

ALTON BOARD OF SELECTMEN
Meeting Minutes
May 16, 2005
ALTON TOWN HALL

Chairman Sherwood convened the Public Session of the Board at 6:00pm. The following members and staff were present:

Alan Sherwood, Chairman
Cris Blackstone, Vice-Chairman
Stephan McMahon, Selectman
Patricia Fuller, Selectman
A. Pete Shibley, Selectman
E. Russell Bailey, Town Administrator

Pledge of Allegiance to the Flag and Moment of Silence

- A. Sherwood led those assembled in the Pledge of Allegiance and a Moment of Silence.

Approval of the Agenda

The Board amended the agenda to Add Item #3 to the Board of Health and in New Business added a second Cemetery Deed.

Presentation

The Chairman acknowledged Florence Holway who was present to receive a National Award . Lynda Ruel from the State Attorney General's office noted that F. Holway was one of three recipient's to be honored nationally for being instrumental in toughening New Hampshire rape laws and raising public awareness of sexual violence in New Hampshire and nationwide. F. Holway was given a framed certificate for her accomplishments from the National Sexual Violence Resource Center.

Announcements

- A. Sherwood noted the Town Offices including the Solid Waste Center will be closed on May 30th. And that the Memorial Day parade would commence at 10:00am, and the Gilman Museum would be having their annual Memorial Day open house from 9 – 1.

Public Hearing

- A. Sherwood stated this hearing was for two barn easements for the Shields families and the hearing proceeded as follows:
1. Andrea Shields – Discretionary Preservation Easement - A. Shields explained her barn is in good repair c. 1810 and is used for hay storage and that the barn recently underwent restoration work. Following a further review which included the possibility that these preservations once approved, could be listed on the Town website,. And noting there was no public input, A. Sherwood asked for a vote on the matter. P. Shibley made

a motion to approve a 75% rebate on the barn for Mrs. Shields, v. seconded by C. Blackstone for discussion. It was suggested that the address of these barns would also be noted in a future Town brochure and that the applicant would agree to meet with the Town assessor to work on the exact terms of this easement, and a 10' foot print would be needed around the barn for the public and that the Town Assessor would inspect the property from time to time, the barn may also be viewed by the public upon request A. Shields agreed and the motion passed unanimously.

The Board met with Charles and Helane Shields with regards to a discretionary preservation easement for their barn located on 119 Old Wolfeboro Road. H. Shields advised the Barn has undergone restoration on the roof and flooring, it houses horses and a donkey and is also used for hay storage. It is estimated the barn was built c. 1825, it has a milk room attached. The Shields agreed that the public may view the barn upon request and agreed to the conditions as noted in the previous vote. It was noted the owners farm to some degree. A. Sherwood noted there was no public input and asked for a vote on this easement. S. McMahon made a motion that we grant them a 75% reduction, v. seconded by P. Fuller and contingent on the conditions as previously voted and passed. In a discussion the property owners agreed to the terms as previously voted and this motion passed unanimously.

2. Electronic Recycling Program – The Board reviewed the fee schedule as presented by the Town Administrator as follows:

All monitors and televisions 19 inch and under \$5.00

All monitors and televisions 20 inch or more would be \$10.00

All computers, keyboards and mouse units would be at no charge

The Chairman asked for Public Input, there being none and after a review, the Chairman asked for a vote. P. Shibley moved to approve the fees as stated, seconded by P. Fuller and passed on a 4-1 vote(SM)

3. Draft Mitigation Plan – The Board reviewed the plan as submitted. There was no Public Input. P. Fuller moved to accept the Draft Hazard Mitigation Plan as presented, v. seconded by P. Shibley and passed with all in favor.

Selectmen's Committee Reports

Cris Blackstone reported she had attended a Gilman Museum Meeting and noted the curator/consultant will be attending a conference in June. The Committee is reviewing museum matters and a workshop is scheduled for June 13th.

S. McMahon stated the Conservation Commission will be on the 26th and he plans to attend. He noted the Lakes Region Planning Commission usually meets on the last Monday of the month, but in May that falls on a holiday and he will be contacting them about the actual meeting date.

P. Fuller stated that she had attended the ZBA and was impressed with the thoughtful and detail oriented way decisions are made. She continued that the education bills are in the Senate and suggested that Senator Boyce be enlisted for his support on the cigarette tax and HB616 get these bills passed and that he votes for bills to do away with donor towns and state-wide property taxes. P. Fuller continued the coalition representatives have met with Governor Lynch in trying to find compromises, she added that in the Senate there is some opposition to HB616.

P. Shibley stated the Budget committee will meet on the 19th, and the beach proposal is being presented to the NH Wetlands Board for their approval.

