

ALTON BOARD OF SELECTMEN
Public Session I - Meeting Minutes
June 6, 2011
ALTON TOWN HALL

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At 6:00pm, Chairman Hussey convened the Board in Public Session and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence, present were the following members of the Board and staff:

David Hussey, Chairman
R. Loring Carr, Vice-Chair
Patricia Fuller, Selectman
Stephan McMahon, Selectman
Peter Bolster, Selectman
E. Russell Bailey, Town Administrator
Kenneth Roberts, Highway Agent
John Devers, III, Code Official/Health Officer

Approval of the Agenda

The following amendments were made to Old Business: Add #5 West Side Restrooms Bid, #6 Places Mill Bridge – Engineering, #7 Atlas Agreement, and #8 Special Event Policy and to New Business add #4 – Metrocast Franchise and #5-West Alton Fire House. Also, there will be an addition to the Board of Health and to add two additional items. A motion to approve the Agenda as amended was made by P. Fuller, seconded and passed with all in favor.

Announcements: The Chairman noted the Fireworks would take place July 3rd at the Bay.

Hammond Barn Preservation Easement – Seeing that Mr. and Mrs. Hammond were not yet present, the Chairman then proceeded to move ahead with the Board of Health, there were no objections and a motion was made and seconded to recess as Board of Selectmen and to Reconvene as Board of Health.

BOARD OF HEALTH

The Board voted unanimously to recess as Board of Selectmen and convene as Board of Health. Present John Devers, III, Health Officer

The Board and J. Devers reviewed septic waiver plans for three properties and the following actions were taken:

Map63, Lot 32-2 (Rollins Road) - Waiver granted
Map65, Lot 1 (Mt. Major Highway – Waiver granted with conditions
that drainage to the catch basin will not flow over the leach bed
Map72, Lot 115 – (Alton Shores Road) – Waiver granted

L. Carr motioned to adjourn as Board of Health and to re-convene as Board of Selectmen.

Appointments:

- 1) Tyler Philips – T. Philips stated he was representing property owner Robert Carlton relative to a Waiver from a Town Road Standard for property located on 28 S relative to a recreational campground. He showed a proposal of the access road for the Board to view during his presentation which demonstrated the road into the campground. Following a discussion that included crown of road, slopes and run-off, paving and curbing, gravel, and tipping, and if a compromise could be considered, and input from the Highway Agent, the Board agreed they needed to be fair to everyone, L. Carr motioned to grant the waiver for a crown of the road and to deny the waiver for paving the road and in addition that the road be built in accordance with Town Road Standards, the motion was seconded by D. Hussey and passed with all in favor.

- 2) Matthew and Lauren Fernuccio – M. Fernuccio explained he would like to request a waiver from being required to pave Davis Road for his proposed subdivision. K. Roberts explained this would be 450' section of a Class VI road. D. Hussey explained that in a letter received from the Highway Agent, he did not foresee an issue in waiving the paving, but to waiver any other part of the Class IV standards would not be in the best interest of the Town. K. McWilliams, Town Planner had written that to require paving of the 450' section of the Class VI road in front of Mr. Fernuccio's proposed lot would result in inconsistent surface materials for Davis Road, i.e., 750' of dirt followed by 450' of paving and had recommended the waiver request be approved. Following a review, that including any waiver approval would also be to the satisfaction of K. Roberts, L. Carr asked about how a motion should be stated if it should include, in front of 35 Davis Road, subject to all road standards being met, as built plan, ensuring a sub-base, ditchlines as required, a survey being completed, and all other necessary conditions being met. K. Roberts advised this was to waive the paving only. L. Carr motioned to grant the waiver for 450' of roadway in front of 35 Davis Road, seconded by P. Fuller, and passed with all in favor.

PUBLIC HEARING

The Chairman opened the Public Hearing for a Discretionary Preservation Easement in accordance with NHRSA79-D. Present: Mr. & Mrs Hammond. It was noted this was for a barn of a historical nature located on the Hammond property and part of the "Town's former "poor farm" in E. Alton. Sandra Hammond presented photos of the structure. Following a brief review that included enforcement issues, restoration upgrades, and touring the building, taxes and renewal of the abatement and there being no Public Input, P. Fuller motioned to approve the easement at 75%, for 10 years, there would be a 10 foot perimeter around the barn and ramp, to include an annual inspection

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by the code official, seconded by P. Bolster and passed with all in favor. R. Bailey advised the Assessor would prepare the necessary documents and contact the Hammonds.

At this point D. Hussey wanted to ensure that the memo from Ken Williams be added to the minutes, for Matt Ferruccio and for Robert Carleton requests for waivers.

