

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**Public Session I**  
**May 20, 2009\***  
**ALTON TOWN HALL**

This Meeting was rescheduled and reposted from May 18, 2009

---

**Convene:** At 4:05pm, the chairman convened the meeting of the Board of Selectmen, those present included the following members of the Board and staff:

Stephan McMahon, Chairman  
Peter Bolster, Vice-Chair (delayed)  
Patricia Fuller, Selectman  
R. Loring Carr, Selectman  
David Hussey, Selectman  
E. Russell Bailey, Town Administrator

**Pledge of Allegiance to the Flag and a Moment of Silence** – S. McMahon led the assembly in the Pledge of Allegiance and a Moment of Silence

**Approval of the Agenda** – The Chairman noted the change in beginning the meeting at an earlier hour, that the Public Hearing would take place as posted beginning at 6:00pm.

It was agreed to remove Item #2 from New Business for a later review and this meeting today was a change in format but the Public hearing would be held at 6:00pm as scheduled.

P. Fuller motioned to approve the agenda as amended, seconded by D. Hussey and passed with all in favor.

**Announcements** – S. McMahon noted the annual Memorial Day Services would be on May 25<sup>th</sup> beginning at 10:00pm in Monument Square. The Fire Department Equipment Auction will take place on May 30<sup>th</sup> at the W. Alton Fire Station. The Town Clerk's office will be closed June 5<sup>th</sup> in order for the staff to attend a training session.

**Selectmen's Committee Reports**

David Hussey – D. Hussey reported he had attended a Planning Board meeting, a lot line adjustment did not pass and was sent back to the ZBA.

Patricia Fuller – P. Fuller stated the ZBA would be conducting a rehearing by request of Brewster Academy. P. Fuller reported on the coalition of donor towns and the recent death of the former mayor of Portsmouth who was one of the founders of the coalition. P. Fuller advised the coalition office needs funding, she asked the Board to consider \$1000 from the Town. She will keep the Board updated on legislation and has a sympathy card for the Board to sign.

P. Fuller continued the Fire Department has received a bequest with certain stipulations. The Fire Department wants to equip Engine I she reviewed the list and auditors. S. McMahon noted that the bequest came from Mr. and Mrs. Pointer and was very generous.

P. Fuller expressed her condolences to S. McMahon on the recent death of a family member.

Loring Carr – L. Carr stated the Budget Committee would be meeting this week.

S. McMahon – had no report, he plans to attend the Household Hazardous Waste Committee meeting at 7:00am.

### **Town Administrator's Report**

R. Bailey noted the Country Commissioners would like to make a presentation to the Selectmen. It was agreed to set the date for June 8<sup>th</sup> @ 6:00pm in a workshop session. R. Bailey will confirm this date with the commissioners. P. Fuller asked that the Fire Chief be present with regards to Mutual Aid Dispatch. The meeting will be open to the public.

R. Bailey asked if the Board had any issues with reference to the NH DOT informational meeting concerning the Alton Traffic Circle. The Board reviewed an issue of a right-hand lane heading south towards to Rochester, a Park & Ride facility, and the State purchasing property. R. Bailey will respond to the State.

### **Public Input I**

Stephen Parker – S. Parker stated he had concerns about crosswalks at the Bay, specifically where they are painted near the marina. Painting a crosswalk past the bridge would provide greater visibility. At its present location, traffic could not stop in time for a pedestrian in the crosswalk, in particular tankers and other trucks. In the past approval was given for painting a crosswalk on the other side of the bridge. S. Parker presented photos to the Board. ADA issues were also discussed and it was noted some crosswalks may not meet ADA requirements also some crosswalks as painted were not complete, from one side to the other.

Note: 4:30pm, Selectman Bolster arrived.

The Board asked for input from the Highway Agent. K. Roberts advised the State is in control of crosswalks and will designate their locations but the Selectmen may also give permission for their placement. A diagonal style crosswalk was also discussed. The Board will take this matter under consideration.

## Selectmen's Minutes

May 20, 2009

Page 3

Marty Cornelissen – M. Cornelissen presented a gift of framed photos of Alton's 11 railroad stations. He expressed his appreciation to R. Bailey for coordinating the move of the Loon Cove Station from W. Alton to its present location in the B&M R.R. Park. The Board thanked Mr. Cornelissen and these photos will be displayed in a prominent place to be determined.