A. Sherwood noted the first Household Hazardous Waste collection is on May 21st beginning at 8:30am. Directions are on the Town web site. He continued the draft results from the Planning Board Citizen Survey are in, there were approximately 267 responses. There will be a presentation from LRPC in a few weeks. Committees are meeting to work on the master plan. The next Planning Board meeting will be the 17th and 18th, as there are 17 cases this month. A. Sherwood advised that work is in progress on the Town web site, including meeting minutes. It is hopeful that soon photos, agenda and notices and forms will be listed on the site from various departments, boards and commissions

Town Administrator Report and Verbal Updates

R. Bailey noted the American Legion will need a list of the Selectmen who will be marching in the parade. He advised the Fire Department rescue vehicle will be available within a few weeks and he distributed a photo of the truck and that once the transition is complete, he will come back to the Board with the request from the American Red Cross for the old truck.

R. Bailey continued testing at the land fill is ongoing and he will then meet with the engineer. He will probably know by the end of June about the new well.

Recess as Board of Selectmen and Convene as Board of Health

A. Sherwood motioned to recess as Board of Selectmen and Convene as Board of Health, seconded by P. Fuller and passed unanimously. Present: Thomas Varney, P.E.

The Board considered and reviewed three waivers with T. Varney and the following actions were taken:

1. Stephen Wallace, Map 56, Lot 3, Woodlands Road, recommended by the Health Officer. S. McMahon made a motion that we grant the waivers for Stephen Wallace, Map 56, Lot 3, a 25' waiver from the leach field, 150' for the septic tank and 15' waiver for the proposed well v. seconded by A. Sherwood and passed with all in favor.

2. Richard and Marilyn Dame, Map 22, 20, 24, 26, Varney Road. The Board reviewed the plan with T. Varney and also the suggestions of the Health Officer. The Board agreed to grant the waiver with a condition that Mr. Varney and the Health Officer meet to address the concerns of the Health Officer and revisions to the plan. If conditions are met, the waiver request would not have to be brought back to the Board. A. Sherwood moved to grant the waiver to the 100' setback requirement for the septic tank to the lake provided that it is moved back out to the protective well radius on both lots and the next thing we waiver and that he indicated on the plan, is the level of the full lake that, this be approved on those two conditions, v. seconded by P. Shibley. In a discussion, S. McMahon asked about easements. A. Sherwood added to his motion that the easement be established for Lots 20 and 24. v. and the motion passed.

3. Matt Morton, Map 22, Lot 25- Varney Road – The Board reviewed the waiver request with T. Varney and the recommendations of the Health Officer. A. Sherwood moved to grant the requested waivers relative to distances as proposed, seconded by C. Blackstone and passed with all in favor.

Adjourn as Board of Health, Reconvene as Board of Selectmen

A. Sherwood motioned to adjourn as Board of Health and to reconvene as Board of Selectmen, seconded by P. Fuller and passed unanimously.

Public Input #1

The Chairman recognized Reuben Wentworth who presented the Selectmen with documents pertaining to 211 Main Street, that he moved barriers as requested. R. Wentworth expressed his concerns which included record keeping in the Assessor's Office at the Town Hall, that he has complied with the requirements of the Building Inspector, that agreements had not been kept by the Town, that the Board may want to consider a petition to our State Representatives to reduce the speed limit in front of his store, he had met with the Building Inspector, but he never received a response for over 100 days. R. Wentworth continued he wanted it noted on record that the Planning Board has no problem with him, it is only this Board of Selectmen. He asked that the Assessor keep records on file. A. Sherwood advised the Code Enforcement Officer has made a determination regarding recent events and the Board of Selectmen backed him up, he continued that no one on the Board of Selectmen has anything against the business.

There was no further public input.

Approval of Selectmen's Minutes

C. Blackstone made a correction on page 3, in Old Business, Item 1. changing the letter P. to K. with reference to Kevin Iwans. P. Shibley made a motion to approve the Public Session Minutes I and II and the sealed Non-Public minutes of May 2, 2005 as amended, seconded by P. Fuller and passed with all in favor.

Old Business

1. Smoking and Animal Control Policy – In a consensus the Board of Selectmen asked that the Town Administrator draft a smoking ban policy – and a specific policy regarding dogs in the swimming areas. R. Bailey advised he would have drafts ready for the next meeting.

2. Letter from Doug Dore – Barbershoppers Schedule of Events – The Board discussed the letter and the planned activities which include a beer tent. They reviewed a memo from Kellie Troendle, Director of Parks & Recreation pertaining to these activities. A. Sherwood moved to deny the request for serving alcohol and a beer tent as part of this music festival on public property in Alton Bay v. seconded by P. Fuller and passed on a 3-2 vote (PS) (SM). Following the vote it was agreed that the club meet with Kellie Troendle prior to the event as they will be using Town facilities at the Bay

R. Bailey will contact Mr. Dore regarding safety issues, vendor permits, trash removal, removal of tents, and insurance.

3. E 911 Insert and Road Approval

a. - Insert for non-compliance with E911 ordinance – A. Sherwood made a motion to authorize the Town Administrator to prepare a letter to be sent out with the Tax bills relative to compliance with the E911 street numbering, seconded by P. Fuller and passed on a 4-1 vote (PS)

b. - Changes in road Names - R. Bailey advised the Board of several changes in names of roads. P. Fuller motioned to make these changes that include reverting back to original street names as presented, seconded by C. Blackstone and passed with all in favor.

