

ALTON BOARD OF SELECTMEN
Meeting Minutes
June 4, 2007
ALTON TOWN HALL

At 6:00pm, Chairman Sherwood convened the meeting of the Board in Public Session , those present included the following members of the Board and staff:

Alan Sherwood, Chairman
Patricia Fuller, Vice-Chairman
William Curtin, Selectman
Peter Bolster, Selectman
E. Russell Bailey, Town Administrator

The Chairman led the those assembled in the Pledge of Allegiance to the Flag and a Moment of Silence.

Approval of the Agenda

R. Bailey amended the agenda and added the Minutes of May 7, 2007 for approval and added Item #5 – an easement deed, in New Business and also to delete item #1 in New Business P. Fuller motioned to approve the agenda as amended, seconded by P. Bolster and passed with all in favor.

Announcements

A. Sherwood read a letter from the USPS with regards to permanent hours of operations at the Bay Post Office. He suggested sending a thank you letter from the Selectmen to Mr. Adams, District Manager of USPS and to Senator John Sununu for their efforts in this matter.

A. Sherwood read the announcement from the Town Clerk that her office would be closed June 8th.

Selectmen's Committee Reports

P. Bolster reported on the work done by the Beach Committee. The Downtown Revitalization Committee continues to work on their projects and grants, they are still waiting for paving, the Committee also had a booth during the Annual Town Wide Yard sale, playground equipment has been received and should be in place next month, the Recreation Commission will meet June 19th.

P. Fuller reported the ZBA will be meeting this week, she noted their case load is lighter than in the past. The House is considering Educational Funding this week. Amendments have been submitted. P. Fuller stated she backs the Governor's and Democrat's amendment it puts limits on what Town's will pay. This needs bi-partisan support. They want an amendment that will pass constitutionally before the Supreme Court. The Board agrees with the original amendment.

W. Curtin advised the Planning Board has met and they continue to work on the Master Plan. The Visions and Land Use Chapters have been approved. Sub-committees are working on other chapters, volunteers are always needed.

A. Sherwood noted a Household Hazardous Waste meeting was recently held at the Alton Town Hall and a prescription drug collection will be conducted twice this year in July and August at the Wolfeboro site. Also, a trial run at the Alton SWC was considered for 1 day in July on the 20th. The Belknap Range Coalition will be meeting on Monday the 11th at the Museum.

A Sherwood also thanked all those who participated in the Memorial Day Parade and Ceremonies.

Town Administrator Report

R. Bailey noted the LGC is requesting Towns to contact their representatives to vote "no" on HB88. The Board agreed to send e-mail reminders to our reps since a vote is expected this week. The Board's position is to vote "no"

R. Bailey continued that the DRC is asking for a grant from the NH Elec. Co-Op, in the amount of \$5000 for a handicap ramp and platform. The letter will be prepared for the Selectmen's signatures.

He presented a questionnaire from the State with reference to the development of a map that lists the different docks and ramps in the lakes region. The Board agreed to send out the information pertaining to Town of Alton docks and ramps.

R. Bailey presented a request from K. Troendle to attend a conference in Indiana. Some expenses are paid by the Town, the rest will be paid by the employee. P. Bolster motioned to approve this trip, seconded by A. Sherwood and passed with all in favor.

Public Input I

None

Selectmen's Minutes -

Approval of Minutes of May 7, 2007 - W. Curtin made corrections to the minutes of May 7th, Public Session I, to change the wording on Page 2, last para., line 2, changing the word "this" to "*these*" and on page 3, para. 2, line four, changing the word "an" "*a*". W. Curtin made a motion to approve these minutes as amended also Public Session II and sealed minutes of Non-Public Session, seconded by P. Bolster and passed with all in favor.

Approval of Minutes of May 21, 2007 - A. Sherwood clarified the wording in Public Session I, on page 1, para 5, line 2 to remove the words "portion of Lot Line Road" corrected to read "*the rangeway extending from Lot Line Road*" and to change "30 feet" to "66 feet"

And on Page 2, para 2 to amend the section to read "R. Bystrack requested a letter to the Board relative to the rangeway".

W. Curtin motioned to accept the minutes of Public Session I, for May 21st as amended also Public Session II and the sealed Non-Public Session minutes of May 21, 2007, seconded by A. Sherwood, for discussion. P. Fuller advised that the PSI minutes should reflect that the approval of the Hawkers & Vendors License should state, v. "Peter Bolster made the motion to grant the license, P. Fuller seconded the motion with conditions" The Secretary will correct the minutes accordingly, and the motion passed with all in favor.

