

ALTON BOARD OF SELECTMEN
Meeting Minutes – Public Session I
April 27, 2007
(Rescheduled from April 23, 2007)
ALTON TOWN HALL

The Chairman convened the meeting of the Selectmen at 3:00pm, those present included the following members of the Board and staff:

Alan Sherwood, Chairman
Patricia Fuller, Vice-Chairman
Stephan McMahan, Selectman
William Curtin, Selectman
E. Russell Bailey, Town Administrator

Chairman Sherwood led the assembly in the Pledge of allegiance to the Flag and a Moment of Silence.

Chairman Sherwood thanked all those employees and contractors who assisted with the recent flooding situation, he noted 35 roads had been affected, and many long hours were put in to bring the roads back to standards.

Approval of the Agenda

The agenda was amended to add two items to New Business as follows: Item #8 – Henderson Sub-division Easement and Item #9 – Memorial Day Parade Permit. P. Fuller motioned to approve the agenda as amended, seconded by W. Curtin and passed with all in favor.

Selectmen's Committee Reports

P. Fuller reported that the ZBA is meeting on schedule. She noted that the constitutional amendment has passed the Senate and now goes to the House of Representatives. With regards to SB88 she had spoken to Representative Whalley and the impact of that bill on the Town. The Selectmen discussed SB88, and if passed, the consequences to managing the Town's business. The Board agreed to have the Town Administrator draft a letter to our Town Representatives with the Selectmen's concerns. Also that the letter would be signed by the Board.

W. Curtin noted the Planning Board had met they continue to work on the master plan. He also noted the water department should have all Town water turned on today for the season.

A. Sherwood stated the Household Hazardous Waste Committee had met on Thursday. Scott Simonds was also in attendance. They are working on a plan to implement a satellite collection site in Alton. The Belknap Range coalition will meet on April 30th in Gilford.

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With regards to the traffic circle in Alton, A. Sherwood advised a Public Forum with NH DOT had been held at the Museum sponsored by ABA and with DES representation present. Different this year was that most questions raised were about the look and tradition of the traffic circle and making only minor changes. The Board was in agreement to have the Town Administrator contact NH DOT for information on other traffic circles and to schedule a public forum at a future Board meeting. P. Fuller noted snow-mobilers would cooperate in any decision to make the circle more attractive and also suggested foliage, landscaping and design, noting it was a gateway to the region. Other options included in the discussion were obtaining a conceptual design with trees, snow mobile trails, a walking path and sidewalks.

Town Administrator Verbal Report

R. Bailey advised the local tax preparation service in Alton had e-mailed him concerning the annual clean-up day which is also organized with other businesses within the community. This year the date will be May 5th from 9 – 12PM.

R. Bailey advised the Board would need a vote to pay the hydrant bills as budgeted. The Board voted to pay this bill (1 member abstained)

R. Bailey asked for the Board's approval to move ahead with plan to recycle demolition shingles at the Solid Waste Center, to be effective June 1st costs would be increased to \$35.00 per yard. The shingles would later be ground up for uses as road base material. P. Fuller motioned to increase the fee for disposal of asphalt shingles to \$35.00 per yard, effective June 1st, seconded by A. Sherwood and passed with all in favor. The Board also had no objections to have a vending machine located at the Solid Waste Center.

Public Input I

None

Approval of Selectmen's Minutes, Public Session I & II and Sealed Non-Public Session Minutes for April 9, 2007.

W. Curtin noted in Public Session I, page 5, Item 4 to change the word "move" to *remove*. W. Curtin motioned to accept the minutes of April 9, 2007 for Public Session #1 as amended, Public Session II and the Sealed Non-Public Session minutes of April 9, 2007, seconded by P. Fuller and passed with all in favor.