4. B&M Railroad Park – The Board discussed restoration of the caboose, and the old R.R. Buildings. Following a review, A. Sherwood made a motion to authorize the use of the remaining balance of R.R. Square fund and that balance was, as of 12/31/04, \$3,136.35 and any incurred interest since then, to authorize the use of the remaining balance for the restoration of the caboose and also that we authorize the demolition of the old shed down there, v. seconded by P. Fuller and passed with all in favor.

5. Town Beach – Wetlands Approval – R. Bailey noted the final application for submittal to the Wetlands Board is ready to be filed. S. McMahon motioned that this application go to the Wetland Board for approval, seconded by C. Blackstone and passed with all in favor.

New Business

1. NH Electric Co-op Pole Petition – S. McMahon motioned to approve the petition for Halls Hill Road, seconded by P. Shibley and passed with all in favor.
2. Reappointment to Beach Committee – P. Fuller motioned to re-appoint Dawn Wallace to a one-year appointment to the beach committee, effective until March 31, 2006, seconded by C. Blackstone and passed with all in favor.
3. Request from Lakes Region Power and Sail – S. McMahon motioned that the Town Administrator send a letter authorizing the Lakes Region Power and Sail to set up a booth for complimentary boat safety checks on June 11th at the Town docks, seconded by P. Fuller and passed with all in favor.
4. Vote to Approve Items from the Land Use and Property Records Department – A. Sherwood made a motion to approve the items as presented, and noted by R. Bailey, one Intent to Cut and one Intent to Excavate, seconded by S. McMahon and passed with all in favor.
5. Vote to Appoint Engineering Firm – R. Bailey explained this is for engineering services for road work, two firms applied and were interviewed, funds for this service will come from the Highway Reconstruction. R. Bailey noted K. Roberts recommended CMA Engineering, this would be an on-going agreement. S. McMahon made a motion to approve CMA Engineering to provide engineering services for the Highway Department, seconded by C. Blackstone and passed with all in favor.
6. Vote to Approve Cemetery Deeds – A. Sherwood motioned to approve the two cemetery deeds as submitted for Lots 42 and 43, Row K, conditional that the Trustees make address corrections, seconded by P. Fuller and passed with all in favor.

Public Input #II

There was no public input.

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Non-Public Session

At Approximately 8:30pm, A. Sherwood made a motion to enter into Non-Public Session pursuant to RSA91-A:3,II (a) (c) (e) following a five-minute recess, seconded by C. Blackstone. The Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary
ALTON BOARD OF SELECTMEN

Alan Sherwood, Chairman _____

Cris Blackstone, Vice-Chairman _____

Stephan McMahon, Selectman _____

Patricia Fuller, Selectman _____

A. Pete Shibley, Selectman _____

ALTON BOARD OF SELECTMEN
Meeting Minutes
Public Session II
May 16, 2005
ALTON TOWN HALL

At 8:50pm, Chairman Sherwood convened the Public Session II of the Board. Present were the following members of the Board and staff:

Alan Sherwood, Chairman
Cris Blackstone, Vice-Chairman
Stephan McMahan, Selectman
Patricia Fuller, Selectman
E. Russell Bailey, Selectman

The Board voted unanimously to approve the following items:

1. Advertise for a citizen volunteer representative to the Belknap County Economic Development Council.
2. To hire Jennifer McCoullough as a seasonal part-time employee in the Planning Department.
3. To hire Erik Uhlig as a full-time employee in Buildings and Grounds
4. To Seal the non-public session minutes of May 16, 2005.

At 8:55pm, Chairman Sherwood adjourned the meeting of the Board.

Respectfully submitted,

E. Russell Bailey, Town Administrator

ALTON BOARD OF SELECTMEN
WORKSHOP MINUTES
May 23, 2005
ALTON TOWN HALL

The meeting was convened at 3:30pm by Chairman Sherwood. Present were the following members of the Board and staff:

Alan Sherwood, Chairman
Cris Blackstone, Vice-Chairman
Stephan McMahon, Selectman
A. Pete Shibley, Selectman
Kenneth Roberts, Highway Agent
E. Russell Bailey, Town Administrator

The following matters were reviewed with the Highway Agent and other actions taken:

1. Road Reconstruction - Reviewed Plans for 2005 and 2006.
2. Low Volume road Standards –In a consensus it was agreed to have two standards, 50’ and 30’ foot right of ways.
3. Discussed revising Town Road Policies with 2 Standards – plans will be reviewed in a future workshop.
4. Excavation Permits – Reviewed pit regulations and status, also issues of denial of intent to excavate.
5. Primex – Workmen’s Compensation - Costs for 2005 are \$10,000 plus, above budget – it was agreed to review options i.e., possibly changing vendors..

Chairman Sherwood adjourned the meeting at approximately 6:00pm.

Respectfully submitted,

E. Russell Bailey,
Town Administrator