

Alton Board of Selectmen
Meeting Minutes
June 18, 2012
ALTON TOWN HALL

The Chairman convened the meeting at 6:00pm and led the assembly in the Pledge of Allegiance and a Moment of Silence. Those present included the following members of the Board and staff:

David Hussey, Chairman
R. Loring Carr, Vice Chair
Cydney Johnson, Selectman
Marc DeCoff, Selectman
E. Russell Bailey, Town Administrator
Kenneth Roberts, Highway Agent
(Peter Bolster, Selectman was absent)

The agenda was amended to add Item No. 4 under Old Business, Reed Road Bridge and under New Business to add Item No. 2 Fireman's Boot Drive. M. DeCoff motioned to approve Agenda as amended; the motion was seconded by L. Carr and passed with all in favor.

Chairman D. Hussey informed all in attendance that the Public Hearing was for Phase I which includes Route 28A to Jerry Theodore's area.

K. Roberts, Highway Agent, gave an overview of the work that is included in Phase I and asked that only specific questions be asked at this time. He invited the residents in attendance to meet with him after the hearing in the conference room for further discussion and to review the plans.

Mr. Roberts informed the group that they were finishing up Youngstown Road, and would continue to Rand Hill Road, which is about 9000 feet of roadway. With the consent of the Board they will be requesting to put both excavators on the road at the same time to finish the road and move on to Trask Side Road. There are a number of trees marked for removal for a number of reasons, the hardwoods may be dead or dying and a number of pine trees that have been marked for removal are due to the root structure being under the roadway. Tree removal is contracted out and the brush cutting will be completed by the Highway Department. This will allow for a better view of what needs to be done.

Mr. Roberts continued, from 28A there is not a lot of work that needs to be done. Cleaning up of the ditch lines will be done working past South View lane and cleanup will be done on the first swamp area. The biggest item is the ditch lines and to keep the water out of the roadways. About 50 feet on Gedney Road will be resurfaced and rocks will be removed. Work will continue on to the first corner, the first guardrail set that is seen and there will be a road closure. There will be a 24-hour road closure and everyone will be notified by mail.

Up the hill before Mr. Parker's property there is an elaborate drainage system that will be installed. Currently there is no drainage in the area. There will be 1700 feet of pipe underground. We are going to try and control all the water from Mr. Parker's down to 28A and then down the other side of the roadway. This will cause some inconvenience and we are asking for patience and if you can go the other way please do. Phase I will stop at Mr. Theodore's house.

Once the drainage installation is complete, we will go back and clean up the rocks. The project will result in a lot of material being removed and fill is offered to any resident interested.

The public session was opened up to questions.

Emma Pijoan, 62 Trask Side Road

I do quite a bit of walking down Trask Side and I am very concerned about the wildlife area that is down by the brook. You have some markers down in there and I'm wondering if you're taking a chunk of that. What is the wild life supposed to do? Mr. Roberts explained that all of the markers you see down there are wetlands delineation markers. They are for DES purposes just to tell us where it is. The only thing that will be disturbed there is 10 feet on either side of the culvert, enough to put sandbags around to pump the water around while we replace the culvert. What you see there today will be there when the work stops.

Bob Flannery, 223 Trask Side Road

I am a little past where Phase 1 is marked off and I am in the process of renovating my property I'd like to put a new driveway in, plus the road right in front of my house is really falling away and people are actually driving around onto my property. I'd like to see if Phase I could be extended past my property. K. Roberts stated he could not guarantee it. If we finish the section we are doing and we have the consent of the Board of Selectmen to continue, we hope to get it completed before a freeze, only with the BOS consent would it continue any further than that. K. Roberts explained that the biggest item was putting the drainage in. He hoped to go beyond that but couldn't guarantee it.

Peter Pijoan, 62 Trask Side Road

The curb just before our driveway; a big chunk has been taken out on the right hand side as you come in to Trask Side. In my estimation it is just going to increase the speed of the cars on that road by cutting back on the curb. K. Roberts stated some of the cutting is for site distance only. The road is already designed and based on a 30 mph zone. We need to have site distance. He provided an example of site distance of the possibility of a child running into the road and a driver being able to see the child. The footprint of the road is not changing. We are trying to correct drainage.

Lee Gardner, 36 Trask Side Road

There is a pool of water at the end of my driveway and goes across the road. That is a big issue that I have. The road actually creates a damn and makes the water pond up there. If you raise the level of the roadway it is going to make it damn even more in that area. Will we get a little more specific notification on when this is going to start? There are landscaping things that I'd be concerned, that I want to get out of the way before it came crashing through. K. Roberts stated we will try to publicize it and do an easy mailing and we will look at the water issue when we are there. The more we get the water out of the roadway the more we protect what we put down.

Sonja Kappes, 121 Trask Side Road

Is the culvert that goes under the road, is that a sure thing that it will go across over and go down on the conservation side? Is it a sure thing that it won't come down on our side? K. Roberts stated on the water starting at Mr. Parker's start there and bring all the catch basins bring them all the way down and the outlet is on the conservation side. We should be able to capture 99% of the water coming down the hill.