Selectmen's Reports

D. Hussey explained these would include assigned projects.

Peter Bolster – P. Bolster reported he is working on regionalization with neighboring Towns, State, County or Schools and hopes this will be effective in saving money, and plans are to contact adjacent town in a workshop to brainstorm ideas and meet with representatives from other Towns. He continued he has attended the Metrocast Cable TV consortium for the Municipal Agreement, the Town would pay their share of the legal fees. The Senior Center committee has been meeting, a major fundraiser drive is being planned., the parking lot area has been increased, private funds are being donated.

Stephan McMahon – S. McMahon stated his project is looking at infrastructure and landfill issues, including Household Hazardous Waste and volunteerism.

Loring Carr did not have a report at this time.

Patricia Fuller – P. Fuller stated the budget committee and there will be no other meetings until September. P. Fuller noted her assignment is Public Information, Education, and Finances especially during budget season and Town Meeting.

David Hussey – D. Hussey explained his project is economic and tax base development and reviewing zoning, infrastructure of the community, review of marketing the community. Also laws that we can no longer defend, looking at those, working with State and Federal Government laws so that we are not making laws that the Town cannot defend because federal laws supercede them, old laws, blue laws for example. Laws that if repealed would add to the tax base, buildings in certain zones, etc. He has met with K. Roberts and J. Devers to set up a committee on moving forward.

Town Administrator Report and Updates

R. Bailey stated the NH DOT had rescheduled their Public Hearing regarding Stockbridge Corner and HamWoods road, it will be held July 6th in the Town Hall. He asked for the Board's approval to sign the annual Lakes Region Public Access TV Channel agreement, noting our share is \$13,658 our share along with 11 other towns for 2011 – 2012. P. Fuller motioned to grant approval for the Town Administrator to sign the agreement, the motion was seconded by D. Hussey and passed, 3-1 (LR). L. Carr noted he had not yet read the agreement. P. Bolster advised he is on the Committee as a representative of the Board and that with regards to the government LRPA Channel anyone could do a program on any issue, space permitting, under federal law. In further discussion P. Bolster stated he would vote as the Board recommended. The expense of public television programming was discussed further, R. Bailey advised this programming is part of Metrocast Cable TV and that the Town receives a franchise fee of \$50,000. L. Carr was concerned about the 2.5% per year fiscal increase in their annual operation budget and that he would abstain from voting as he would like to read the agreement. It was agreed to withdraw the motion and table this matter until a future meeting.

R. Bailey noted he had received a notification requesting a Dead End sign for Bowman Road. After a review with the Highway Agent, the Board approved to have a sign installed by the Highway Department noting the words: "No Turn Around".

R. Bailey continued that with reference to a name change on Larry Drive, that their Association will be opening up Larry Drive to make it totally accessible from end to end, and there would be no need to change the road name.

Public Input I

Barbara Howard asked about the tape of School Board deliberative session minutes., she was advised those minutes come under the jurisdiction of the School Board.

Raymond Howard asked about the barn preservation easement, and inspection of barn, and the value of making repairs.

Selectmen's Minutes:

May 20, 2011, Public Workshop Session I – L. Carr motioned to approve Public Session, P. Fuller noted she was not present for that meeting., with reference to the Selectmen's goals and Objectives #8, #8, P. Bolster asked for clarification on recruiting volunteers, the motion with amend #8 as written, it was then seconded by D. Hussey and passed with one abstention (PF)

Note: Secretary to amend wording of #8, in goals & objectives

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May 20, 2011, (Sealed) Non-Public Workshop Session – L. Carr motioned to approve the minutes as presented, and to keep them sealed, seconded by D. Hussey and passed with one abstention (PF)

May 20, 2011 , Public Workshop II - L. Carr motioned to accept the minutes as presented, seconded by P. Bolster and passed with all in favor.

May 16, 2011, Public Session I L. Carr motioned to accept the minutes as presented – but to make a correction on Page 1, Para. 5, Line 4 to read “ to notify the real estate agency that they pay for signage (hash marks & painting) in front of their entrance, and reimburse the Town” , seconded by D. Hussey, P. Fuller abstained, in a discussion L. Carr noted that on Page 2, Item #5, Line 6 to change the word “*would*” to “*should*”, the motion with amendments than passed with one abstention(PF).

May 16th , 2011- Non Public Session - L. Carr motioned to approve the minutes as presented, and to release items #4,5,6, seconded by D. Hussey and passed with one abstention (PF)

May 16th, 2011 – Public Session II – L. Carr moved to accept the minutes as presented, D. Hussey seconded and the motion passed with one abstention (PF)

May 5, 2011 – Workshop Session I & II and Non-Public Session – L. Carr motioned to approve the minutes as presented, seconded by P. Fuller and passed with all in favor. L. Carr motioned to accept the Non-Public Session, the motion was seconded by P. Fuller and passed with all in favor. L. Carr motioned to accept the Public Session II Minutes, seconded by P. Bolster and passed with all in favor.

