

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**Public Session I**  
**May 21, 2007**  
**ALTON TOWN HALL**

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At 6:00pm, Chairman Alan Sherwood convened the meeting of the Board of Selectmen, the following members of the Board and staff were present:

**Alan Sherwood, Chairman**  
**Patricia Fuller, Vice-chairman**  
**Stephan McMahan, Selectman**  
**William Curtin, Selectman**  
**Peter Bolster, Selectman**  
**E. Russell Bailey, Town Administrator**

**Approval of the Agenda**

Amendments were made to the agenda as follows: Delete Item 1 in Old Business and Approval of Selectmen's Minutes, these items will be posted on the next agenda. And to add, Item #2 to Appointments on the agenda schedule for this evening in order to meet with Robert Longabaugh with reference to storage of video tapes. A motion was made and seconded to approve the agenda as amended and passed with all in favor,

**Announcements**

A. Sherwood noted Memorial Day Parade & Services would begin at 10am on May 28<sup>th</sup> at Monument Square. Also all Town offices would be closed. He continued the Town Clerk's office would be closed on June 8<sup>th</sup>.

**Appointments** – Note: Selectman Fuller stepped down from the Board and did not participate in any discussion or vote.

Meet with Robert and Angela Bystrack – Road Issue - A. Sherwood summarized the Town Attorney's letter with regards to the rangeway extending from Lot Line Road.v. In the opinion of the Town Attorney, the fact that the road was laid out as a rangeway does not make it a Class 5 or Class 6 road. Rangeways criss-cross all over the Town of Alton. Also, in an answer to ownership, that property ownership encompassed the 66' strip, the Town has no interest in ownership of the land, but to keep in mind owners of the old rangeway have the right to pass, not the general public. Landowners may have been given easements to pass over the undeveloped rangeway. Also, land was put in to Conservation, but a right-of-way was granted for people to get to that property, however this does not make it a road.

A. Sherwood advised persons can use the land to do most anything according to the Town Attorney without asking for permission from the Selectmen. Issues with abutters should be worked out with attorneys of the parties involved.

In a review, other concerns were expressed such as when did Lot Line Road become a Class 5 road, who authorized maintenance of the road, releasing rights to a section of rangeway, filing petitions to upgrade road, and that Lot Line Road was known as Rogers Lane until 1976, performing work on private property, and releasing any rights.

R. Bystrack requested a letter from the Board relative to the rangeway v. R. Bailey will draft a letter for the Board's signatures and will contact the Bystracks

The Bystracks asked about performing work on Chamberlain Road. Following a discussion, A. Sherwood motioned to authorize the Bystracks to upgrade Chamberlain Road through the use of fill and ditching, whatever is necessary, including cutting trees with the permission from the landowner and to have approval from the Highway Agent as to what they propose to do, the motion was seconded and passed with all in favor.

Note: At this time Selectman Fuller rejoined the Board of Selectmen.

Meet with Robert Longabaugh – Storage of Selectmen's Meetings/ Video Tapes - R. Longabaugh noted the library has been storing seven years of video tapes. Following further discussion of this matter, the Town Administrator will conduct research into the value of keeping these tapes and if needed locate a storage area. R. Longabaugh also noted a fourth person has agreed to tape the meetings in the event Greg Fuller is unavailable.

### **Selectmen's Committee Reports**

S. McMahon stated he had no report at this time.

P. Bolster reported he had met with the Parks & Recreation Committee and they still need another member. He had also met with the Downtown Revitalization Committee and they are waiting for the Highway Department to begin work on the parking area, and they will be participating in the Town Wide Yard sale event. The Beach Committee is working on a walkway to the Harmony Park, arborvitae has been planted and new sand is in place and the area should be landscaped soon. It is anticipated that new benches will arrive soon.

P. Fuller stated she had no report at this time.

W. Curtin reported the Planning Board will meet in a workshop with reference to soil and erosion concerns. Also the Water Department will be flushing hydrants this week.

A. Sherwood stated the Household Hazardous Waste committee will be meeting Thursday, the 24<sup>th</sup>.

### **Town Administrator Report**

R. Bailey noted that the Board needs to set up workshops to meet with Department Heads.

It was agreed to Meet on May 31<sup>st</sup> with the Highway Agent. At 3:00pm.

