guests: Bill Kendrick (New Durham library trustee) and Annette Slipp (interested in serving on the Gilman board of library trustees)

CALL TO ORDER 4:13pm by John Pohas, President

MINUTES

March 21, 2017 meeting -Motion to accept by Nancy, 2nd by Kristine. Passed

TREASURER'S REPORT

Betty Jane made the motion to accept donated funds of \$469.00. Seconded by Kristine. Treasurer's report unanimously approved.

OLD BUSINESS

Appointment of New Trustee

Louise Landry has said that she is no longer interested in serving on the board, but would like to work on a Friends of the Library group. Annette Slipp, our guest today, would be happy to serve and the board instructed Holly to move ahead in notifying the selectmen asap.

Painter / drop lighting / bathrooms / new leak repair / downstairs

NE Security needs to come in first to work on the security system, then the painter will finish upstairs and proceed to do all downstairs work; shelves in the community room need to be emptied.

Calvert Fund

This \$3300. donation is designated for electronics and technical upgrades. Holly has been compiling a list, including a desk top computer in the Young Adult room. Discussion followed on other upgrades of the teen area using Peg Keyser funds. Possibilities include portable walls offering bulletin board space and cubicles creating a "teen zone." Inexpensive vinyl letters and art work would enhance the area for this older age group.

Spring Conference Annual Meeting

Trustees were reminded of the May 23 meeting in Concord, especially all new trustees

and those who have never attended. John and Annette showed interest.

Ruth Messier Memorial Fund / NH Clock Company

To date there is \$260. in the memorial fund for Ruth. Mr and Mrs Vaughan of the NH Clock Co. can create a special clock face in her honor featuring the weather vane atop the library building. Holly should have the quote by next meeting.

Furnace "mother board"

Stroegen's was called in March 17 when the heat went out in the library basement. They replaced the unit but the bill needs clarification. John will call.

New chairs

The 40 new, lightweight cushioned chairs are in the lower level meeting room. They have been paid for through donations, Hannaford's contribution and memorial funds. Some of the old chairs will be saved for craft project groups and overflow seating if needed for library programs.

NEW BUSINESS

Landscaper

The landscaper needs to finish up some spring work, including side shrubbery, adding soil in the raised gardens by the entrance and reseeding areas of the lawn. The wrought iron chairs have been restored by Pieter Meulenbroek. A photo will be taken for the Baysider newspaper.

Board of Selectmen / Attorney Sessler / Legal Council

The board was encouraged to attend the Thursday, April 27 meeting, to review the legal internet responsibilities of all elected officials. Additionally, at some future meeting of the board of selectmen, John, as president, is requested to share what's been happening at the library over the last year.

NH State Report

Holly passed out the Gilman Library report she compiles annually

Trustee Slate of Officers

With Ruth's passing, a new co-chair needs to be appointed. This was placed "on hold" until the board is full with 5 members again.

Bookkeeping

A bookkeeping replacement is needed. Kristine offered to consider taking it on and will let Holly know soon.

Meeting Date Change

Discussion to change the meeting date from the third Tuesday of the month to the first. Will become effective Tuesday, May 2, 2016 (2 weeks hence).

Volunteer Luncheon

To be determined at the May 2 meeting

PENDING

YA chair/computer table - on hold until after painting

Meeting Room policy - Last revised 2014. Still needs review of "for profit" users

Jan Pro free quote, window washing needed at the library - John's will compare

Stair railing on walkway - John's list

Patron counter - more research needed

New computer for main floor - more research needed, after painting

Book drop at back entrance - pending

Maintenance person - pending

Next business meeting, 4pm, Tuesday, May 2, 2017

Meeting adjourned 6pm

Respectfully submitted,

Betty Jane Meulenbroek

Secretary