

ALTON BOARD OF SELECTMEN
Meeting Minutes
June 3, 2013
6:00 PM
1 Monument Square
Alton, NH 03809
Approved June 17, 2013

Chairman R. Loring Carr convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. Those present included the following members of the Board and staff:

R. Loring Carr, Chairman
Cydney Johnson, Vice Chairman
David Hussey, Selectman
Marc DeCoff, Selectman
Robert Daniels, Selectman
E. Russell Bailey, Town Administrator

R. Loring Carr called upon the Consentino's to come before the Board. A presentation was made by the Selectmen to Ed Consentino on behalf of his recent retirement after thirty years of service to the Town of Alton. R. Loring Carr presented a lamp and Cydney Johnson presented flowers to Mrs. Consentino.

Approval of the Agenda

E. Russell Bailey requested deleting #6 under old business due to the Easement already being signed. Also, add item #4 under New Business E911 Road names. Marc DeCoff motioned to approve the agenda as amended and David Hussey seconded with all in favor of the motion.

Public Hearing ~ Trask Side Road, Phase II

R. Loring Carr opened the Public Hearing introducing Ken Roberts, Road Agent.

Ken presented an overview of Phase II which is not scheduled until next year. The road will get pretty rough and asked that if you live in Phase II to have a little bit of patience and to go back the other way. The roadway is not being moved, this is to correct the drainage issues. Catch basins are not enough to be trapping the sand and we will be adding a lot of them trying to protect the lake as much as possible. We use approximately six thousand (6000) yards of sand a year. There will be seventy three (73) trees that will be taken down and the landowners have a right to the wood on their land. A bid is being set up for the trees and we can meet at the property to discuss, some depend on the roots structure, if compromised then the tree may not live. Rip Rap will be put in

place if needed. Geo-Tech will be set then grinding and paving with a two inch binder coat and then the following year the topcoat will be applied. Rocks will be pulled from the road making it as smooth as possible and all equipment usually is off of the road by 4:00 PM. All roads will be open at night except for one day and everyone will be notified. There is a sign that states “this culvert here” that will be the 24 hour closure which will be a three (3) day event; this first is the closure date and the next two (2) are rain dates. We will start at 6:00 AM and not stop work until we are finished and it will be open by the next morning. Emergency vehicles will be able to get through. Ken Roberts will be there 80% of the time.

Questions were opened up to the public and directed to Ken Roberts from several concerned residents.

- The road number that Phase I ends? Other side of where Jerry Theodora is building a new house.
- Date that Phase II will start? Don’t have an exact date.
- Construct signs are too close to the road. They can be moved.

Ken Roberts will meet with any residents downstairs for further information, as necessary, after the meeting. There is a layout plan here for anyone to view.

R. Loring Carr closed Traskside Road and opened Bowman Road.

Public Hearing ~ Bowman Road

Bowman Road has a big Class VI section going to the trailer park down in the back. It is a dirt road and will remain a dirt road with some changes. Down the hill there are 50 trees that are marked and we will open the ditch line on the right and clean up the one at left going down the hill that goes back to the swamp. At the bottom of the hill up to a driveway there is approximately 1000 feet where there will be fabric in the roadway. Mud is the biggest issue/concern with as much as eighteen inches; Geo Tech will be laid in the roadway approximately 8 inches under the existing fabric which should help to stabilize it, building the roadway up a bit. The trees are marked; some due to root structure and that will allow the sun to get to the roadway. At the first incline catch basins will be in place to trap the water keeping an eye on them with the possibility of being pumped more than once a year. Over the crest of the hill it is scheduled to have three (3) catch basins and rip rap to trap as much sediment as possible. The stumps that the Coop has left will all be pulled and the trees can go to the landowners with nothing left on the roadside.

Questions were opened up to the public and directed to Ken Roberts from several concerned residents.

- Is anything in preparation for the cell phone tower? Absolutely nothing
- The Coop just finished running power lines will it interfere with that? Just more trees taken down.
- How far is the right of way? Fifty (50) foot ROW is standard for the Town today.
- When will the work be happening? As soon as Trask Side Road has been completed. There is no specific date.
- There are telephone poles there now will they be staying? The poles will stay and the road won't actually be wider but the slopes will be cutback, resetting/rebuilding the stone wall.
- Will there be an impact on the wetlands? All the water is going into the wetlands; we are not adding, just trying to clean it.

