

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, April 4, 2023

**PRESENT:** Sarah Hill, Gabby O’Toole, Annette Slipp, and Holly Brown, Librarian

**CALL TO ORDER:** 5:08 PM by Annette Slipp

### **MINUTES**

Minutes of the March 7 meeting were reviewed and are pending approval. Will be approved at the May meeting.

### **TREASURER'S REPORT**

Balance as of February 28, 2023. (March 2023 statements pending)

General Checking - \$47,345.94

Money Market (Profile Fund 1) - \$79,544.62

Nancy Jordan Memorial Fund - \$1,360.72

**Other Funds:** Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - \$15,090.44 Calvert Fund for maintenance and repair (principal and interest to spend) - \$994.56.

### **Deposit Income Activity/acceptance of funds:**

To Checking – Total for February 26, 2023 thru March 25,2023 - \$486.93 as indicated below. (Deposited March 29, 2023. Reflected on March 2023 statements)

Copies - \$37.00

Fax - \$13.00

Maps - \$2.00

Coffee - \$5.25

Town of Alton Reimbursement - \$232.13

Membership \$40.00

Friends of the Library \$100.00 (programming)

### **Yearly, income totals January 1, 2023, thru March 25, 2023**

Library generated funds (donations, etc.) – \$631.98 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$724.75 (to General Checking)

Friends of the Library - \$100 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/ Profile 1 to General Checking for programming - \$22,556.03

Motion to accept Treasurer's Report & donated funds made by Annette. Seconded by Sarah. Passed.

### **Old Business**

Motion to offer the Internet Basics Essential Computer Module Adult Programming Computer Class for \$480.00 to come from the Money Market (Profile 1) made by Sarah. Seconded by Annette. Passed.

### **New Business**

Motion to continue contract with Studley's for irrigation, "Enthusiast" package for \$330.00 to be paid from Money Market (Profile 1) made by Annette. Seconded by Gabby. Passed.

### **MEETINGS TO NOTE**

Next business meeting - Tuesday, May 2, 2023, at 5:00 pm

Motion to adjourn at 5:51 pm by Sarah. Seconded by Annette. Passed.

Respectfully submitted,

Sarah Hill  
Secretary  
Library Trustees