K. Roberts invited the audience to meet in the conference room for further discussion and to review the plans.

R. Bailey asked K. Roberts to go over the paving vs. the overlay. K. Roberts explained that a 2-inch binder is put down and then it is left for a year. This will allow for the repairing of any deficiencies that were not seen previously before putting down a finish coat. All driveways will be blended and there will be an easy transition. A ledge pack shoulder will then be put in and in areas that have lawns we will try and blend that with loam and grass seed.

K. Roberts stated there are currently 49 trees that have to be removed. If nothing is brought forward to the Highway Department or Board of Selectmen within 30 days the contractor will be brought in to remove the trees. All stumps will be removed and cleaned up. The homeowner has first right to the trees on their property. If the homeowner does not want them they will be taken away. A question was asked if there are any organizations that would take the wood to help families in need. R. Bailey stated it has been done in the past and he will check with the Welfare office.

D. Hussey stated the Selectmen walked the area with K. Roberts and Engineering. All of the difficult spots have been well looked at and engineered by B. Nelson. The Board has spent a lot of time to make sure it is done right. D. Hussey invited the public to meet with K. Roberts and to address any concerns they have now and not wait until the project is completed.

A motion was made by C. Johnson to approve the recommended tree removal, seconded by L. Carr and passed all in favor.

The Chairman closed the public hearing at 6:22 pm.

Announcements

- 4th of July Celebration - Town Hall and Offices will be closed Wednesday the 4th; Fireworks are scheduled for the July 3rd.
- The Transfer Station is on schedule and will open up the new C & D operation this Friday, June 22nd.
- July 14 – Household hazardous waste mini-collection will be held between 8:30 am and Noon.

Selectmen's Committee Reports

M. DeCoff reported that the Buildings and Grounds Committee recommended to the School Board that they send out a survey to find out why the school didn't pass. They talked about bringing the project up to the voters again and that there may be state aid available. They may ask for a special meeting in July for a vote on the school. They were unable to vote in March because the state aid will not be available until July 2nd. M. DeCoff is not aware of how the school board voted. The cost of the survey would be \$4,000.00.

L. Carr reported on the Household Hazardous Waste Meeting. He commented on an article in the newspaper and how they tested the water in Germany and found 20 medicines in the water. It shows that the medicines do get into the drinking water and that it is important that people use this service.

D. Hussey noted we are still looking for help on the Economic Development Committee. If anybody would like to be on the Committee, please provide his or her names to Patricia Rockwood, David Hussey or Cydney Johnson. M. DeCoff recommended asking the Alton Business Association.

Town Administrator Reports

- Review of the Town Hall improvements continues – There are major improvements this year and we are looking to tentatively have a subcommittee meeting next week with a more formal plan to present to the board at the next meeting.
- R. Bailey wanted to acknowledge Dick Jones who recently passed away. Mr. Jones served the community and was the Chairman of the Levy Park Trustees for almost 15 years. A letter will be sent to the family with the Board's condolences.

- The Alton Business Association maintains the lighting for Ginny Park and they would like to remove the lights and have the tree trimmed and pruned and then put the lights back up. R. Bailey asked the board for approval for the lights to be removed.

Motion was made by D. Hussey to approve, seconded by C. Johnson, and passed all in favor.

- There are two items in reference to the Police Department
 1. For the new vehicle that was approved by the Town Meeting and the Board, the setup for the lights has gone out for quotes and there has been a problem in not receiving responses. The only company that has responded is the same MA company who received the low bid two years ago.
 2. Quotes were received for the paving that was torn up in the parking area due to the improvements made to the building.These items will be reviewed at the next workshop.

- Milfoil treatment - Two contracts were previously approved, one for the chemical treatment and one for the pulling. The company was unable to do the chemical treatment in the spring and is now looking to do the chemical treatment around July 9th and July 10th. The pulling would then be done after Labor Day. If the chemical treatment is not done in July it would have to wait until after Labor Day and then there would be a problem with the next phase of pulling. A discussion was held with regard to the dates and time lines.

Public Input I

None seen or heard

Public Input closed

Approval of minutes

Motion made by L. Carr to approve the June 4th public minutes as presented, seconded by M. DeCoff, and approved all in favor.

Motion made by L. Carr to approve the June 4th non- public session minutes as presented, opening 1, 2, and 3 and put in a space between lally columns on number 2. Seconded by C. Johnson, and passed all in favor.

Motion made by L. Carr to approve the Public Session 2 June 4th minutes as presented, seconded by M. DeCoff, and passed all in favor.

Motion made by L. Carr to approve the Public Workshop session June 11th public minutes as presented, seconded by M. DeCoff, and passed all in favor

Motion made by L. Carr to approve June 11th Public Workshop Session 2as presented, seconded by M. DeCoff, and passed all in favor.