Old Business

1. Police Department - K9 Program/Motorcycle Program - The Board met with Captain Ryan Heath. R. Heath and the Board discussed the merits of these programs. With regards to a motorcycle for the department, the Board reviewed the memo from the Town Administrator and the lease agreement. Following this review P. Fuller motioned to authorize Captain Ryan Heath to enter into a lease for a police motorcycle, for one year, as articulated in the memo, seconded by P. Bolster and passed with all in favor.

The Board and Captain Heath reviewed the possibilities of reviving the K9 program. R. Heath noted much of the equipment from past programs is still available, extra costs would be the price of the dog and a riding cage for the vehicle. These costs could be at least \$3500 to pay for outfitting the vehicle, purchasing a dog and the training program. The Board was supportive of the K9 Program but asked for more information before a final decision is made, this matter will be placed on a future agenda.

2. Employee I.D. System – R. Bailey explained that several options had been considered, and his recommendation was to purchase a software program, to include the camera and laminator. A. Sherwood motioned to authorize \$879.00 to make the purchase as recommended, seconded by P. Fuller, and passed with all in favor.

3. Dog Warrant – the Board reviewed the warrant as submitted by the Town Clerk. A. Sherwood motioned to accept the warrant, seconded by P. Fuller and passed with all in favor.

4. Policy Review and Approval – The Board and Town Administrator discussed changes to the Employee Policy Manual as submitted. In a discussion insurance costs were discussed, the Board asked R. Bailey to research other communities, in other

changes and modifications the Board reviewed payroll cards, the purchase order system, out of state expenses, option for Easter holiday pertaining to the Town custodian, Fire Department promotions, salary & step plan, and pending legislation for fire employees benefits program at no cost to the Town. W. Curtin noted a change should be made to Pg 1, D. add the word "*turn*" prior to the word "receipt into department secretary". Page 2, # 3, the word "*the*" should be changed to reflect "the same as" full time members. The 2008 fire department salary plan would not be approved at this time.

P. Fuller moved to approve the policy changes, and additions and to the personnel policy referring to the overtime pay 3.3.3-page 33, and on page 71, chapter 9-changes to the purchase order system, and 3.2.5, page 15, 3.4.7c, page 47, 3.4.1c., page 37, 3.3.4, Page 33, and to institute Town of Alton weekly payroll cards, hiring, promotions and benefits, equipment and training pertaining to the fire department, seconded by P. Bolster and passed with all in favor.

New Business

1. Rotary Club – Barbershop Singers – the Board met with representatives from the rotary club to discuss this year's Barbershopper events for August 24th & 25th. Note: Selectmen Bolster stepped down from the Board and did not take participate in any action of the Selectmen pertaining to this matter. Following a review including that the Rotary and Barbershop Singers will work out details with the Town Administrator and Kellie Troendle and noting that the event would be set-up in the same manner as last year, W. Curtin moved to approve the event as discussed, seconded by P. Fuller for discussion. It was noted that no alcohol will be served on public property. The motion passed with all in favor. Selectman Bolster rejoined the Board.

2. Vote to Approve the Recommendations of the Town Assessor – A. Sherwood motioned to approve the recommendations as presented for one abatement and four intents to cut, and to sign the documents accordingly, seconded by W. Curtin and passed with all in favor.

3. Vote to Approve Easement Deed on Alton Mountain Road – Following a discussion and review with the Town Administrator, W. Curtin motioned to approve the easement, based on final Planning Board approval, seconded by P. Fuller and passed with all in favor.

4. Education Funding – The Board met with Representative Michael Whalley who reviewed the constitutional amendment for education funding, he noted that costs and language issues need to be worked out to come up with something acceptable for both sides (republican, democrat) and the goal would be to achieve a threshold of 239 votes in the House. He will keep the Board apprised.

Selectmen's Minutes

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Public Input II

Gregory Fuller stated he would be happy to help in the search for an appropriate dog for the K-9 Program, he has experience and has worked with people who train these dogs.

Non-Public Session

At 7:45pm, Chairman Sherwood motioned to enter into non-public session, pursuant to RSA91—A;3,II (a) (c) and (e) following a brief recess, the motion was seconded and the Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 27, 2007

Alton Board of Selectmen