### **Selectmen's Committee Report (con't)**

Peter Bolster – P. Bolster reported the Downtown Revitalization Committee has received a \$20,000 anonymous gift which will be designated for the B&M R.R. park as follows: \$10,000 for the plaza or "patia", \$5000 towards decks and \$5000 towards restoration of the caboose. He stated the Loon Cove Station needs work and volunteers were needed. He continued that on May 28<sup>th</sup>, bids will be opened at the Town Hall for the "patia" concrete work.

### **Approval of the Selectmen's Minutes**

Minutes of April 23, 2009 - Public Session I and II and (sealed) Non-Public Session– P. Fuller amended the minutes on page 2, during the discussion of the Conservation Easement to state that although there were objections, and she wants a meeting with the Conservation Commission, she had only voted for this for specific reasons, because Mr. Hunter had put in so much time working for this, (four years) and considered his money and effort put into this, under the guidelines that had been set forth, David Hussey had agreed with her, that the Selectmen do not have control over the land and it does not benefit the Town.

Also amended: to change the name "L. Carr" to *L. Boyce* in the Public Input II, and in the (sealed) minutes to correct the spelling of "Balchus" to *Balcus*. It was noted to change small letter "f" to capital letter "F" on page 2 in Public Session I.

R. Bailey answered a question about how the minutes reflect amendments or corrections, he advised these are always noted in the following set of meeting minutes.\*

Secretary's Note: Such as recorded herein for this set of the BOS meeting minutes of 5/18/09.

L. Carr motioned to accept the minutes of April 23, 2009 as amended for Public Session I and II and the sealed Non-Public Session minutes with amendments, seconded by P. Bolster and passed with all in favor.

### **Old Business**

1. Bay Hill Road Drainage/Beach – Present: Kenneth Roberts, Highway Agent

The Board discussed the on-going beach erosion, correcting drainage, catch basins, engineering surveys, borings, and the benefits of controlling sediment from getting to the lake. Following their review, P. Fuller motioned to grant permission to Ken Roberts to contact a company to come in to do the borings, seconded by D. Hussey. In a discussion L. Carr asked about the funds for this work. He was advised money for the work would come from road reconstruction and the motion passed with all in favor.

2. Highway Items- Paving/ Tree Removal/ Road Closing –Following their review of the Highway Agent's recommendations the Board voted unanimously to approve the bid (see attached) to CLD Paving in the amount of \$367,280 as described for work on Stockbridge Corner, Lockes Corner Road, Quarry Road, Hollywood Beach Road and Muchado Road. Also the Board voted unanimously to award the bid to Jungle Jim's for tree work on Quarry Road for \$2150 conditional with insurance and W-9 is provided and voted unanimously to close Cook Road (with Notification to Barnstead)during construction.

The Board and Highway Agent discussed closing Alton Shores Road during construction in accordance with a grant as previously approved and updating a private road in return for its use. R. Bailey will come back to the Town concerning spending funds on a private road and if an exchange of services is allowed and other issues, with the Town Attorney and will have a cost estimate from the Highway Agent. This matter will be on the June 1<sup>st</sup> agenda.

K. Roberts advised paving has been completed at the Echo Point Boat Ramp.

2. Generator Bid – The Board reviewed bids as submitted by Fisher Maintenance Service and Milton Power Systems Division as recommended by the Code Official, Brian Boyers. L. Carr proposed an air cooled generator, at a less expensive price; for a 20kw unit at \$6171 or a 17kw @ \$5476 Following a review, P. Fuller motioned to approve the bid submitted by Fisher Maintenance Service, liquid cooled, seconded by P. Bolster. A discussion continued over the benefits of a liquid cooled or an air cooled system. The chairman called for a vote and the motion passed on a vote of 4-1(LC).
3. Perambulation Review – R. Bailey advised a perambulation needs to be completed for Town Boundaries of Alton and Gilford, and Town Boundaries of Alton and Wolfeboro. By unanimous vote, it was agreed to send letters to the Selectmen of Gilford and Wolfeboro on this matter, to be signed by the Chairman.

