

ALTON BOARD OF SELECTMEN

Meeting Minutes

Public Session I

June 22, 2015

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: July 20, 2015

Cydney Johnson convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

Cydney Johnson, Chairwoman
Lou LaCourse, Vice Chairman
R. Loring Carr, Selectman
Philip V. Wittmann, Selectman
Virgil MacDonald, Selectman
E. Russell Bailey, Town Administrator

Approval of the Agenda

E. Russell Bailey requested adding to the agenda an Appointment for Steve Parker in reference to traffic and a light in the Bay and under new business #4 a Hawker and Vendor Permit for Cub Scouts.

Lou LaCourse made a motion to approve the agenda as amended and Phil Wittmann seconded with all in favor of the motion.

At this time Virgil MacDonald requested adding speed limit signs in town under old business.

Cydney Johnson made a motion to accept the requested amendment and R. Loring Carr seconded with all in favor of the motion.

Appointments: Steve Parker from Parker Marine approached the Board in regards to a speeding problem in the bay area with a need to slow traffic down. There is a 15 mph which seems to help but thinks that there is a need for something by the fire station as he doesn't believe that the speed limit signs are doing much good. He thought that possibly the portable police speed limit stand and a 15 mph sign in the area would be helpful in the summer months. Steve mentioned that there is also a problem by the Clam Shell. Being that this is a state road with so many businesses in town he thought that the Town could get something done quicker.

Cydney Johnson stated that this is a State Road so it would need to go to the State in order to get something done.

Cydney Johnson made a motion to send a letter to the state DOT in reference to the traffic patterns in the area and have the Town Administrator talk to the Police Department about monitoring and obtaining traffic counts. After a discussion it was the consensus of the Board to send a letter.

Announcements:

- Town Offices will be closed on Friday, July 3rd in honor of Independence Day.
- The Fireworks Display is scheduled for Friday, July 3rd at 9:20 PM. If necessary the rain date is Saturday, July 11th at 9:20 PM.
- The Household Hazardous Waste Mini Collection will be held at the Transfer Station on Saturday, July 11th from 8:30 AM to Noon.
- Old Home Week events are scheduled for August 7th through August 16th; the committee is still looking for volunteers to assist with the events.
- The Non Profit Committee will be meeting for the 1st time on June 25th; they are looking for another member of the community to serve on the committee.

Selectmen's Committee Report

R. Loring Carr attended the ZAC meeting which had a lively discussion about doing a survey of the town residents for opening the town for different businesses. He also reported that the Household Hazardous Waste Committee met and has scheduled a mini collection pickup. The mini collection was defined.

Virgil MacDonald met with the Planning Board which had a discussion about a one (1) lot subdivision at Roberts Cove.

Phil Wittmann met with the Parks & Recreation Commission at Harmony Park and learned the history of the Park. The two (2) pavilions could use a bit of staining or painting, roofs looked good. There is some confusion about who is in charge of the town docks however Russ provided information to him which should answer all the questions for the Commission. A different town property will be visited each month to evaluate what might need to be done. The Commission also inquired about the bamboo at Letter S Road including a question whether Jones Field was being addressed.

Lou LaCourse reported that the Zoning Board met this past month and the Conservation Commission is meeting later this week.

Cydney Johnson also met with the ZAC stating that the Board is looking to do a survey as the last survey was in done in 2007 that would include what kind of industry people would like to see in town, where they would like to see it, if other places in town should be opened up for commercial businesses were all discussed.

Town Administrator's Report and Updates

Testing of Land Fill: The annual test results for the landfill are in; the engineer reviewed and everything looks good with an issue with one (1) well with arsenic levels barely exceeding the limit. DES requires that the abutting landowner be notified, the letter has been sent to the owner. Arsenic is not our issue but is something that is in the ground water. We are in compliance in notifying the well owner.

Echo Point Road: The speed limit issue was discussed with the engineer. A quote was received for a study which is \$2,500/\$3,000. E. Russell Bailey would not recommend having this done but recommends putting up a sign up in regards to children as previously discussed.

R. Loring Carr made a motion to put up a please drive slow we love our children sign and Virgil MacDonald seconded with all in favor of the motion.

Milfoil: A schedule was provided to the Board for the milfoil treatment which will begin on June 29th with treatment by Parker Marine and two (2) other locations. They are still waiting for the Water Department to sign off on the treatment by Parker Marine. These treatments will not be impacting the beaches this year. The Lake Host program is checking for zebra mussels. We are making gains in the lake but the river is still an issue.

