

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
REGULAR MEETING OF
June 11, 2018**

PRESENT: Chairman Reuben Wentworth
Vice-Chairman Virgil Macdonald

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA: Vice Chairman Macdonald made a motion to accept the amended agenda, Chairman Wentworth seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted as amended.
- C. APPROVAL OF MINUTES: NONE
- D. PUBLIC INPUT: NONE
- E. CORRESPONDENCE: A letter will be arriving concerning 59 School Street repairs. Some discussion was held but Commissioners want to wait for the letter to arrive.
- F. DEPARTMENT REPORT TO THE COMMISSIONERS: Jones field has been running since April 22nd and was running an average of 14.4 hours per day @ 303,030 gallons per day average as of May 30th. Pump had an issue and Levey was turned on for a few days.

Mrs. Mitchell's report attached. Chairman Wentworth commented on item 6 in this report that the work orders should have priority.

More discussion was held on the repair of 59 School Street.

Summer billing was done and sent 5/15/17 and the Commitment needs to be signed.

- G. OLD BUSINESS: Abatements – 1 for Summit Ave. This is a spur off the summer line and the individual customers do not get charged for the turn on of that line. One was billed in error. Chairman Wentworth made a motion "To abate the \$50.00 turn on charge that was billed to Donna Carefoot, service at 8 Summit Ave., Map 34/18/1, being account 110/123" Vice Chairman Macdonald seconded the motion. Vote was taken all were in agreement, Motion passed.

Work Orders. Discussion was held concerning the procedure for completing work orders.
Past Due Accounts. Discussion was held on the individual past due accounts.

1 Ton Dump Truck – Discussion was held concerning the information received from Irwin Motors.

- H. NEW BUSINESS: Rules and Regulations. Discussion was held concerning the rates in the Rules and Regulations. Review of the Rules and Regulations will be scheduled for the Meeting of July 9, 2018.

Incoming Correspondence. Chairman Wentworth would like a list of any new work orders and outstanding work orders.

Income and Expense sheets were discussed.

- I. NON PUBLIC SESSION: Motion was made by Chairman Wentworth to move to Non-Public discussion, pursuant to RSA 91:A:3 II c. Motion was seconded by Vice Chairman Mcdonald. The vote on said motion was by roll call.

Roll Call vote to enter Non-Public session: Rubin Wentworth YES
Virgil Macdonald YES

Meeting as moved to Non-Public, entered session at 6:26 pm.

Motion was made by Chairman Wentworth to move out of the Non-Public session, and seconded by Virgil Macdonald; vote was taken by roll call.

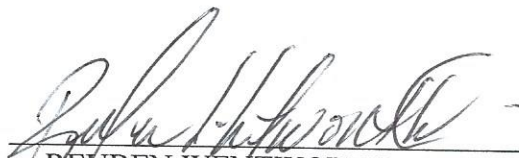
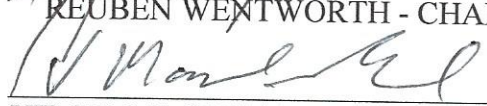
Roll Call vote to enter Public session: Rubin Wentworth YES
Virgil Macdonald YES

Non Public session was ended at 6:31 pm.

- J. ADJOURNMENT: Motion was made by Chairman Wentworth to adjourn the meeting. Motion was seconded by Vice Chairman Macdonald, vote was taken, and all were in agreement motion passed. Meeting was adjourned at 6:32 pm.

Respectively submitted:
Penny Williams
Clerk

7/9/18
DATE SIGNED


REUBEN WENTWORTH - CHARMAN

VIRGIL MACDONALD – VICE CHARMAN

PATRICK O'BRIEN - COMMISSIONER