R. Bailey noted the Town will have to purchase large blocks with regards to recycling shingles. P. Bolster moved to authorize the purchase of the blocks at a cost of \$2680, seconded by P. Fuller and passed with all in favor.

R. Bailey advised that the bidder for tree cutting on Powder Mill Road had failed to provide his insurance certificate. In this case, the Board would have to revoke their former bid and go to the next lower bidder, which was Waterman Tree Service. P. Bolster motioned to vacate the previous bid and award the tree cutting bid on Powder Mill Road to Waterman Tree Services for \$18,000, seconded by W. Curtin and passed with all in favor.

R. Bailey noted that on June 19<sup>th</sup> milfoil treatment will begin in the Bay, no swimming signs will be posted.

R. Bailey continued that the LRPC and Central Planning Commission will be discussing transportation issues on June 27<sup>th</sup> at the Town Hall.

R. Bailey concluded that today he had received a request from the Barbershopper Singers and this matter will be presented on the next agenda.

### **Public Input I**

Reuben Wentworth met with the Board and discussed the next forum with regards to the traffic circle and NHDOT and having the Selectmen and Alton Business Association hosting this event. It was noted this meeting would be held in the High School. The Board will consider this proposal.

Representative Laurie Boyce – Education Funding – L. Boyce explained she was at this meeting to discuss CACR18 and the letter she received from the Selectmen, and about her vote on this issue. P. Fuller stated the Town of Alton should not be penalized and that perhaps this matter should become an agenda item.

### **Old Business**

1. Assessor – Vehicle Lease – The Board granted approval for the Town Administrator to negotiate a contract and he will bring that contract back to the Board.

**New Business**

1. Annual Winnepesaukee Relay Race – September 2007 - P. Bolster moved to approve the request of the No. Medford Running Club to utilize the Alton Bay parking lot for a relay exchange area, seconded by A. Sherwood and passed with all in favor.
2. Tax Warrant – P. Fuller moved to approve the tax warrant for the collection of property taxes, 2007 first issue in the amount of \$7,743,717.00, seconded by A. Sherwood and passed with all in favor.
3. Records Management Grant – R. Bailey advised \$3089 is the amount requested for storage of Town archives. W. Curtin motioned to accept the grant of \$3089 for the purpose of storing archival materials, seconded by P. Bolster and passed with all in favor.
4. Hawkers & Vendors Application – Ice Cream Truck – The Board met with the applicant Kelly Beckwith. She advised she has no set routes at this time. Discussion included noise level of music, hours of operation, list of streets, sales competing with other concessions in operation at parks and playgrounds, and competing with established businesses.  
  
P. Bolster motioned to grant the license, P. Fuller seconded for discussion to add an amendment to grant the license with the following conditions: there would be no stationary sales, no parking at specified vendor sites, no sales within 100' of established business selling the same products, truck cannot impede traffic or interfere with traffic flows, no sales that interfere with non-profit events, truck music set at reasonable level and music to cease when truck stops to make a sale, vendor will provide a listing of streets on the route, the motion as amended passed with two abstentions (PB) and SM).
5. Concrete Bids – Letter S. Road - R. Bailey recommended the low bidder, Bob Frissell of Milton at \$7,645.20. P. Fuller motioned to accept the bid as submitted by Bob Frizzell, seconded by P. Bolster and passed with all in favor.
6. Vote to Approve Cemetery Deed – A. Sherwood motioned to sign the Cemetery Deed as submitted, for lot 7A, Section 7B seconded by W. Curtin and passed with all in favor.

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Vote on Items as submitted by the Town Assessor – A. Sherwood motioned to approve the recommendations of the Town Assessor and to sign the items accordingly, seconded by P. Bolster and passed with all in favor.

### **Public Input II**

L. Boyce asked about the tax rate. A. Sherwood advised that would be set in October or November.

### **Non-Public Session**

At 7:40pm, A. Sherwood motioned to enter into non-public session pursuant to RSA-91;3,II (a) (c) and (e) following a five minute recess, the motion was seconded by W. Curtin and the Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 4, 2007