

Members Present: Fire Chief, Alan Johnson; Road Agent, Ken Roberts; Town Planner Kathy Menici; Code Officer, Brian Boyers. Members absent: Police Chief, Kevin Iwans  
Others Present: Secretary, Stephanie Verdile.

Applicant: Elizabeth Dominick, 21 Reed Rd  
The meeting Began at 4:10 p.m. to discuss the following application.

**Case #PO5-42                      Map 16, Lot 16-2                      21 Reed Road  
Michael and Elizabeth Dominick                      Minor Site Plan Review**

Application submitted by the property owner Michael and Elizabeth Dominick for Minor Site Plan Review. The applicant proposes to establish a combined business and dwelling for a home occupation for an Accounting Office to be located within an existing room.  
The property is located 21 Reed Rd, Alton NH in the Rural Zone.

K. Menici gave a brief report to the other committee members outlining the applicant's request to operate a home occupation/accounting office within the applicant's home.

E. Dominick explained her plan to operate the accounting office with the basement of her home and it will be located within a 225 SF area in her basement. At this time she does not plan on any employees but will look to hire a part-time employee in the future.

The Committee discussed the Fire Chief's comments regarding the smoke detectors and would like to see them hard wired into the existing system. The Fire Chief also wants exit signs to include emergency lighting features.

K. Robert's has no issues except to keep the sign for the business out of the Town of Alton road ROW and there will be no on-street parking.

The Committee discussed the application further and decided that the applicant has addressed any issues of concern that they had mentioned.

**Motion made by K. Roberts, seconded by A. Johnson to approve the application with the following conditions of approval:**

- 1. No parking cars on Reed Rd.**
- 2. No signage advertising the business shall be located in the Town of Alton road ROW.**
- 3. Driveway to be kept clear at all times for emergency vehicle access.**
- 4. Emergency Exit signs and lighting (EBU) units shall be installed.**
- 5. Applicant to call Code Officer and Alton Fire Chief for a final inspection after the EBU is installed and to verify all other conditions of approval have been met.**

**Motion carried with all in favor.**

**Motion made by K. Roberts, seconded by B. Boyers to approve the minutes from the April 22, 2005 meeting, motion carried with all in favor.**

**Motion made by K. Roberts, seconded by B. Boyers to adjourn at 4:20 pm, motion carried with all in favor.**

Respectfully submitted by,

Stephanie N. Verdile,  
Alton Planning Department Secretary