

ALTON BOARD OF SELECTMEN
Minutes
June 27, 2023
(Approved - July 25, 2023)

Chairman P. LaRochelle convened the meeting at 6:00 PM.

P. LaRochelle led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Paul LaRochelle, Chairman
Brock Mitchell, Vice- Chairman, Excused
Andrew Morse, Selectman
Nicholas Buonopane, Selectman, Selectman
Richard Shea, Selectmen
Ryan Heath, Town Administrator

Agenda Approval

P. LaRochelle added #5 to New Business Traffic/Speed Transfer Station and Old Business #3 Old Riverside Update and Discretionary Action under Appointments for NHDES Appointment. A. Morse made a motion to approve the agenda as amended and R.Shea seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments

None

New Business

1. Building/ Code Enforcer Farewell

P. LaRochelle asked the Code Enforcement Officer, John Dever, to come forward. He presented J. Dever with a Certificate of Retirement from the Board of Selectmen. He thanked J. Dever for everything that he has done for the Town. J. Dever stated that he wanted to Thank all the Selectmen both past and present for nothing but solid support as well as all the employees and Department Heads. It had made it a very enjoyable place to work.

2. Beverage/Wine/Tobacco License Approval - Lake Town LLC

R. Heath stated that the address that is listed on the letter is the address of the LLC not the actual business.

R. Shea made a motion to approve the Beverage/Wine/Tobacco License for Lake Town LLC with the proper address of 404 Main Street in Alton and A. Morse seconded with all in favor of the motion.

3. Retail Tobacco Liquor License Approval - Winnepesaukee Trading Co. LLC

R. Heath stated that this address is correct. It is in the Pavilion. N. Buonopane asked if this is also a liquor license. R. Heath stated that this is a cigar shop. They do not sell liquor.

N. Buonopane made a motion to approve the Retail Tobacco License for Winnepesaukee Trading Co. LLC at 14 Mount Major Highway and A. Morse seconded with all in favor of the motion.

4. Water Bandstand Committee - Thursday Afternoon Invoice Approval

R. Shea made a motion to approve the invoice from the Water Bandstand Committee for entertainment provided in the amount of \$400.00 and P. LaRochelle seconded with all in favor of the motion.

5. Traffic/Speed - Transfer Station

P. LaRochelle stated that he went to the Transfer Station this weekend and there are cones set up and they are asking people to slow down. It has been noted that traffic has been going through there are high speeds. He thinks that the Police Department needs to be talked to and maybe have someone up there every once and a while maybe on the weekends. R. Heath stated there is really no defined speed limit. It has to be set by an ordinance and that would be a good start. He will do more research.

Old Business

1. Short Term Rental Discussion

J. Call, Town Planner, approached the table. She presented an amended permit application form. The wording in black is what has already been gone over. The red has been added from discussions. P. LaRochelle stated that this covers everything quite well. He asked if there was clarification on what should be used for a fire extinguisher. J. Call stated that when she sat down with P. Alvia, Code Enforcement Officer, they discussed it. They did not have a size requirement. R. Heath suggested that they talk to the Assistant Fire Chief. J. Call stated that she had some questions about possibly a database to keep track of violations. Something to track the violations. It would be helpful to have a software program that will give a flag for things like expiring permits, etc. J. Call stated that there should be some sort of checklist when going out for inspections. P. LaRochelle asked what kind of timeframe she is looking for to implement the program. J. Call stated that they need to determine how long they want to give people. N. Buonopane asked if they are looking for January of 2024 possibly. P. LaRochelle stated that is what he was thinking. J. Call asked what the Board wanted to do from here. She asked if they were going to have a public hearing. P. LaRochelle stated that would be a good idea.

2. Solid Waste Building Replacement - Withdrawal of RFP/ Re-award RFP

S. Kinmond, DPW Director, approached the table. He put together a memo. He stated that they have gone through a few hurdles with the current vendor. They are not able to secure engineering sign off by their company. They want a foundation versus the existing slab. He stated that the price would increase significantly. He reached out to some local contractors with the same RFP information and received two quotes. They recommend that they release the original company and to award to the low bidder. They would be able to start in two weeks. He would like the Board to take into consideration a contingency for the project. They would make some upgrades to the existing building and also a small shed roof. They would also be working with FEMA.

R. Shea made a motion to rescind the existing contract for Triple Construction LLC of Hudson without prejudice due to the inability to reach an agreement on the engineering requirements and place a replacement contract with Matthew Ryan Builders of Alton in the amount of \$72,000.00 with an additional \$20,000.00 for contingency and to waive the three bid process and N. Buonopane seconded with all in favor of the motion.

3. New Riverside - Update

S. Kinmond remained at the table. P. LaRochelle stated that he would like an update on where we are at. S. Kinmond stated that the last time it was discussed they went over what the design was going to be. They need to start setting aside funds for that purpose. The warrant article this year is a start. The engineer gave prices and would be in the area of \$400,000.00. There would be different phases done. He went over the possible phases.

