

## **Gilman Library Trustees Meeting Minutes**

Lower Level Meeting Room – Tuesday, June 9, 2020

**PRESENT:** Betty Jane Meulenbroek, Kristine Simone, Annette Slipp, Karen Petelle and Librarian, Holly Brown

### **CALL TO ORDER: 5:03 PM by Betty Jane**

Minutes of the March 3, 2020 were reviewed. Motion to accept made by Kristine. Seconded by Karen. Passed.

Minutes of the April 14, 2020 were reviewed. Motion to accept made by Kristine. Seconded by Karen. Passed.

### **Treasurer's Report** Balances as of May 31, 2020

General Checking - \$53,517.34

Money Market (Profile Fund 1) - \$27,750.62

Nancy Jordan Memorial Fund - \$1,258.92

Other Funds – Money Market held by RBF/Fidelity \$47,697.63 (Account summary ending balance May 31, 2020). Margaret Kayser Memorial Fund \$1,951.70 (reflected in General Checking balance). Capitol Reserve Fund (held by town) Approx. \$25.00

### **Acceptance of acquired (General Checking) funds for March**

Copies – \$56.30

Raffle – \$12.00

Reimbursement Card – \$1.00

Fax/Scan - \$11.00

Coffee – \$7.50

Don/Consc. Jar –\$18.30

Maps - \$.75

Computer Don. \$2.06

Donations- Okenske - \$5.00

Dahle – \$25.00

Motion to accept Treasurer's Report made by Karen. Seconded by Annette. Passed.

Motion to accept Acquired funds made by Kristine. Seconded by Karen. Passed.

### **Old Business**

Motion made by Kristine to have carpets cleaned (to include fogging) as soon as possible; motion 2<sup>nd</sup> by Annette. Passed.

### **New Business**

Motion to allow staff back to the library full time with mask optional, social distancing required made by Kristine; 2<sup>nd</sup> Betty Jane. Passed.

Phase 2 initiated – motion by Betty Jane; seconded by Kristine. Passed.

Motion to adjourn at 6:56 PM by Karen, seconded by Anette. Passed

Next business meeting – Tuesday, June 23, 2020 at 4:00 PM

Respectfully Submitted,

Annette Slipp, Secretary  
Library Trustee