

Gilman Library Trustees Meeting

Lower Level Meeting Room - Tuesday, May 2, 2017

Present: John P, Betty Jane M, Kristine S, Nancy M, Annette S. and Librarian Holly B.

Guest: Bob Butler, of RBF & Co. Wealth Advisors

CALL TO ORDER 4pm by John Pohas, President

Bob Butler, was introduced by John. He spoke first, bringing the trustees up to date on the 2016 investment performance of the library's endowment funds. The return for the year was an impressive 7.2%, surpassing other investment indices. The board thanked him for his excellent service, again remarking on his minimal fee of \$4./year.

MINUTES

April 18, 2017 meeting -Motion to accept by Nancy, 2nd by Annette. Passed

TREASURER'S REPORT

There is no change from the April 18 report, given only 2 weeks ago.

Motion made by Kristine to clean up the elevator fund of \$66.12, since the annual inspection is being paid for out of operating funds. Betty Jane seconded. Passed

OLD BUSINESS

Painter / drop lighting / downstairs / security systems

Holly pointed out the need to reposition some ceiling tiles near the alarm systems. Any necessary replacements will be done by NE Security this week before the painter can be called in to finish his work, upstairs and down.

Officers

Nancy agreed to serve out Ruth's term as co-chair. Kristine made the motion to accept the new slate of officer for 2017-18: John P - Chair, Nancy M - Co-Chair, Kristine S - Treasurer, Betty Jane M. - Secretary. Annette seconded. Motion passed unanimously.

Spring Conference Annual Meeting

Trustees were reminded of the May 23 meeting at the Grappone Conference Center in Concord.

Ruth Messier Memorial Fund / NH Clock Company

To date there is \$260. in the memorial fund for Ruth. Mr and Mrs Vaughan of the NH

Clock Co. will create a special clock face in her honor featuring the weather vane atop the library building. A plaque will read "In loving memory of Ruth Messier, Library Trustee" The \$250. cost can be paid for by donations received. Motion made by Kristine to order the clock, seconded by Betty Jane . Passed

Strogens' duplicate bill?

Stroegen's was called in March 17 when the heat went out in the library basement. They replaced the unit but the bill needed clarification. John has reviewed and found out that no error had been made. "Okay to pay."

NEW BUSINESS

NHLA Conference

Holly will attend the NHLA Conference on Thursday and Friday, May 4 - 5.

Landscaper

Betty Jane will contact Steve's Landscaping and re-schedule the unfinished work from last fall, including side shrubbery, adding soil in the raised gardens by the entrance and reseeding areas of the lawn. The wrought iron chairs have been restored by Pieter Meulenbroek and returned to the library perennial gardens. A photo has been taken just prior to this meeting for the Baysider newspaper.

Trustee Vacancy

The board enthusiastically welcomed Annette Slipp as its newest trustee. She was sworn in at the town hall just this morning.

Bookkeeping / MM acct still showing a minimum balance fee

Bookkeeper replacement pending. MM fee should soon be corrected.

Volunteer Luncheon

Voted to be held at noon on Monday, June 19, at Shibley's Restaurant.

Young Adult / Children's areas

Holly has made a "wish list" for upgrades to the YA and children's areas. A detailed discussion of various new furniture, displays, storage units, etc., followed with her suggestions from various library suppliers (DEMCO, BRODART, Your Solution Sourcebook, Amazon). The total list was \$8,893.18. Nancy made a motion for Holly to proceed with the list of upgrades settling on the best value for the price. Kristine seconded, Passed unanimously. When in place, an open house would be planned.

Friends Group

Holly mentioned that there is interest in starting up a Friends group. A possible fundraiser of selling canvas recycle bags ("I LOVE GILMAN LIBRARY") would start off the campaign to establish this group and recruit the officers needed. Further discussion tabled until the June meeting.

PENDNG

Circulation desk

Would picture railing hold bulletin board?

Calvert Fund

Meeting Room policy - Last revised 2014. Still needs review of "for profit" users

Jan Pro free quote, window washing needed at the library - John's will compare

Stair railing on walkway

Patron counter - more research needed

New computer for main floor - more research needed, after painting

Book drop at back entrance - pending

Maintenance person - pending

MEETINGS TO NOTE

Business meeting , Tuesday June 6, 4pm

Selectmen Department update - Monday, July 17 at 6pm

Meeting adjourned 6:05pm

Respectfully submitted,

Betty Jane Meulenbroek

Secretary