R. Loring Carr closed the Bowman Road Public Hearing at 6:25 PM.

E. Russell Bailey noted the need to authorize to putting the tree cutting out to bid. A motion was made to put the tree cutting out to bid and seconded by David Hussey with all in favor of the motion.

E. Russell Bailey mentioned the email regarding Phase II from Bob Flannery.

R. Loring Carr read the email request from Bob Flannery asking that Phase I be extended by 300 feet.

David Hussey made a motion to deny the request to extend staying with the 5000 feet and Marc DeCoff seconded with all in favor of the motion.

R. Loring Carr closed the Public Hearing at 7:10 PM, thanking the public for attending.

Announcements by R. Loring Carr

- Town Clerk's Office will be closed on June 7, 2013 for the staff to attend the Lakes Region/White Mountain Regional Planning Meeting.
- July 4th Fireworks to be held on July 3rd @ 9:20 PM.
- Town Offices will be closed on Thursday, July 4, 2013.

Selectmen's Committee Report

None

Town Administrator's Report and Updates by E. Russell Bailey

- E. Russell Bailey stated that we are looking to recommend implementing the use of credit cards in the Tax Office and the Town Clerk's office. It is

estimated to be about two months to obtain approval from the state and the ordering of the equipment. It would be the same company that we use now for our software for our motor vehicle registration. The percentage fee would be 2.95% which would be added on to the person using a credit card. We hopefully will have this available to the residents by the end of July. I will present the Board with the final plan and there are agreements that will require signatures. There is a one time fee for the card swipe pad. This is the same type of system used in stores where you sign on the pad. If this goes well we could consider expanding it to some of our other operations.

- We received a response from the DOT letter that was sent. It stated that they have already given cuts and Mr. Bailey stated I believe we would have to go back to them with some specifics to pursue it further. L. Carr stated if they don't give us the cuts the Planning Board can't change the zones. D. Hussey stated this will stymie economic growth in Alton as there is no more commercial land in Alton. This is something that needs to be worked on. D. Hussey continued that there is limited access on 28 and limited access on 11. There is no more room in town. Mr. Bailey stated that he will speak to the DOT to schedule a meeting.
- The February snow storm was declared an emergency under FEMA and we have filed our paperwork for reimbursement of \$34,311.00. If it is approved that will reimburse the accounts that were expended during the storm.
- The radio company fixed the individual radio truck issues. They have some concerns about the repeater. Mr. Bailey will report back to the Board after he speaks with Jeff Roberts and finds out what the concerns are.
- We want to place an advertisement for the trailers and add the York rake with no teeth. In addition, we also want to add the Police Boat Console with steering wheel and seat. The Board agrees to put up for sale the three trailers which includes 1 flatbed and 2 boat trailers, the york rake, the boat console and the Assessors Police Cruiser to be sold as is.

E. Russell Bailey requested to move Old Business Item No. 4, Milfoil Status, before the other items as the Milfoil Committee is present.

The Milfoil Committee representatives are present but the Water Commissioners are not; Bill Curtin is present.

R. Loring Carr stated we have received an E-Mail from Aqua Control Technology on May 31, 2013. The Milfoil Committee representative stated what you have received is the permit from the DES the 2013 Alton Herbicide Application.

Those present from the Milfoil Committee were John Downing, Nancy Downing, Ted Carl, Chairman and Paul Richardson.

R. Loring Carr stated that before the Board is the issue with the pesticide around the two wells. Paul Richardson stated the lake is manageable. The 2013 survey and the lake north of the Route 11 bridge is in very manageable condition. We are going to herbicide 2 or 3 spots totaling 2 or 3 acres from the original 20 plus acres. That is only a few plants. The problem area is the river and the predominance of that problem is Parker Marine. We are focused on Parker Marine and this permit allows that to happen and is subject to no pumping from the Levey Park Well during that time frame. Levey needs to be offline. B. Curtin stated that Levey Park is online and is not pumping.

David Hussey asked if there were any other safeguards about other boats bringing milfoil in and out. Mr. Curtin responded that every weekend the Lake Host Program will have people at the ramp inspecting boats. Additional grant money is available this year and we plan to staff both the Fish and Game Ramp and the Town Ramp. Parker's ramp is a commercial ramp and is not included in the program.

The contract is set for and the applicator is scheduled to come the 18th of June. The timing is ideal and the abutter letters have to be issued.

The Levey Park Pump would have to be shut down for 30 days. The treatment would be south of the well. The water flow would be beyond the well. There will be no treatment above the well. The treatment is for Area G and is only for Parker Marine. There was a discussion on the treatment area.