Town Administrator: Russ gave notice that he will be retiring next year with a date of July 2016 however he may move that date to March 2016 based on family reasons. A time line was provided to the Board for a replacement of his position. If the date remains July it can be held off until the fall but if the date moves to March then this should seriously be looked at in August. Russ will inform the Board in July of his intentions so that decisions may be made for proceeding.

Police Encumbered Funds: Handouts were provided to the Board, for work to be done at the Police Station, money was encumbered last year. There is a bid to replace the vinyl siding on the old section of the Police Station and to make improvements to the entranceway which was previously talked about and approved. There is some insurance money included, due to someone running into the building last year.

Public Input I

Barbara Howard approached the Board; she wanted to make a comment/suggestion in light of the recent court decision, that the Selectmen and the entire Police Department and anybody else that would benefit, take a course in the NH Constitution and the US Constitution because there was clearly a violation.

Steve Parker wanted to take the time to thank the town, its employees and volunteers for the work done in the bay area stating that the new buoys/ropes look really crisp. The Bay looks very professional and the town should be very proud and deserves credit for their efforts. He also credited the Garden Club for the flowers.

At this time Virgil MacDonald requested returning to the Police Bids inquiring about matching the new to the old siding. A discussion transpired in regards to the bid specs with the new section opposed to the old section, corner boards etc. E. Russell Bailey will check with the Police Department in reference to the corner boards which will be replaced and spell out/specify the door type. It was the consensus of the Board to table the bid for more information.

Approval of Selectmen's Minutes

June 1, 2015

Lou LaCourse made a motion to approve the minutes of Public Session I, June 1, 2015 as written and Phil Wittmann seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Non Public Session, June 1, 2015 as written opening #1, 4 and 5 and R. Loring Carr seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Public Session II, June 1, 2015 as written and Virgil MacDonald seconded with all in favor of the motion.

June 11, 2015

Lou LaCourse made a motion to approve the minutes of Public Workshop Session I, June 11, 2015 as written and Virgil MacDonald seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Non Public Workshop Session I, June 11, 2015 as written opening everything and Virgil MacDonald seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Public Workshop Session II, June 11, 2015 as written and Phil Wittmann seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Non Public Workshop Session II, June 11, 2015 opening none and Virgil MacDonald seconded, R. Loring Carr questioned opening #3, E. Russell Bailey agreed. Lou LaCourse amended his motion to approve the minutes of Non Public Workshop Session II, June 11, 2015 as written opening #3 and Phil Wittmann seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Public Workshop Session III, June 11, 2015 as written and Virgil MacDonald seconded with all in favor of the motion.

Old Business:

2015 Project Status Report

Highway Reconstruction:

The preliminary work has begun on Chestnut Cove Road and the tree bid will be addressed later in the meeting. The line painting company needs to finish painting the lines on the Old Wolfeboro Road intersection and they need to correct across the street from Town Hall.

Roberts Cove Beach:

This project is complete except for the new sign which should be ready in the next three (3) weeks.

Bay Sidewalk Project:

The bids were just opened today; two (2) bids were received but they have not been reviewed in detail, they are for approximately 72K and 73K. Virgil MacDonald questioned if the bids had been sent to local contractors? E. Russell Bailey responded that we keep a list but this is not the kind of work that they usually do especially with the curb setting. These bids were strictly for the concrete for Route 11 and the stamping. Notices have gone out but there are still no proposals for the resetting of the brick. The bids will be reviewed and will be brought back before the Board at the next meeting.

Pearson Road Senior/Community Center:

The electrical and the HVAC are roughed in, the insulation is the next work to be done.

Beach and Walls Repairs:

The beach and wall repairs began last year with 5-6 locations on the wall that need work. We are still waiting for the wetlands permits then the work will be done in the fall when the water levels are low. Phil Wittmann questioned the location of the work. E. Russell Bailey responded that it is mainly the Pavilion at the town park on the west side and Harmony Park has one side that needs some work.

Recreation Commission ~ Tennis Court Capital Reserve

This is to bring to the attention of the Board. The Recreation Commission has not made a final decision but they are talking about doing some work and building a new wall on the tennis courts. A Capital Reserve Fund was established in 2002 for maintenance of the tennis courts. Once the Recreation Department finalizes their

plans, the Board acting as agents would need to approve the money coming out of that Capital Reserve Fund.

