

ALTON BOARD OF SELECTMEN

May 16, 2011

Meeting Minutes

Public Session I

ALTON TOWN HALL

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The Meeting was convened by Chairman Hussey at 6:00pm, present were the following members of the Board and staff:

David Hussey, Chairman
R. Loring Carr, vice-chair
Stephan McMahon, Selectman
Peter Bolster, Selectman
E. Russell Bailey, Town Administrator

Note: Selectman Patricia Fuller absent

D. Hussey led the assembly In the Pledge of Allegiance to the Flag and a Moment of Silence.

Announcement: The Chairman announced the time and place of the Memorial Day Parade and ceremonies to take place on May 30th beginning at 9:30am.

Appointment: Senator James Forsythe – It was noted that the Senator had not yet arrived but to proceed with the meeting.

Town Administrator Report – R. Bailey noted a memo from LRPC concerning byways asking for representation from Alton to protect the Town's interest. He advised Town Planner, Kenneth McWilliams to attend their meetings and report back to the Selectmen. A motion was made by D. Hussey to appoint K. McWilliams as the Town Representative, seconded by L. Carr and passed with all in favor.

R. Bailey continued that a bid specifications for fire gear had been received and if the Board wished to go over these now. It was agreed to table this matter until a workshop or the next meeting.

The Board and Town Administrator discussed a letter from Maxfield Realty in regards to town hall employees parking their vehicles on Main Street. He advised he had spoken with K. Roberts and reviewed re-painting the spaces. L. Carr motioned to eliminate one parking spot and to realign the spaces that are there and to notify the Real Estate agency that they pay for signage, (has marks & Painting) in front of their entrance and reimburse the Town", and that the Town Administrator will find out about the costs, the motion was seconded by D. Hussey and passed with all in favor.

Selectman Bolster – Selectman Bolster thanked Lisa Finnethy and her committee who put together a fundraiser to help with the rebuilding of the Senior Center.

Selectmen's Minutes

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May 16, 2011

Public Input I

Ruth Messier – R. Messier congratulated the Town Administrator for the Annual Report. She continued with regards to scenic byways, that there have been many discussions and she hoped something would be done, to move forward and involve the Town. S. McMahon mentioned opening the Museum on a frequent basis and P. Bolster advised the Town had produced a flyer that is currently being updated detailing recreational areas within the community.

R. Messier asked that the Selectmen include definitions of Non-Public Session with regards to the RSA91-A, to state the reasons for entering into non-public session..

Vote to Approve Selectmen's Minutes

April 22, 2011 - L. Carr motioned to accept the workshop minutes of 4/22/2011 as presented for Public Session I & II, seconded by P. Bolster and passed with all in favor.

Sealed Minutes - L. Carr motioned to seal the minutes of April 22, 2011, seconded by P. Bolster and passed with all in favor.

April 18, 2011 - L. Carr motioned to accept minutes of Public Session I and II with corrections on page 2 to read, the Board of Selectmen were in agreement that *no* organization including the ABA should receive an individual invitation to attend a meeting when a Public Hearing will be held and to correct his Selectmen's Committee Report to read, *L. Carr and D. Hussey advised that they felt no new truck would be needed this year (Highway Department)*, seconded by D. Hussey and passed with all in favor.

Sealed Minutes – April 18, 2011 - L. Carr motioned to approve the Non-Public Session minutes, and asked about item#4 ; seconded by D. Hussey for discussion, the motion was amended to unseal #5 only, the motion as amended passed with all in favor.

April 8, 2011 – L. Carr motioned to accept the Public Workshop Session minutes as presented, seconded by P. Bolster and passed with all in favor.

Old Business

1. Reed Road Bridge Status – R. Bailey advised funds for work on the bridge would be available in 2020, but there is an option of doing the work prior to that year and to wait for the reimbursement. No decision was made at this time.

2. Places Mill Road Bridge – R. Bailey provided an update and that there will be a pre-construction meeting and a meeting with the abutters this week. Notices will be sent out to the Town of Gilmanton and organizations affected by closing the bridge during construction, and there will be coordination between the police and fire departments. R. Bailey and K. Roberts will discuss installation of signage for the users of the road prior to the work being done. The Board unanimously approved R. Bailey to sign the Notice of Award contract with G.W. Brooks, the low bidder.
3. Highway Bids – It was noted 19 bids had been received on various highway projects these were read (list on file). Following a review, the Board unanimously voted to approve the recommendations of the Highway Agent. It was noted there were no bidders for concrete culvert, elliptical culverts or catch basins, R. Bailey advised these items will be going back out to bid.

Appointment: At this point, State Senator James Forseyth arrived. He discussed the budgeting process and attempt of the Senate to downshift some items. The Senate is now looking at the budget especially retirement reform plans and no new building aid, and that a new formula will be made. L. Carr asked if that was the case, with a –o- state contribution, why the Town could not do what they want. The Senator continued to explain the Right to Work Bill, that now workers would pay agency fees, as members of a union. This matter will be brought back up in late May. He also explained a motor vehicle surcharge.

