

ALTON BOARD OF SELECTMEN
Meeting Minutes
May 2, 2005
ALTON TOWN HALL

At 6:00pm, Chairman Sherwood convened the meeting of the Board of Selectmen, present were the following members of the Board and staff:

Alan Sherwood, Chairman
Cris Blackstone, Vice-Chairman
Stephan McMahan, Selectman
Patricia Fuller, Selectman
A. Pete Shibley, Selectman
Kenneth Roberts, Highway Agent
Kevin Iwans, Police Chief
E. Russell Bailey, Town Administrator

A. Sherwood led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence.

Approval of the Agenda

The Agenda was amended to postpone Item #6 from Old Business until a future meeting. P. Fuller motioned to approve the agenda as amended, seconded by P. Shibley and the motion passed with all in favor.

Announcements

A. Sherwood noted Town Offices would be closed on May 30th in observance of Memorial Day.

He noted a proclamation from Governor Lynch relative to Town Clerk's Week from May 1st – 7th and also that the Town Clerk's office will be closed May 11th to allow staff to attend a municipal workshop.

Selectmen's Committee Reports

C. Blackstone noted a scheduled workshop by the Museum Committee had been cancelled for this month and she was unable to attend a Planning Board workshop. With regards to the Master Plan Committees, she noted she was interested in Natural Resources.

S. McMahan noted he was unable to attend a Conservation Commission but will in attendance for their next scheduled meeting.

P. Fuller commended the Downtown Revitalization Committee for the flyer distributed in "The Main Street", and noted one of the goals of the Selectmen is to have a flyer for the Town. P. Fuller reported on information from The Coalition of Donor Towns. She noted house bill 616 for \$460 million dollars in education funding without a statewide property

tax or donor towns, the Bill will now go to the Senate. She continued part of this bill was to increase the cigarette tax. P. Fuller expressed concerns how Alton representatives voted and will be contacting those who voted in the negative and suggested the Board may want to do the same. P. Fuller continued she had always made a habit of letting the Board know how our representatives voted on these issues. P. Fuller reported she had attended her first ZBA meeting as Selectmen's representative.

P. Shibley asked if P. Fuller was speaking for herself and stated it has been his habit to contact legislators before condemning how they voted.

P. Shibley continued the Downtown Revitalization Committee will meet on Tuesday. discussion will include on what to do with the freight building, the Committee will also be meeting with the Historical Commission and Parks and Recreation Commission. They are still working on a plan for the caboose. Council Ray Burton was pleased with the project and will refer this to the head of the State R.R. Committee.

P. Shibley continued he will be attending a Parks & Recreation meeting next week and noted with regards to the beach, that preliminary plans for the wetlands application are still in the works.

P. Fuller noted she reports the opinion of the NH Coalition of Donor Towns on the legislation and the votes, because she is the representative to the Coalition, and states when it is her opinion as far as legislation and votes.

A. Sherwood reported the first collection for Household Hazardous Waste will be on May 21st from 8:30 until noon in Wolfeboro. Information is available on the Alton web site and in "The Baysider" and "Main Street". Passes are available at the Alton Solid Waste Center. He continued the Planning Board received over 350 responses to their survey and within two to three weeks Lakes Region Planning Commission will make a presentation on the results.

A. Sherwood reported the master plan committees have been established and working successfully, there are 17 citizen volunteers plus the nine Planning Board members. Also, a new policy will be in effect with regards to a time-limit for Planning Board meetings that in the future meetings will conclude at 10:30pm and any business left over would take place within a week. .

Town Administrator Verbal Reports and Updates

R. Bailey noted the Town would receive approximately \$10,000 in disaster funds from FEMA. He continued that Lakes Region Planning Commission has a draft of the Hazardous Mitigation Plan for the Board's approval, a Public Hearing will be scheduled on May 16th.

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With regards to damage at the transfer station, Waste Management will pay for repair costs. He will report back to the Board on this matter as a Public Hearing may be needed to accept funds to cover expenditure or repairs.

He noted he had attended a meeting in Meredith with regards to his representation on the Septage Committee. The next meeting will take place during the 3rd week of May.

Public Input I

None

Approval of Selectmen's Minutes

P. Shibley corrected the minutes of April 18th, page 2, para.4, Line 3, as follows: Change the word *they* to "he". A. Sherwood motioned to approve public session I minutes as amended and to approve the public session II and non-public session minutes of April 18th, seconded by P. Fuller and passed with two (2) abstentions (PF) (SM).

C. Blackstone motioned to accept the minutes of the Selectmen's Workshops for April 4th and April 18th seconded by P. Fuller and passed with all in favor.

Old Business

1. Use of Town Seals on Police Vehicles – P. Iwans advised the department has two unmarked vehicles. The other vehicles have Town graphics, not the Town Seal. The Board agreed to always exempt two vehicles as noted and to continue use of graphics as explained by Chief Iwans.

2. Recording of Meetings – R. Bailey will send a letter to Board's and Committees.

3. Swap Shop Status – R. Bailey noted the Swap Shop had opened with quite a bit of activity. C. Blackstone had attended the "grand Opening and bought coffee and doughnuts for the occasion. R. Bailey continued that a citizen had volunteered to be at the Swap Shop during opening hours and he will be in touch with this person to work out arrangements. And he will advertise in "The Baysider".

