

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, May 3, 2022

**PRESENT:** Betty Jane Meulenbroek, Kristine Simone, Karen Petelle, Sarah Hill and Holly Brown, Librarian

**CALL TO ORDER:** 5:05 PM by President Betty Jane Meulenbroek

### **MINUTES**

Minutes of the April meeting were reviewed. Motion to accept made by Sarah. Seconded by Betty Jane. Passed.

### **TREASURER'S REPORT**

(Balance as of March 27, 2022. April 2022 statements pending)

General Checking - \$47,698.52

Money Market (Profile Fund 1) - \$98,141.05

Nancy Jordan Memorial Fund - \$1,360.12

**Other Funds:** Funds held by Town of Alton (as of 12/31/2020) – Capitol Reserve Fund for Library Building Improvements - \$70.59, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,840.36, Oliver J.M. Gilman for library books (Interest to spend) - \$9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - \$16,582.09. Calvert Fund (Principal and interest to spend) - \$921.51.

### **Deposit Income Activity/acceptance of funds:**

To Checking – Total for March 27, 2022, through April 23, 2022 - \$638.52 as indicated below.  
(Deposited April 28, 2022, will be reflected in the April 2022 statements)

Copies - \$74.55

Fax - \$14.00

Raffle - \$8.00

Coffee - \$6.75

Consc. / Donation Jar - \$39.35

Movie program donation - \$15.00

Town of Alton reimbursement - \$284.23

Thomson Reuters refund - \$196.64

### **Yearly, income totals January 1, 2022, thru April 23, 2022**

Library generated funds (donations, etc.) – \$745.49 (to General Checking)

Trust Funds held by Library – \$26,406.08 (to Money Market/Profile 1)

Town of Alton reimbursement – \$2,272.65 (to General Checking)

Friends of the Library - \$0.00 (to General Checking)

Trust Funds held by the town - \$0.00

Motion to accept Treasurer's Report and donated funds made by Sarah. Seconded by Betty Jane. Passed.

Motion was made by Betty Jane, seconded by Kristine to hire Josh Monaco Services, to be the IT Tech in the amount of \$4,395.00, annual payment. Money will be taken from the money market account. Passed.

Motion was made by Kristine to wait for a full board of members before agreeing on a company to replace the gutters. Seconded by Sarah. Passed.

Motion was made by Kristine that the officers for the board will be as follows:

Betty Jane - President

Annette - Vice President

Karen – Secretary

Kristine – Treasure

Seconded by Karen. Passed.

#### **MEETINGS TO NOTE**

Next business meeting - Tuesday, June 7, 2022, at 5:00 pm

Motion to adjourn at 6:35 pm by Sarah. Seconded by Karen. Passed.

Respectfully submitted,

Karen Petelle

Secretary

Library Trustees