Old Business (Cont'd) - The Chairman continued the meeting under Old Business:

4. Transfer Station Bid – R. Bailey handed out the bid results and S. Simond's recommendations, a motion was made and seconded to accept Northeast Earth Mechanics as the successful bidder conditionally, that the gravel banking is, in fact, in accordance with State specifications. A motion then passed with conditions.
5. Police Department Grant Approvals – The Board met with Ryan Heath and discussed COPS grants. He also advised on the DWI and traffic control, that these grant benefits provide extra patrol and more safety and a police presence. Also R. Bailey explained that previously the Board had tabled these two grants, P. Bolster made a motion to approve the grants for DWI and traffic control, seconded by D. Hussey and passed on a vote of 3-1(LC). R. Heath noted that the COPS grant is competitive and would be in effect until 2014. L. Carr motioned to apply for the COPS grant, seconded by S. McMahon and passed on a 3-1 vote (DH).
6. Arianna Drive - R. Bailey noted the Public Hearing was held 2 months ago, the tax deeds are now available for review. D. Hussey motioned to accept with conditions of the quit claim deeds, seconded by P. Bolster in a discussion it was noted with a tax

deeded property, no sale could take place until three years have gone by, the motion than passed with all in favor.

New Business

1. Hawkers & Vendors Application – R. Bailey advised this request was to sell Hot Dogs, Sausages, and Hamburgers. A discussion ensued including following precedent, the need for a definitive policy, that businesses in the Bay are selling similar products and businesses and pay property taxes. P. Bolster motioned to reject the application, seconded by L. Carr and passed with all in favor.
2. Request of Boat Museum – R. Bailey noted this request was to use the Town Docks on August 13th. L. Carr motioned to approve the request, seconded by D. Hussey and passed with all in favor.
3. Barn Preservation Easement - R. Bailey advised that under State statutes, barn owners can ask for discretionary easements and the statutes are specific about the need for a Public Hearing. It was voted unanimously to conduct a Public Hearing on June 6th, 2011 and make a decision at that time. S. McMahon stated he would look at the Barn.
4. Septic Bids – It was noted the bids need to be more specific, with a fixed rate consistent for all. This will be rebid.
5. Water Department Retirees – L. Carr noted the Board had discussed the practice that the Warrant Article would cover the retirement of the Water Department retirees, vacation time, etc. If there is left over vacation time when they retire, that this should be paid out of water fees not to have the whole Town pay for them, and the same for any other self-supporting department. This should be effective now. L. Carr motioned that water fees should cover retirement and any left over vacation time and other time (personal, bonus), seconded by P. Bolster In a discussion asked if this could be effective 2012, L. Carr stated it would be effective now. The motion than passed.
6. Bay Hill Road – R. Bailey advised on the Bay Hill Road Update that bids would be coming the end of the month, project would begin this year and the NH DOT material has been received to replace sandbags on 28A at the beach.
7. Stockbridge Corner Hearing – R. Bailey advised that there was a glitch in notifying abutters, this is being taken care of now and will be rescheduled the first part of June.

8. Landfill – D. Hussey noted the Highway Department will be removing their machinery from the landfill, to rent a machine would be \$5000 a month for grading and excavation. R. Bailey recommended renting a unit for a month to see how it goes. L. Carr authorized the rent of a Bladerunner machine, seconded by D. Hussey and passed with all in favor.
9. Barnstead perambulation – R. Bailey advised that we are waiting on a response from the Town of Barnstead.
10. Land Use Items – *Note: D. Hussey recused himself from the Board and took no part in the discussion or vote.* L. Carr read the recommendations of the Town Assessor and motion to approve all items, seconded by P. Bailey and passed.
Chairman Hussey rejoined the Board.

Public Input II

Barbara Howard – B. Howard noted with regards to police grants, these are not free. She asked about justification of time, and the growth rate in Alton, factoring on large events, most recent police report, etc., she would like to have this information. She asked about minimum surcharge charged by septic companies.

Non-Public Session – At 7:45pm the Chairman motioned to enter into Non-Public Session pursuant to RSA91-A,II, (a)personnel matters, (c) reputation, and (e)claims or litigation, the motion was seconded. The Chairman then polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: **June 6, 2011**

LC
PB
LC
RB

Pof A Moment of Silence

May 30th 9:30 Memorial Day

Senator forseth has not arrived

TA Report & Updates

LRP Memo – scenic byways., looking at lake, asking for rep from Alton to protect town Interest, rec. K. McWilliams to attend meetings and report back to the Board. P. Bolster Has gone to a couple of meetings applying for grant to do updated study. Look at impact issues, designated on signage., problem with signs at Alton Bay, no off site signage., we could designate a section not to be quite as restrictive. Motion to appoint KS, DH, LC sec. and passed with all in favor.

