

**Minutes
Alton Milfoil Committee
May 21, 2014
Alton Town Hall, 4:00pm**

Members Present: Ted Carl, Paul Richardson, Jonathan and Nancy Downing, and Bill Mannion
Staff Present: Kellie Troendle, Parks and Recreation Director

Call to Order

Chairman, Ted Carl called the meeting to order at 4:15pm. It was noted that Joe Catudal submitted his resignation to the Committee.

Approval of Minutes 10/10/13

J. Downing made a motion to approve the Minutes of October 10, 2013 as written; motion was seconded by N. Downing and passed.

Old Business

5 Year Plan- T. Carl presented the members with a bound booklet containing the Milfoil Long Term Management Plan, collated and prepared by Mary Jarvis and written by Amy Smagula. Additional copies will be distributed to the Board of Selectmen, Water Commissioners and Superintendent, Milfoil Contractors, Library, and representatives and associations in Milfoil infested areas. The plan provided the history, actions and a milfoil summary.

DASH- The Committee noted the 2013 DASH report is needed from B. Patterson for review. The 2013 DASH was effective in all zones worked. 2014 DASH zones will be determined subsequent to herbicide application and survey of results.

Contractor's- The Committee noted the 3 year contract term concludes at the end of 2014. Thus, an RFP will be required for the 2015-2017 time period. With regard to 2014, T. Carl has contacted Amy and AB Aquatics as to this years treatment zones. Amy will conduct her routine spring survey and advise the contractor and the Committee of required treatment areas.

DES- The Committee discussed contacting Amy about the treatment in Parker Marine and wanted to make sure the 2-4D application was completed properly by the contractor. The Committee wanted to confirm what locations were on the permit and what the treatment schedule is going to be. The Town was awarded a 40% match in funds from DES. It was noted that if the appropriated grant money was not spent entirely on 2-4D as expected, the money could be used to cover the DASH work. Herbicide- cost is \$18,810- Town will pay \$11,286 and DES will match with \$7,524; DASH cost is \$13,875- Town will pay \$8,375 and DES will match with \$5,550. The total estimated Town's cost is \$19,661. The Committee discussed the Town's Milfoil balance, and if less funds are needed in 2015 to recommend changing the warrant request.

River- Amy will survey following herbicide application and establish 2014 DASH requirements. The Committee noted of particular importance is maintaining the channel in the river. It was further noted that the area above the dam should be surveyed and treatment options addressed.

Lake Host- The Town received a \$1,500 grant from the NH Lakes Association for the Lake Host program. Both hired staff members from last year are interested in returning in 2014. The Committee discussed the hired staff taking on some of the accounting responsibilities while they are waiting for boaters to arrive at the ramps. P. Richardson, B. Mannion, T. Carl and the two staff will attend the training. L. Hallin has been contacted in regard to organizing the Lake Host program but his commitment has not been confirmed. P. Richardson will contact L. Hallin to confirm his role in running the Lake Host program. It was discussed about the Lake Host staff passing out other, informative information as well.

New Business

Milfoil Budget- The current budget is \$38,037.67. The Town Warrant for \$27,500 was approved in 2014. The Finance Office pays the bills and has the accounting information of payments. The Committee discussed appointing a member to oversee the finances of the Milfoil Budget so payments and reimbursements can be verified and received. Also, it's important to make sure the work is completed before the Town makes payments for items/services. It was noted that K. Troendle would submit the bills to P. Richardson for review, when they are approved, they would be submitted to the Finance Office and once the bill is paid, the bill and proof of payment would be sent to DES for reimbursement.

Organizing Tasks/ Procedure Manual- The Committee discussed putting together the dates and action items required by the Milfoil Committee and Town during the different parts of the year. K. Troendle will compile a list of dates from past emails and T. Carl will collect his information so a comprehensive task schedule can be made.

Adjournment

N. Downing made a motion to adjourn the meeting at 5:25pm; motion was seconded by P. Richardson and passed. The next meeting will be June 17, 2014 at 4:00pm at Town Hall.

Respectfully submitted,

Kellie Troendle, Certified Park and Recreation Professional- Parks and Recreation Director