4. Goals and Objectives – A. Sherwood reviewed the Goals and Objectives as set by the Selectmen. He advised these will be available on the website.

5. Animal Ordinance – R. Bailey advised the Board this would be the final draft of the ordinance relative to animals in public buildings in Alton. P. Fuller moved a motion to establish an ordinance relative to animals in Town facilities, the Board of Selectmen

establish a policy that animals will not be allowed in the Town Hall or in other Town owned buildings, the only exception to this policy is for service animals accompanied by their owners or handlers. This will become effective on June 1, 2005 v seconded by C. Blackstone and passed with all in favor.

P. Shibley asked about stopping smoking in the stands at Little Fenway Parks. R. Bailey advised he would review this matter with the Director of Parks and Recreation and come back to the Board.

New Business

1. Two Applications for "Barn" easements – R. Bailey advised a Public Hearing would be necessary and that Solid Waste Fees and the draft of the Hazardous Mitigation Plan would be included in the Public Hearing. It was agreed to conduct the Public Hearing at 6:10pm on May 16, 2005. R. Bailey also noted prior to the Public Hearing a presentation will be made to an Alton citizen.

2. Car Wash request – Friends of the Gilman Library – S. McMahon made a motion to approve the request as presented for the dates of July 16th with a rain date of July 23 and biodegradable products be used, seconded by A. Sherwood and passed with all in favor.

3. Letter from the Department of Safety – Emergency Response Team – R. Bailey advised the draft of the emergency telephone response will soon be ready for review. K. Roberts advised the State Police has a mobile unit ready as backup but all the radios and equipment is available at Alton Central Fire Station.

4. Letter from NH State Highway Department – DWI Patrols – The Board reviewed the letter as presented. R. Bailey noted this is an acknowledgement for a \$350.00 grant.

5. Letter from Lake Region Planning Commission – TAC Representative – P. Fuller motioned that R. Bailey be appointed as primary representative with Kenneth Roberts as an alternate member, seconded by A. Sherwood and passed with all in favor.

6. NH Electric Co-Operative – Pole Petition for Sanctuary Lane. A. Sherwood moved to approve the petition, seconded by C. Blackstone and passed with all in favor.

7. Pick-up Truck for Town Mechanic – Highway Department – The Board reviewed the list of repairs with K. Roberts, Highway Agent. K. Roberts advised this truck would not be used as a plow truck, but transportation wise it would be a good investment and beneficial to the Town. The work can be performed within budget. Following further discussion and review, A. Sherwood motioned to authorize the highway department to

spend \$2500 - \$3000 out of their operating budget to put the 1993 Chevy pickup into use for the mechanic, v seconded by P. Fuller and passed on a 3 –2 vote (PS) (SM)

8. Recommendations of Land Use and Property Records Department – A. Sherwood read the recommendations as presented and made a motion to approve the Assessor's recommendations, seconded by P. Fuller and passed with all in favor.

9. Letter from Cemetery Trustees - The Board reviewed an informational letter from the Cemetery Trustees regarding the hiring of a full-time employee. P. Shibley suggested this position become a part of Grounds and Maintenance under the direction of Kellie Troendle. A. Sherwood advised he had discussed this matter with the Chairman and if a need arises, to use this labor force.

Correspondence – The Board reviewed a letter from M. Donald Wilson, manager of Postal Operations for New Hampshire and Vermont, relative to the Post Office in Alton Bay.

Public Input II

K. Roberts asked about a matter he had submitted to the Town Administrator. R. Bailey advised this would be discussed in non-public session.

Non-Public Session

At 7:00pm, A. Sherwood made a motion to enter into non-public session pursuant to RSA91-A:3,II, (a) (c) and (e), following a five minute recess, seconded by C. Blackstone. The Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia a. Rockwood, Town Secretary

ALTON BOARD OF SELECTMEN:

Alan Sherwood, Chairman _____

Cris Blackstone, Vice Chairman _____

Stephan McMahan, Selectman _____

Patricia Fuller, Selectman _____

A. Pete Shibley, Selectman _____

ALTON BOARD OF SELECTMEN
Public Session II
Meeting Minutes
May 2, 2005
ALTON TOWN HALL

A. Sherwood reconvened the public session of the Board of Selectmen with all members present including E. Russell Bailey, Town Administrator.

1. The unanimously voted to Seal the May 2, 2005 Non-public Session minutes.
2. The Board unanimously approved the following appointments:

Animal Control Officer – Amber Johnson

Court Officer - Kurt Driscoll has been assigned to this duty on a temporary basis

3. Highway Working Foreman - Bryon McSharry appointed to this position beginning at Step 7.

At 8:00pm, Chairman Sherwood adjourned the meeting of the Board of Selectmen.

Respectfully submitted,

Russell Bailey

ALTON BOARD OF SELECTMEN:

Alan Sherwood, Chairman _____

Cris Blackstone, Vice-Chairman _____

Stephan McMahan, Selectman _____

Patricia Fuller, Selectman _____

A. Pete Shibley, Selectman _____