R. Loring Carr motioned that the Board approve the request from the Milfoil Committee up to Section G on the map, 2.65 acres attached to the Department of Agriculture Markets and Food May 31, 2013. The motion was seconded by David Hussey.

Discussion

The motion was passed with all in favor.

Bill Curtin will have a special meeting with the Water Commissioners.

Notices need to go out after the Water Commissioners meet to support the 18th date. The permit requires that the Water Commissioners withdraw their objection to the Parker Marine area not to the rest of the area. The Water Commissioners will need to withdraw their objections.

Public Input I

None

Approval of Selectmen's Minutes

Marc DeCoff made a motion to approve the minutes as amended of the May 2, 2013 Workshop Session I correcting item 2c to read **\$8,581.00** just before 2014 and seconded by Cydney Johnson. The motion was approved 4-0-1 with David Hussey abstaining.

Cydney Johnson made a motion to approve the minutes as presented of the May 2, 2013 Non-Public Workshop Session opening all items seconded by Marc DeCoff. The motion was approved 4-0-1 with David Hussey abstaining.

Marc DeCoff made a motion to approve as presented the minutes of the May 2, 2013 Workshop Session II, and seconded by Cydney Johnson. The motion was approved 4-0-1 with David Hussey abstaining.

Cydney Johnson made a motion to approve as presented the minutes of the May 6, 2013 Workshop Session I, and seconded by Marc DeCoff. The motion was approved 4-0-1 with Robert Daniels abstaining.

Cydney Johnson made a motion to approve as presented the minutes of the May 6, 2013 Non-Public Session, opening items # 1, 2, 3, 4, 7, 8, 9, 10 and 12 and seconded by Marc DeCoff. The motion was approved 4-0-1 with Robert Daniels abstaining.

Cydney Johnson made a motion to approve as presented the minutes of the May 6, 2013 Workshop Session II, and seconded by Marc DeCoff. The motion was approved 4-0-1 with Robert Daniels abstaining.

Marc DeCoff made a motion to approve as amended the minutes of the May 16, 2013 Workshop Session I, correcting item #3 replacing Timber Maintenance, Inc. with **Railhead Tractor** and seconded by David Hussey. The motion was approved 4-0-1 with Cydney Johnson abstaining.

Old Business:

Highway Bids

Catch Basins

E. Russell Bailey noted that the Catch Basins received only 1 bid on the Catch Basins from Central NH Concrete. There is no time to go back out to bid again.

David Hussey made a motion to accept the bid for Catch Basins to Central NH Concrete as listed and Marc DeCoff seconded with all in favor of the motion.

Further discussion followed amongst the Selectmen. R. Loring Carr noted that there was a motion to accept this bid and Cydney Johnson seconded with all in favor of the motion.

Culverts

R. Loring Carr motioned to approve the bid for culverts to Water Industries in the amount of \$11,834.00 delivered and Cydney Johnson seconded with all in favor of the motion.

Road Reconstruction

R. Loring Carr made a motion to accept the bid for Road Reconstruction to GMI Asphalt in the amount of \$144,770.00 and seconded by Cydney Johnson with all in favor of the motion.

Marc DeCoff noted possibly adding the bath house later.

Geo-Tech Fabric

R. Loring Carr made a motion to accept the bid for Geo Tech Fabric to EJ Prescott in the amount of \$3,055.00 delivered and David Hussey seconded with all in favor of the motion.

Frames and Grates

R. Loring Carr made a motion to accept the bid for Frames and Grates to Pipe Connection in the amount of \$10,801.00 delivered and seconded by David Hussey with all in favor of the motion.

Transfer Station Paving Proposal

An email was received from Scott Simonds regarding the CD facility; it is now complete for the asphalt binder. There is a quote from GMI for a 1.5 inch finish overlay at the CD facility. This would be a change order for GMI who is the low bidder for the roads. David Hussey recommends that we add this as a change order for GMI and Marc DeCoff seconded with all in favor of the motion.

Fire Department Boot Drive Request

The Funds are to be used for a previous obligation on the air cots.

Marc DeCoff made a motion to approve the both Boot Drives and David Hussey seconded with all in favor of the motion.

Milfoil Program Status: Taken up earlier in the meeting.