Old Business

1. Fire Truck Bid - The Board met with Fire Chief Alan Johnson and Fire Captain Edward Consentino with regards to the bids received for the pumper truck. The Chief presented a drawing of the new pumper. He explained seven bids had been sent, with three received. The bids had been reviewed by the Truck Committee and their recommendation was to award the bid to *Emergency One*, the lowest bidder. Chief Johnson and Captain Consentino also discussed the options for the truck with the Selectmen that included additional upgrade for safety purposes, a discount and other advantages pertaining to the purchase of the truck from Emergency One. P. Fuller motioned to pay 80% (\$365,108.31) and add the upgrades as an addition to the contract, seconded by A. Sherwood and passed with one abstention(SM).
2. Downtown Revitalization Committee – Parking Lot Plan - The Board met with Judy Fry, Chairman and Marty Cornelissen members of the Committee. The Board reviewed sketches of the proposed parking areas as presented. Following a review which included 20-22 spaces, employee parking, snow removal, ADA requirements, removal of chain link fence, visitor parking, etc., R. Bailey suggested approving the basic design in order that the committee would be able to go out to bid for the paving at the park. Any other issues could be worked out at a later time. P. Fuller motioned to approve the basic design, seconded by W. Curtin and passed with all in favor.
3. Status of FEMA – R. Bailey advised a rough estimate on damages that had occurred during recent flooding was \$482,000 of potential costs, of that \$475,000 would be used for road repair, the other being debris clearance and road closure issues. Figures have been provided to FEMA, their representatives made site inspections, there has not been any declaration made yet. Once that happens FEMA will be back. He advised the roads have been open with the exception of one road as of today, also that repairs have been made to Rte 28.

New Business

1. Landfill Annual Report – R. Bailey noted the yearly report had been sent to DES. The Town no longer needs to survey the cap as it has remained stable. The Town will still be working on methane testing, a spread sheet will be set up to analyze tests and send to the state. He noted this report is a separate issue from the landfill contamination.
2. Vote to Sign Cemetery Deeds - A. Sherwood moved to approve two cemetery deeds as presented for Row S, Lots 31 and 32 and Rows I,J, Lots 148 and 149 and to sign them accordingly, seconded by P. Fuller and passed with all in favor.

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3. Local Government Center – Driver Training – R. Bailey noted the LGC is offering driving courses for municipal employees who utilize Town vehicles. There is no charge for this training.

4. Touch a Truck – R. Bailey explained this program is being coordinated by the Parks and Recreation Department. The event will be held in the Bay on June 30th with programs for children and adults.

5. Vote to Approve Recommendations of the Town Assessor - R. Bailey noted the Board had previously signed three Notices of Intent to Cut, however, included with the recommendations for today are three additional Notices of Intent just recently received. A. Sherwood moved to accept the recommendations of the Town Assessor and to sign them accordingly, seconded by P. Fuller and passed with all in favor.

6. Agreement – Property Owner/Letter S. Road – R. Bailey noted bids have been posted for the concrete work. Costs for this work will come from the Highway Operating Budget. Following a discussion that included a review about FEMA grants, and road emergencies, W. Curtin motioned to accept the agreement as written, and that the work be accomplished as expeditiously as possible, seconded by P. Fuller and passed with all in favor.

7. Engineers Agreement – Landfill Contamination – The Board and Town Administrator reviewed the engineering services agreement from ATC in Manchester. R. Bailey noted ATC costs are less than the engineering firm of Weston & Sampson. He also noted the agreement would be with the same engineer as he is currently employed by ATC. W. Curtin motioned to have the Town Administrator sign the agreement with ACT of Manchester and that John Kubiczki would be the lead engineer, seconded by P. Fuller and passed with all in favor.

8. Henderson Subdivision Division Easement– It was noted that the project has met the conditions of the Planning Board P. Fuller moved to accept the easement deed, seconded by W. Curtin and passed will all in favor.

9. American Legion Memorial Day Parade Permit - W. Curtin motioned to approve the permit for the annual Memorial Day Parade to be held May 28th from 10:00am – 11:30am, seconded by P. Fuller and passed with all in favor.

Public Input II

None

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Non-Public Session -Vote to enter into non-public session pursuant to RSA91-A;3, II (a) (c) (e) – At 4:30pm, A. Sherwood motioned to enter into Non-Public Session as noted, following a brief recess, seconded by P. Fuller, the Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood
Secretary

Minutes Approved: May 7, 2007