Motion made by L. Carr to approve the minutes of the Non-Public Session Workshop of June 11th as presented, not opening any. Seconded by D. Hussey, and passed all in favor.

Old Business

1. Highway Reconstruction Status – As previously reported by K. Roberts they are currently on Youngstown Road and are looking to grind and pave this week. Before proceeding to Rand Hill any minor shoulder and driveway work, on all roads that have been done to date, will be finished. The expenditures YTD is approximately \$504,000.00. There is still the paving for Youngstown

Road, which is not included in the YTD expended and they are moving onto the 2 largest roads, Rand Hill and Trask Side Road. There is also a concern/issue with Rand Hill regarding the water lines. R. Bailey feels it is critical to work with the Water Department and Water Commissioners to allow us to replace the water lines and services on the section of Rand Hill while they are opening up the road. R. Bailey has some tentative solutions to the funding and he will talk with Water Department before discussing it further with the Board. Solutions are being looked at to connect/disconnect the seasonal homes.

R. Bailey will check with K. Roberts to see if the cost of the paving will stay the same. L. Carr asked if the town had any as-builds on where the water lines are and where they go? R. Bailey stated when they are done we will have them and there are currently no good plans for drainage and water lines. Once this is complete we will have a complete layout of the section of road. A discussion was held on GIS digital mapping and the possibility of the Town purchasing GPS and software and the accuracy of it. R. Bailey will research further and bring the information back to the Board.

For the two trucks received from the military surplus J. Roberts is looking at putting metal siding on the sides because they are too low for carrying materials. With the receipt of the two trucks from the military we no longer have to buy a dump body for the 6-wheeler but we still want to use it for hauling and sanding. It will require a flat bed and will be constructed by Town personnel but they will require the materials. The Highway Department presented a cost of \$3,236.00 for materials to do the flat bed on the 6-wheeler and J. Roberts would have it installed. It would also be rigged so it could be used for plowing and sanding and would also dump and be used for hauling. This item will be discussed further at the workshop.

- 2 E911 Status Report – We want to start informing people who do not have house numbers and send out a friendly reminder and then a more formal notice delivered by the police, similar to the dog warrant. Our objective is just to get the house numbers on the homes so if police and fire need to respond they can locate. The current violation is 10.00 per day with a maximum of 300.00 based on the 30-day window before it would go to court. We are proposing a flat fine of \$100.00 instead of the daily fine. We are asking the Board to consider amending the current policy and to go forward with the friendly reminder portion of the policy. We are requesting approval to send reminders to the lakes and island residents. There are also a large number docks of that are not numbered or do not have the E911 numbers. It will be published in the newspapers, on web site, stores, etc.

Discussion on the amount of the fines and the process involved. The town would need to check with the police and prosecutor for their recommendation.

Motion made by M. DeCoff to approve the Friendly Reminder for the E911 notice, seconded by C. Johnson and passed all in favor.

Motion made by L. Carr to change ordinance to accept \$100.00 fine and proceed with public hearing, seconded by M. DeCoff and passed all in favor.

Further discussion on mailing reminders in tax bills. Fire and police will hand them a friendly reminder. Town will work with Associations and do a mass mailing.

3. Water Bandstand Signage – The sign will cost \$1,800.00. The Town could create a sign but it would not be official under the state Historical Group. L. Carr will speak with the person who approached him and see if they can put together a citizens group.

Motion made by D. Hussey to designate L. Carr to approach person that approached him to see if they would like to get a citizens group to move this along as expediently as possible, seconded by C. Johnson, passed all in favor.

4. Reed Road – this project is complete and all bills have been paid. We are ready to submit our second and final request for reimbursement from the State of NH in the amount of \$181,296.44. Once that is completed, this will close out the project in reference to the NH DOT.

New Business

1. Vote to approve Land Use Items as recommended by Town Assessor

Motion made by L. Carr to approve the Assessing Departments recommendation for:

1. 2011 timber warrant
2. 2012 Administrative Abatement

Seconded by M. DeCoff, and passed all in favor.

Discussion on non-public Item no. 1.

2. Fireman's Boot Drive

Motion made by M. DeCoff to approve the Fire Department's request for a "Boot Drive" on Sunday July 15th from 06:00 – 11:00 hours for the Nascar weekend and on Friday November 23rd from 08:00 to 14:00 hours for the Mrs. Santa Fund.

Discussion – The location is not noted on the request and the complaints associated with the traffic issues.

C. Johnson amends motion to include that the Boot Drive be held directly in front of Town Hall with the stipulation that traffic is kept moving. Seconded by M. DeCoff, passed all in favor.

Public Input II

None seen or heard

Public Input II closed

Non-Public Session

At 7:10pm, D. Hussey motioned to enter into Non-Public Session pursuant to RSA91-A,3;II (a) personnel (c) character/reputation and (c) claims/litigation, the motion was seconded by M. DeCoff and the Chairman polled the attending members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Peggy Hawksley

Minutes Approved: July 30, 2012

By ALTON BOARD OF SELECTMEN