

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, May 2, 2023

PRESENT: Betty Jane Meulenbroek, Gabby O’Toole, Sarah Hill, Annette Slipp, and Holly Brown, Librarian

Guest speaker: Sarah Wescott, Seacoast Business Machines

CALL TO ORDER: 5:05 PM by President Betty Jane Meulenbroek

MINUTES

Sarah Wescott of Seacoast Business Machines presented information about the library copier that is in need of service or replacement.

Motion to accept Minutes of the March 7 and April 4 meetings were reviewed and approved with the following corrections: “capital” spelling by Annette Slipp. Seconded by Sarah Hill. Passed.

TREASURER'S REPORT

Balance as of March 31, 2023. (April 2023 statements pending)

General Checking - \$38,721.99

Money Market (Profile Fund 1) - \$29,313.03

Nancy Jordan Memorial Fund - \$1,360.78

Other Funds: Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - \$15,090.44. Calvert Fund for maintenance and repair (principal and interest to spend,) \$994.56.

Deposit Income Activity/acceptance of funds:

To Checking – Total for March 26, 2023 thru April 22, 2023 - \$167.35 as indicated below. (Deposited April 27, 2023. Reflected on April 2023 statements)

Copies -\$76.60

Consc. / Donation Jar – \$19.05

Computer \$1.20

Fax \$31.00

Coffee – \$16.50

Membership \$20.00

Movie Program Donation \$3.00

Yearly, income totals January 1, 2023, thru April 22, 2023

Library generated funds (donations, etc.) – \$799.33 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$724.75 (to General Checking)

Friends of the Library - \$100.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming - \$22,556.03

Motion to accept Treasurer’s Report & donated funds made by Betty Jane. Seconded by Annette. Passed.

Old Business

New Business

Motion to allocate \$6500 from the Money Market (Profile Fund 1) towards the purchase of new copier (model to be determined) by Betty Jane Meulenbroek. Seconded by Annette Slipp. Passed.

MEETINGS TO NOTE

Next business meeting - Tuesday, June 6, 2023, 5:00 PM

Motion to adjourn at 6:27 pm by Sarah. Seconded by Annette. Passed.

Respectfully submitted,

Sarah Hill

Secretary

Library Trustees