Senior Community Center Status

E. Russell Bailey noted two things; half of the 24x24 addition built by the Kingswood Tech Center has been delivered and hopefully tomorrow the other half will arrive. It will then be put on the foundation, finish the site work, get the electrical and gas lines reconnected the generator and air conditioning needed to be disconnected as they had to be rewired. The septic system needs to be replaced. A new tank has already been installed and it has been tied into the existing leach field. There is a quote for a clean solution system which needs to be investigated further as there are other types of similar systems. Russ will come back with a recommendation at a later date. There are other types of systems that use a different type of technology. The need for this is due to the expansion with a possible 36x36 addition doubling the facility and being based on the amount of use. There also was an issue with the skylights leaking but it has been repaired. The propane tank has been buried with lally columns placed around it and the site has been landscaped.

Norris Septic

REMOVED per E. Russell Bailey already been addressed.

New Business:

Approval of Land Use Items as recommended by the Tax Assessor

Cydney Johnson made a motion to approve the 2012 Timber Warrants, Map 14 Lot 3, \$1,851.30; Map 8 Lot 9, \$379.80; Map 14 Lot 6, \$469.84; Map 12 Lot 62, \$250.93; Map 12 Lot 31, \$216.09; Map 19 Lot 44, \$765.56; Map 12 Lot 39B, \$362.27 and Map 8 Lot 50, \$393.39 seconded by Marc DeCoff with all in favor of the motion.

Cydney Johnson made a motion to approve the 2012 Administrative Abatements for Map 27 Lot 52, \$2,390.00 and Map 34 Lot 33-179, \$36.00 after a discussion questioned by Marc DeCoff and Bob Daniels. R. Loring Carr stated that the NH Electric Cooperative was supposed to pay and will pay this bill as it was a mix up. David Hussey seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2013 Current Use Penalty for Map 1 Lot 22, \$5,500.00 seconded by Marc DeCoff with all in favor of the motion.

B & M RR Park update

E. Russell Bailey had several items to report on:

A letter and donation of \$50.00 was sent from a non-resident for upkeep and maintenance of the park. Cydney Johnson made a motion to accept the donation of \$50.00 and send a letter of thanks and accept the donation with all in favor of the motion

Habitat for Humanities has a breakdown of what they will need to do at the Freight Building which was previously approved, it includes all of the labor and repairs to do the work the materials are approximately \$10,000.00 which is our responsibility but will be to our benefit. Kellie is reviewing these items and it does not include water into the building. We will be using our crew for the water and will need to tie into the sewer system and might need to bring someone in to locate the pipe before we start digging which will have some additional costs involved. E. Russell Bailey will talk with the Trustees of the Trust Fund regarding the Clough Morrill Fund which was donated to the town for the use in town buildings and they have sufficient funds for expendables for funding this project. Marc DeCoff asked if there is enough room to expand the leach field and possibly adding the Town Hall; it was designed for the police station and yes there is enough room to expand. Until the Depot Road project begins we will not know if the system for Town Hall has failed or not but the pipe is partially crushed and that would be addressed at that time. There are several options that we will look at once the road work begins. R. Loring Carr will research for the Depot Street meeting. The work for Habitat has already been approved to set up a small office and for inside storage for donated items with no outside storage. We will benefit and allow us to have a bathroom facility at the park.

Unlicensed Dogs, Warrants; Proceedings

David Hussey made a motion to send the Annual Dog Warrant list from the Town Clerk to the Police Department and Marc DeCoff seconded with all in favor of the motion.

E911 Road Names

There is a list of four (4) Road names, one is for an existing private way which has four (4) houses on it and they need to have individual addresses per our Policy/Ordinance, anything with two more than (2) homes has to have a road name and be numbered. The name was asked for by the property owners.

1. Grammy's Way

The Planning Board is requiring all campgrounds to have roads named and Springhaven Campground has asked for these names they have been reviewed with our road list with no conflict to the existing road names.

2. Pullman Coach Road
3. NY Central Railroad
4. Locomotive Drive

Marc DeCoff made a motion to approve the names as presented and David Hussey seconded with a vote of 4-1-0. R. Loring Carr was opposed.

Public Input II

None

R. Loring Carr noted the need at the next agenda to talk about the Assessors vehicle. E. Russell Bailey stated that there is a line item created that allows us to buy a used vehicle. E. Russell Bailey suggested a small pickup which is more versatile; need to look at the options available and talk with the Chief to see if they had anything available.

R. Loring Carr motioned to enter into Non-Public Session pursuant to RSA91-A:3,II(a) personnel (c) character/reputation and (e) claims/litigation and Marc DeCoff seconded with all in favor of the motion.

The meeting adjourned at 7:40 PM.

Respectfully Submitted,

Mary K. Jarvis
Recording Secretary