Chestnut Cove Tree Cutting Bid

Four (4) bids were received ranging from \$22,500.00 up to \$84,500.00; Ken Roberts made a recommendation for Ralston Tree Service for \$25,900.00 after his review of the two (2) low bidders. His decision was based upon Ralston having the right equipment to do the job, the possibility of any damages to the roadway and prior experience with the low bidder; he felt Ralston was the better choice. Timing is an issue and how the work is to be done was a part of the decision. Ken wants the trees craned and not dropped on the road therefore the logging truck will come into play with some massive trees in that area. The landowners have first choice but if they don't want them then they will be taken away.

Virgil MacDonald made a motion to award the Bid to Ralston Tree Service and Lou LaCourse seconded with all in favor of the motion.

Town Speed Limit Signs

Virgil MacDonald wants to add a sign at the end of Powder Mill Road on the sharp 90 degree corner where vehicles go off the road near the State Forest. A warning sign was suggested. There was a discussion in reference to a previous DOT grant regarding signage of hazardous sections of roadways. Cydney Johnson requested getting an opinion from the Highway Department and the Police Department's then report back to the Board at the next meeting.

New Business:

Land Use Items as recommended by the Tax Assessor

R. Loring Carr made a motion to approve the 2015 Administrative Abatements for Map 34 Lot 33-189 for \$45.00 and Virgil MacDonald seconded with all in favor of the motion.

TDS Telephone Easement

This is for an easement on Dan Kelley Drive/Sanctuary Lane; Ken Roberts has reviewed and has no issues. This is necessary for TDS to install equipment off the edge of the road and not to interfere with the flow of traffic.

Lou LaCourse inquired as to why the easement is 143 feet deep which seems to be a large tract of land for an easement. E. Russell Bailey explained that they need to get the equipment in to the site to install a pad and the triangle is not used for anything

R. Loring Carr made a motion to approve the TDS Telephone Easement as presented for Sanctuary Lane, Map 37 Lot 2 and Lou LaCourse seconded with all in favor of the motion.

Milfoil Committee Office Terms

This is a non statutory committee which was formed by the Board of Selectmen. They are usually set with up with a one (1) year term then renewed each year. This is an ongoing committee and has been for years and probably will continue for many years. The committee is asking the Board of Selectmen to consider staggered the terms to 1, 2 and 3 years. This could be done when their appointment terms expire in the spring or now.

Cydney Johnson made a motion to stagger the appointment terms to 1 year 2 year and 3 year terms, upon renewal in the spring and Virgil MacDonald seconded with all in favor of the motion.

Hawker and Vendor Application; Cub Scouts Pack 53

A decision was made last year by the Board that there would no longer be any vendor spaces rented in the Bay area. A request from the Cub Scouts Pack 53 came in for an annual fundraiser for selling lemonade and fried dough. They were informed of the decision and told that they could approach any of the local businesses then apply to the Board for approval of a permit. They approached the Busy Corner Store and they have approved for them to be located on their property for the July 3rd date. According to the Hawker and Vendor Ordinance this needs Board approval. E. Russell Bailey recommends approval of the permit.

Virgil MacDonald made a motion to approve the Hawker and Vendor Permit for the Cub Scouts Pack 53 to sell fried dough and lemonade down at the bay for the July date and Phil Wittmann seconded with all in favor of the motion.

Virgil MacDonald inquired about other vendors permits down at the Bay with a response of as long as they are on private property as we no longer rent spaces.

Public Input II

Barbara Howard inquired about the amount of the reserved balance for the tennis court. E. Russell Bailey responded: he believed that it was approximately 20K.

Barbara Howard proceeded to make a public right to know request in reference to how many man hours are actually spent by the Police Department on traffic duty

specifically for speeding? She asked if the request needed to be in writing. E. Russell Bailey responded you don't have to but it would be better if you could.

Barbara also posed questions in regards to workshops whether they are posted, votes taken, notes taken, are there agendas and what is the difference between a workshop and a public meeting, time they are held, not understanding how there can be Non Public Sessions during a workshop. Her questions were answered and it was noted that the public may attend any public workshop.

R. Loring Carr acknowledged Jason Tremblay for his outstanding work in assisting the United States Attorney's Office for the District of Maine for the capture of five (5) criminals involved with armed bank robberies.

R. Loring Carr requested sending a letter of appreciation and thanking Jason Tremblay for his services and Virgil MacDonald seconded with all in favor.

Non-Public Session:

Cydney Johnson made a motion to enter into non-public session pursuant to RSA91-A:3, II (a) personnel (c) character/reputation and (e) claims/litigation. The Board was polled in the affirmative with all in favor of the motion.

The meeting adjourned at 6:55 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary