

**ALTON WATER WORKS
67 FRANK GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE**

MAY 10, 2017

MEETING MINUTES OF THE ALTON WATER COMMISSIONERS

CALL TO ORDER: Chairman Mitchell called the meeting to order at 4:58 p.m.
Present: Chairman C. Mitchell, Vice-Chairman L. LaCourse, Commissioner N. Downing

APPROVAL OF AGENDA: Motion was made by L. LaCourse, seconded by C, Mitchell and unanimously approved the agenda, subject to moving D., Other Business, Alton Bay Water Main Project to #1 on the Agenda.

1. ALTON BAY WATER MAIN PROJECT: N. Downing presented to the Board the following information: Following discussion at the meeting of May 9, 2017, N. Downing met with Mr. Ken Roberts, Highway Department Superintendent, to determine the timeline for the project. Although, ideally, the work should be carried out within the next two to three weeks, it will be possible to postpone until after the Fourth of July. Secondly, Mr. Roberts reiterated the Highway Department's offer to work in conjunction with the Water Department, thereby providing the excavation and backfill for this project, with the Water Department coordinating the installation, sanitization, and testing of the system. N. Downing conducted an inventory of the 6" HDPE Water Main in stock, and then obtained a quotation to illustrate the estimated cost of materials for this job. Labor was also estimated and it was determined, providing the Department can contract with a pipe fitter, willing to work in conjunction with the Highway Department, then this is the most efficient, cost effective, method for the project to proceed.
A motion was made to continue to work toward achieving this goal. Seconded, and passed unanimously.

MEETING WITH DEPARTMENT OF ENVIRONMENTAL SERVICES (DES)

Mr. Rick Skarinka and Mr. Wade Pelham, representatives of the DES met with the Commissioners for the purpose of introducing themselves, and informing the Commissioners of their association with the Alton Water Works. Mr. Skarinka is the DES Regulator in charge of Sanitary Survey Inspections for the Municipality of Alton. Mr. Pelham oversees Water Operators licensing and oversees the Cross Connection Control Program.

Both men were very informative. The Commissioners thanked them for their information and assistance.

OTHER BUSINESS:

- Advertisement Review. The advertisement for employment was reviewed and approved. L. LaCourse will coordinate the location and days of advertisement with Mrs. Williams, Administrative Clerk.

- Agreement for Payment of Past Due Balance. The Commissioners reviewed a proposed agreement for payment of arrearages and approved it unanimously.

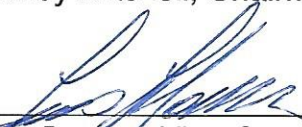
NEXT MEETING: Duly scheduled for the regular meeting of commissioners, Wednesday, May 24, 2017 at 6:00 p.m.

ADJOURNMENT: The meeting was adjourned at 7:22 p.m.

These minutes were recorded by N. Downing, Commissioner.

May 18, '17
Date Approved


Courtney Mitchell, Chairman


Lou LaCourse, Vice-Chairman


Nancy Downing, Commissioner