Old Business

- 1) Roads – the Board met with K. Roberts, Highway Agent - Coffin Brook: L. Carr moved to accept the bids for the catch basin, \$7,190, elliptical culvert, \$15,220 and concrete arch culvert, \$7,100, and the motion passed. The Board voted to close the road for five weeks after the fourth of July. Signage was discussed, including the costs of solar and gasoline driven and “static” signs. A two week notice on road closure would be needed for safety, signs would be used for all Town road work, considered as part of the construction budget. It was agreed to table a decision on the sign until a future workshop meeting. Bay Hill Road : R. Bailey advised the road work bids have been received. D. Hussey motioned to awarded the work to J. Parker & Daughters the low bidders for \$86,751 and authorized the Town Administrator to sign appropriate documents and the motion passed with all in favor. It was noted the Engineers would be asking for approval of their contract, D. Hussey motioned to approve the \$16,000 for CMA

(Old Business, con'td)

Engineers, for the Bay Hill Road project and to authorize the Town Administrator to sign all the appropriate documents, seconded by P. Fuller and passed with all in favor.

- 2) Hawkers & Vendors Policy Amendment - The Board voted unanimously to amend Section 6 U. (Secretary's Note: Letter U s/b "V ") to read, "no license will be issued to any person that provides duplicative services of an existing permanent business within the immediate area (i.e., ½ mile radius)"
3. Pager Bid – Fire Department – R. Bailey noted bids had been received, P. Fuller motioned to award the bid to Ossipee Mountain Electronics, for \$8,500, and motion was seconded and passed with all in favor.
4. West Side Bathroom Bid – P. Bolster motioned to accept the bid of CK Landmark for the West Side Rest Room improvements in the amount of \$10,850, seconded by P. Fuller and passed with all in favor. The Code Official to oversee the project.
5. Places Mill Bridge – R. Bailey noted the project will begin in July. P. Fuller motioned to accept the fee for the construction phase for \$45,900 for Dubois and King and to authorize R. Bailey to sign the contract, seconded by S. McMahon for discussion. L. Carr asked about Sunset Lake abutters., R. Bailey advised that if there are any change orders over \$5000, these would have to come back to the Board. And it could be added as an addendum to the contract, and to have updates. R. Bailey noted the State would also be approving changes, and that it be in writing., P. Fuller added these changes to her motion, which passed with all in favor. It was noted the contactor is responsible for signage.
6. Fireworks Permits – P. Fuller motioned to have Chairman Hussey, Scott Williams, and Russell Bailey to sign the appropriate permits for state and marine patrol approvals as indicated, seconded by D. Hussey and passed with all in favor. S. Parker asked that the fireworks be moved closer to the Bay and was advised this would be a matter for Public Input.

7. Special Event Policy – R. Bailey noted the Town Attorney had recommended amending the application, for holding events on private property that included the need the names and addresses of all abutters and owners of property across the street from the event, noise ordinance, paying postage fees, etc. P. Bolster asked if this was to apply to commercial events. Members also discussed private use, large events of more than 75 people on private property and changing the wording to apply for commercial events, etc. P. Fuller moved to amend the language and adopt the wording to note “commercial function facility”, the motion was seconded and passed with all in favor. D. Hussey read the document. (see attached letter). It was agreed to have the Town Planner amend the wording “commercial” added within the context of the document.

New Business

1. Land Use Items – L. Carr motioned to accept the recommendations of the Town Assessor including 9 timber Warrants and an Abatement, seconded by P. Fuller and passed with all in favor.
2. Road Name Approval – P. Fuller motioned to approve the road name of J.T. Drive for a new subdivision on 28A, seconded by D. Hussey and passed.
3. Dog Warrant - D. Hussey approved the dog warrant from the Town Clerks office, seconded by P. Fuller and passed with all in favor.
4. Cable Franchise - R. Bailey noted the Town is in the Cable TV Consortium and advised a Public hearing is needed to approve the Franchise renewal. P. Fuller motioned to have the public hearing, seconded by D. Fuller and passed., the Public Hearing will take place on June 20th.
5. West Alton Fire House – L. Carr stated he had participated in a walk through of the building, following a discussion on the need to maintain the building in these present economic times, and the number of responses, mutual aid, it was agreed to have a public meeting as soon as possible, in July.

Public Input II

Stephen Parker noted that the Weaver Parker construction is doing a great job, keeping dust down. He asked that the fireworks be displayed 500' closer. R. Bailey will check into this, noting parameters are set by the state and safety divisions. He asked about updates from the NH Legislature, P. Bolster provided information on highway work, retirement reforms, state budget, spending cap, etc.

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Ray Howard asked about clarification on the Coffin Brook Road construction., and paving on Main Street. He was advised there would be ample notification on the closure of Coffin Brook Road and that paving on Main Street and the rotary would begin during the week.

Non-Public Session- at 8:30pm, chairman Hussey motioned to enter into non-public session pursuant to RSA 91-A:3;II (a)personnel, (c)character/reputation and (e)claims/litigation.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 20, 2011