

**ALTON WATER WORKS  
67 FRANK C. GILMAN HIGHWAY  
ALTON, NEW HAMPSHIRE  
REGULAR MEETING OF  
May 14, 2018**

PRESENT: Chairman Rueben Wentworth  
Vice-Chairman Virgil Macdonald  
Commissioner Patrick O'Brien

**It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.**

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA: Vice Chairman Macdonald made a motion to accept the agenda, Commissioner O'Brien seconded the motion. All were in agreement, the Agenda was accepted.
- C. APPROVAL OF MINUTES: Approval of Minutes of the Regular Meeting of April 23, 2018.

Commissioner O'Brien made a motion to accept the Minutes of the Meeting of April 23, 2018. Vice Chairman Mcdonald seconded the motion. Vote was taken, all were in agreement.

- D. PUBLIC INPUT: Fred McGarry from DES along with Ray Karber, Engineer, Re: Route 140 Project. They could not make it for this meeting. Next meeting will be on May 29, 2018.

A water customer came in to the office to pay his bill and complimented on how professional and hardworking Mr. Decowski was during the replacement of water lines on Eastside Drive. The Commissioners congratulated and thanked Mr. Decowski for a job well done.

- E. CORRESPONDENCE: 3 Accounts.

Letter from Mr. Toothacher requesting that he have only 2 meters instead of 4, one for seasonal cottages and one for the year round house. Now he has 4 services.

Letter to Mr. Toothacher – that his request was taken under advisement and after talking to Mr. Decowski the commissioners feel that it would have to remain as it is. Each building has its own service. The line would have to be changed to feed all the buildings off 1 service and at this time it is not feasible or practical.

Page and Steve Harris of 48 Eastside Drive. They have had a leak in the line that passes thru her stone wall for 4 years. Mr. Decowski commended that to his knowledge there has not been a leak up in that area. Vice Chairman Mcdonald commented that the whole area is wet. Mr. Decowski and Commissioner O'Brien will go take a look at it.

4/30/18 Alex Nossiff 817-0787 (Stephanie Nossiff) has 165 167 169 & 170 East Side Drive Cottages. 170 East Side Drive cottage - they want to remove service on the cottage that is white with green trim. It is uninhabitable. They will be fixing up in about 3 years.

Chairman Wentworth has no problem with shutting the service to the cottage in question off as long as they are charged for the service to be permanently disconnected. A charge for reconnection would be charged when cottage is able to be used. Discussion was had concerning the connections and what it would involve.

Commissioners are willing to do this but this will be charged to owner. The Building Inspector will be contacted to be sure that this cottage is uninhabitable. Motion was made by Vice Chairman Macdonald "To charge a disconnect fee of \$250.00 plus materials as necessary." Commissioner O'Brien seconded the motion all were in agreement.

Vice Chairman Macdonald made a motion "To set a disconnect fee of \$250.00 and a reconnect fee of \$250.00 plus any materials." Commissioner O'Brien seconded the motion all were in agreement.

Mr. Toothacher arrived for the meeting. Discussion was held concerning his request. He was told that the Commissioners decided to leave it as it is. Four services would have to be changed over into one.

Mr. Toothacher would like costs to change the service. Four services would have to be changed over into one. There would also be additional charges for install meters and turning on and off. Chairman Wentworth made a motion to "Have a quote done for the changes that Mr. Toothacher requests." Vice Chairman Macdonald seconded the motion. Vote was taken and all were in agreement.

Discussion was held concerning charging for calls to sites for water identification.

F. DEPARTMENT REPORT TO THE COMMISSIONERS: Jones field has been running since April 22<sup>nd</sup> and was running an average of 16.7 hours per day @ 372,050 gallons per day average as of April 30<sup>th</sup>. As of May 12<sup>th</sup> it was running an average of 14.7 hours per day @ 308,350 gallons day average.

G. OLD BUSINESS: Truck Specifications – Chairman Wentworth discussed the information acquired for requesting bids for a truck. Commissioner O'Brian will put together a general specification list to cover what would be required for the truck.

Reconnect Fee \$125 for accounts that have been turned off for non-payment. Vice Chairman McDonald made a Motion "To make the reconnect fee for accounts that have been turned off for non-payment to be \$125.00." Commissioner O'Brien seconded the motion. Vote was taken all were in agreement.

Letter for overdue accounts was discussed. Vice Chairman McDonald made a Motion "To approve the overdue letter as written". Commissioner O'Brien seconded the motion. Vote was taken and all were in agreement.

Signing of Bills



Quote for chemicals was discussed. Chairman Wentworth made a Motion to "Order Caustic Soda and Sodium Hypochlorite from Harcros Chemicals if Courtney Mitchell is in agreement." Seconded by Virgil McDonald, vote was taken, all were in agreement.

H. NEW BUSINESS: Damage to water line by Contractor at ABCCC.

Discussion was held concerning the damaged line and a bill is to be issued to Alton Bay Christian Conference Center. Chairman Wentworth made a motion "To send the Alton Bay Christian Conference Center a bill for all materials and labor to repair the water line that was damaged by their contractor." Motion was seconded by Vice Chairman Virgil Macdonald. Vote was taken, all were in agreement.

American Water Works Association Membership was discussed. It was agreed that this will be considered at a later time.

NON PUBLIC SESSION: Motion was made by Chairman Wentworth to move to Non-Public discussion, pursuant to RSA 91:A:3 II b and RSA 91:A:3 c. Motion was seconded by Vice Chairman McDonald. The vote on said motion was by roll call.

Roll Call vote to enter Non-Public session: Rubin Wentworth YES  
Virgil Macdonald YES  
Patrick O'Brien YES

Motion was made by Chairman Wentworth to move out of the Non-Public session, and seconded by Virgil Macdonald; vote was taken by roll call.

Roll Call vote to enter ~~Non~~ Public session: Rubin Wentworth YES  
Virgil Macdonald YES  
Patrick O'Brien YES

Non Public session was ended at 7:19 pm.

I. ADJOURNMENT: Motion was made by Vice Chairman Macdonald to adjourn the meeting. Motion was seconded by Commissioner O'Brien, vote was taken, and all were in agreement motion passed. Meeting was adjourned at 7:20 pm.

Respectively submitted:

Penny Williams

Clerk

6/25/18  
DATE SIGNED

RUBEN WENTWORTH - CHARMAN

  
VIRGIL MACDONALD - VICE CHARMAN

  
PATRICK O'BRIEN - COMMISSIONER