## **New Business**

1. Disposal of Town Property – The Board and Town Administrator reviewed the disposal of the 1991 Buick LeSabre to be auctioned off on May 30<sup>th</sup> along with the Fire Department auction. L. Carr motioned to include the Buick in the Fire Department auction, seconded by P. Fuller. In a discussion the motion was amended to add that the Buick would be auctioned at a minimum bid of \$100, the motion as amended passed with all in favor.
2. Police Department Grant – R. Bailey and the Board reviewed the Grant as submitted., P. Fuller motioned to approve that the Board and Town Administrator sign the grant in the amount of \$6375, seconded by D. Hussey and passed on a vote of 4-1(LC)
3. Town Website Upgrade – Emergency Management – R. Bailey advised the Board about adding information on how to prepare and respond to an emergency to the Town web-site. The Board reviewed a sample as provided including information from FEMA concerning disaster preparedness. P. Fuller motioned to add this information to the town web-site, seconded by D. Hussey and passed with all in favor.
4. Vote on the Recommendations of the Town Assessors - L. Carr motioned to approve the recommendations, seconded by D. Hussey and passed with all in favor.
  - (a) Notices of Intent - P. Fuller motioned that our present assessor sign the Intents to Cut, seconded by D. Hussey for discussion. P. Fuller noted the Town would be in compliance, and if the Assessor position changes, this would come back again to the Board. L. Carr noted policies should not be made in this manner and there is reason this has been in place. D. Hussey added the intent to cut will have two signatures from the forester and assessor, loggers have a short window of operations and the Town would be in compliance with the time frame, the Board will also receive copies, and this is an improvement of the present system. The motion passed on a vote of 4-1(LC)
5. Car Wash Request – The Board discussed this request and that the Board may be setting a precedent as this is a private issue and there is no sponsor. L. Carr motioned to grant the request, as long as they have insurance and that bio-di-gradable soap be used, the motion was seconded by D. Hussey and passed on a vote of 3-2(LC) (PF)
6. NH Marine Patrol Voluntary Boat Inspection Request – P. Fuller motioned to approve the request as submitted, and this event will take place at the Alton Bay public docks on June 20, 2009 seconded by D. Hussey and passed with all in favor.

7. NH Boat Museum Request – P. Fuller motioned to grant permission to the Boat Museum to use the Alton Bay Docks on August 8, 2009 for the Annual Alton Bay Boat Show, subject to Police Fire and Highway notification.

## **Public Input II**

A citizen asked about the mileage on the Buick LeSabre and when the auction would take place.

## **Non-Public Session**

At 5:45pm, P. Fuller moved to enter into non-public session pursuant to RSA91-A:3,II (a) ( c ) and (e), seconded by L. Carr. The Chairman polled the Board who each voted in the affirmative and the motion passed with all in favor.

A 6:00pm, the Chairman McMahon reconvened the meeting in Public Session with all members present for the Public Hearing as scheduled.

## **PUBLIC HEARING**

At 6:00pm, the Chairman opened the public hearing concerning road reconstruction of Hollywood Beach and Muchado Roads. Present: Kenneth Roberts, Highway Agent

K. Roberts presented details as proposed on the map as displayed for the information of those residents assembled for the Public Hearing.

Hollywood Beach Road – the Highway Agent advised discussed no trees have been designated to be removed, stone walls will not be disturbed and there will be no blasting, instead ledge will be chipped, culverts will be set back and in areas as designed driveway culverts will be replaced if needed. Residents expressed concerns as to length of this project, ditches, water flow onto their properties and location of mail boxes, width of the road, speed enforcement, re-routing traffic. K. Roberts advised he will be meeting with residents to discuss each concern about their property. Road work will be 4-days a week and should begin by the end of June, there will be 2” paving this year and a top coat applied in 2010.

Muchado Road – K. Roberts advised this road will not be reconstructed in its entirety. currently there is evidence of disintegration on the cold mix pavement and the road has washboards, they will be eliminating water issues, replacing culverts and removing trees that are too close to the roads, they will hammer and lower culverts. K. Roberts

explained site distance will be improved and driveways will be blended into the individual properties. The work could take about a year.

K. Roberts added that other roads in the area will be cleaned up, these include issues with water , rocks, stumps, ledge work, lifters, adding sumps, cross culverts, drainage, coffer dams, and stone walls, etc., for Rustic Shores, Lockes Corner Road and Africa Road .

S. McMahon closed the Public Hearing. P. Fuller motioned to remove trees on Muchado Road by bid as recommended, seconded by D. Hussey and passed with all in favor

**Non-Public Session**

At 6:40pm, S. McMahon motioned to re-enter non-public session pursuant to RSA91-A:3,II (a) (c) and (e), seconded by P. Fuller. The chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 1, 2009