Bid for fire gear for firemen, had bid specs, go over these now, we have a grant but to go over specs before bid went out. Wait for a workshop, sm. Agreed to table. \$48K

Last meeting bos discussed letter from Maxfield in re. to parking on Main st., spoike to Mr.Roberts, who rec. no parking but it would not correct what they are asking, about crowding the entrance, the employees be required to park in a different location, no decision was made. SM why take parking away. PB two sets of lines., RB added a space last year., maybe move space back from the corner., should not pay for “no parking” in front of there business. Eliminate a space from their driveway to the corner LC motion to eliminate one parking spot and realign the spots that are there and notify the Real Estate people that they can pay for signage, a Town portion of signage, we will find out the cost, seconded by d. Hussey and passed with all in favor.

PB thanked lisa finnethy & committee who put together a fundraiser for the rebuilding at Senior Center at Shibleys.

Public Input I

R. Messier – Late to congratulate the town for the Town Report....sprial binding is fantastic.

With regard to scenic byways, many discussions and hopes something gets done, not dropped, good idea to move forward and involve the Town. Do not drop this. I has ben about 12 years. A. Haase was supposed to be a tourist stop. DH asked if she has met the town Planner. KW should move this forward. SM recommended, museum being opened, have a flyer for the downtown area, open museum and train station, walking path. And add in other spots. Alton is a park is being updated., 20 – 30 spaces around town, etc.,

R. Messier noted page 5, vote to go into non-public no ref. april 18th., did not get put in there, will be corrected. People not aware of 91-A., put in what the rsa is, state the reason.

SM advised the board has been working on NPS minutes for several months in order to release information.

PS go through NPS minutes and remove information from sealed minutes.

Approval Minutes of 4/22/11

LR accept minutes of 4/22 as presented for ps I and II, seconded by PB and passed Seal NPS

LR moved to accept minties of 4/8 correction on page 2, line 4, 6th word every with “no” and 5th line, eliminate word “not” BOS agreement that the bos was in agreement that no orgamnincluded the ABA should receive an individual invitation to attend meeting when a Public Hearing will be held

Passed sm sec.

Bos com report LR and DH advised no new truck would be needed

April 18th ps II dh passed

Page 2 with they felt no new truck would be needed this year LR motion NPS 4/18 #4 – as #4 open next time, #5 stays passed

LR april 8 PWS session dh passed

Old Business

1. Bid Status

Reed road funds available 2020., option of doing work prior to that but wait for reimbursement., rec. that next year develop a cont. plan for next year. PB a red For that road..not fixed for 9 years? Rb rd can be used Sm work reimbursed by water co. What about an accident, rb rd is inspection annually, if failed town would take action It is deteriotating.

2. places mill bridge – bidded out pre const meeting and iste to meet abutters, this week

3. then sending out notices to Gilmanton, closing for construction, letters to abutters who are directly impacted. PB will Gilmanton take care of boy scouts at hidden valley. RB they wil` s +

4. sked, co ord between pd and fire and town. Contract for GW brooks, low bidder, dh motioned sm sec and passed. LC sign up at the bottom of alton Mtn road, about rd closure. RB will discuss with Ken. Hidden valley accwss could be crystal lake road., some notification will be needed.

Highway projects rb hwy bid out annual maintenance listed bids and ken's 74`- recommendations., LC award roller to beauraguard., dh passed, LC pike for stockbridge and muchado paving, dh passed, lc gravel stone coffin brook, k & brock crushing., dh passed. LCeotec coffin, h harris., dh, lc camerons, coffin brook, PB, passed, lc gma saslalt , granding., sm, passed, RB questioned by a bidder, clarified by Ken., rocky mtn., LC mowing roadside, tractor, dh passed, CL chloride dh rocky mtn farm, lc asphalt x walk, dh passed., price no parking in front of no parking in front of RE place..PB no bidders for concrete culvert, elipital culvert catch basins, RB Advised KR going back out to bid for this.

Senator Forseth arrives

Chairman introduces Senator forseth. No reps from the school. He explained budgeting process and attempt of the senate to downshift items. Senate is now looking at the budget. Especially retirement.reform plans and building aid, until a new formula is made. L. Carr asked why the town could not do what they want. The Right to work bill, now workers would pay agency fees, as a member of union, coming back in late May. Motor Vehicle 30 surcharge, expire in June

Transfer Station Bid – RB handed out bid results, S. Simonds recommendations and to look at the last two bidders, to add up the bid prices Northeast is Low at 30734, vs morse at 32097. Take the bid per yard and amount put into the bid., for bank run 10750 1, 750 Multiplied etc., northeast is lower, even though morse is lowest on bank run, he is higher on the others. RB could not reco Morse, LC go to ne, pb sec., sm take the best bid on each one, RB listed as lump sum, not to be diividedvvvvvvvvvvvvvvvvvv RB didn't say to break it down or that we couldn't, its one bid, or will DH before awarded crushed grave should be a state spec., if required, go out to bid again., not indicated on bid, go back to Scott. Accept this bid conditionally. Motion to accep with con 1.5 bank ground is in fact what we are looking for , state spec., lr sec and passed

Grants – bos approval for PC to come and go through the grants. R. Heath. Tabled grants from lat meeting highway enf. And dwi . questions on eact figures and numbers put forth, the hwy grant to best explain if you own a small business loan they need a plan/projections, based on this if sound and realistic you would get grant, if not agencies don't meet the numbers but the way the grant is written the added patrols have started to curb the problem in this town , decrease in numbers, grants are used for designated function, taken away from a patrol, dwi are still traffic enforcement,, times and days of the week, high rate nights., the benefit is two fold, extra patrol more safety and presence, and we do not have to pay for., we save money. RB two grants tabled for this meeting dwi and traffic control 5040 and they are included in the approved operating budget pbm, approve dh sec in discussion why overtime is so high in sep – nov., were we short officers, rh could have to do with turnofiger, training, fill shifts, part-time officers, etc., court cases in off-season months. Passed. 3-1(lc) RH asked about the cops grant if information had been received. These applications are due May 25th. We need support from the board to move forward with this., grant special events, court costs etc., traffic old home day., \$4000 day for PD., cops grant adding another full time officer., this is a competitive grant., 2080 hours., Since 1994, two full time officer 94-2002, 2003 to current no full time officer without a grant, 2 since 2003. inc. an SRO grant.adding an officer every 4 years, the last one is now in the 3rd year., but is now in the operating budget., 2012 budget

will be grant, 2014 “on our dime”. This person would be 2014 if successful. LC move to apply for the cops grant, Sm seconded and motion passed.

Arianna Drive – RB noted the Public Hearing held 2 months ago, quit claim deeds overdue for taxing, process completed, tax deeds available for review., other property will give quit claim deeds., DH motion to accept condition with quit claim deeds, pb sec., now with tax deed lots we will sell, after 3 years, passed.

Hawkers & Vendors – RB noted this person wants July and August and holidays and craft fairs to sell hot dogs and sausages and hamburgers., PB we need definitive policy instead of a rule of thumb., we need to indicate commercial vendors to compete with tax paying vbusinesses at the bay, follow precedent., RB two or three years ago, right to reject toany that are inappropriate., PB reject, second by LC and passed with all in faavor.

Boat Museum – Request to use town docks, Aug. 13th L. Carr motioned to approve dh sec and passed.

Barn preservation – RB under statutes barns can ask for easement discrecionalary , statutes specific, need public hearing., ask for one on June 6th, and at that time make a decision. Passed. Sm will look at Barn. It is visable from road.

Bids – septic pumping out to bid. The spec just listed location and 3 of tanks, Need more definition on specs., we need fixed rate that is consistant for all. This will be rebid.

L Carr we discussed the practice that the warrant article would cover the retirement, of the water dept retirees, left over vacation time etc., if they have left over v acation time when they retire that it should be paid out of water fees not the whole town pay for them, I don't understand motion that the water department and other other self supporting department hae to pay their own retirement cost., PB sec., effective 2012? L Carr no now. Why someone on Prospect Dept pay for water department when they retire. Effectie now. SM firedepartment use water pumped into trucks. LC fees pay for vacation time. Passed. PB is this something we need to make as a policy something specific., RB manuel does not differentiate that payouts for water dept or own revenue source, PB usually we have a start date, not personal, set as a policy. Making this immediate and amending the policy ..thisLC this was past policy, interruption, not correct. Motion carries.

Bay Hill Rd Update – Bids coming in end of the Month, then to the Board, project this year., dot info has been received to replace sandbags on 28A.

PB stockbridge corner hearing., cliché in notifying abutters., taking care of that now and will re-schedule the first part of June.

Machine at Landfill – DH machine to rent \$5000 a month for grading and excavating. Hwy machine will be taken out. RB after a month will see how it goes. LC authorize to rent of bladerunner, dh sec and passed

L. Carr walk through? SM good idea. RB will put together timelines. PB barnstead perambulation.

New B

Assessor LC sec by PB passed DH recused

Public Input II

B. Howard – grant, federal grant, these are not free. We are having to pay overtime, generous with sick leave etc., maybe too generous., powerful unions backing this generosity. Most recent police report, 19 traffic stops and 16 warnings. How do we justify time spentCOPS grant, what was the growth rate in our town, key factor, factor on large events., would like to have information. Septic., minimum surcharge to come out.

Non-Public Session -