Selectmen Reports

R. Shea stated that the Budget Committee has not met as of yet. HHW met last week and he attended the most recent hazardous waste collection in Wolfeboro.

N. Buonopane stated that the Planning Board meeting went well and the Old Home Week Committee is getting excited.

A. Morse has nothing to report.

P. LaRochelle has nothing to report.

Town Administrator Report

R. Heath stated that the discussion of the Welcome to Alton sign that was in March. He had some conversations with the ABA. They would like to pursue the idea of the sign in the traffic circle. The public felt it should be funded through donations and they have taken that feedback and are going to run with it. They will bring it back to the Board with the design and donated funds. There will need to be an encroachment agreement with DOT. He would like a consensus from the Board to speak to DOT. It is the consensus of the Board to move forward.

R. Heath stated that the next thing is a site assessment of Hurd Hill Road, the Solid Waste Center done by Kearsarge Energy. This is their initial assessment. We could move forward to the next step which is pre-application phase. It would be contingent on if the Board wants to move forward with the solar project at Hurd Hill. It is the consensus of the Board to move forward.

Approval of Minutes

May 2, 2023 Public Session

N. Buonopane made a motion to approve the minutes of May 2, 2023 Public Session and A. Morse seconded with all in favor of the motion.

May 9, 2023 Public Session

N. Buonopane made a motion to approve the minutes of May 9, 2023 Public Session and R. Shea seconded with all in favor of the motion.

May 9, 2023 Non-Public Session

N. Buonopane made a motion to approve the minutes of May 9, 2023 Non-Public Session releasing none and R. Shea seconded with all in favor of the motion.

May 23, 2023 Public Session

N. Buonopane made a motion to approve the minutes of May 23, 2023 Public Session and A. Morse seconded with all in favor of the motion.

May 23, 2023 Non-Public Session

N. Buonopane made a motion to approve the minutes of May 23, 2023 Non-Public Session releasing #1, #4, and #5 and R. Shea seconded with all in favor of the motion.

June 5, 2023 Non-Public Session

N. Buonopane made a motion to approve the minutes of June 5, 2023 Non-Public Session releasing #2 and #4 and R. Shea seconded with all in favor of the motion.

Consent Agenda Approval

R. Shea made a motion to approve the Consent Agenda for June 27, 2023 as presented and N. Buonopane seconded with all in favor of the motion.

1. Land Use Items - approval

Administrative Abatement

Riverlake Yacht Club; Map 32 Lot 15; 17 Riverlake Street; \$970
339 Avery Trust; Map 10 Lot 6-3; 339 Avery Hill Road; \$1,244

Timber Taxes

Torosian; Map 10 Lot 26; L/O Frohock Brook Road; \$74.75
Sample; Map 9 Lot 53-2; Sample Terrace; \$3,300.79

2. Fire Department

Craig Beaulac, New Hire, Per Diem Firefighter/ A-EMT, \$19.82/hr, Effective 6/28/2023

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

NHDES - Sunset Lake Dam

P. LaRochelle made a motion to approve the Appointment for NHDES and A. Morse seconded with all in favor of the motion.

Public Input II (*limited to 5 minutes per person on any Governmental/Town Business*)

B. O'Brien approached the table. Most of the Board is not aware of what he has been through. Three times this past weekend being disrespected. He is almost at the point of selling. He is seeing dead chipmunks in his yard.

L. Carr approached the table. He stated that the sound system has gotten worse. He asked if the ABA will ask the Town to supply funds for the sign.

Non-Public Session

P. LaRochelle moved at 7:27 pm to enter into Nonpublic Session under RSA 91-A: 3, II, a (personnel matters). N. Buonopane seconded. Roll call vote:

P. LaRochelle - yes B. Mitchell - Excused R. Shea - yes
N. Buonopane III - yes A. Morse - yes Roll call vote carried unanimously.

At 7:27 pm Chairman LaRochelle convened the nonpublic session with the following people present:

- P. LaRochelle, Chairman
- R. Shea, Selectmen
- A. Morse, Selectmen
- N. Buonopane III, Selectmen
- R. Heath, Town Administrator
- J. Beaudoin, Fire Chief

J. Beaudoin exited the room at 7:51pm.

P. LaRochelle moved at 8:17 pm to exit nonpublic session. R. Shea seconded. Roll call vote:

P. LaRochelle - yes B. Mitchell - Excused R. Shea - yes
N. Buonopane III - yes A. Morse - yes Roll call vote carried unanimously.

P. LaRochelle moved to 'not divulge' item two of the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board or render the proposed action of the board ineffective. R. Shea seconded. Roll call vote:

P. LaRochelle - yes B. Mitchell - Excused R. Shea - yes
N. Buonopane III - yes A. Morse - yes Roll call vote carried unanimously.

Public actions.

1. N. Buonopane motioned to hire Brandon Wood full-time at a rate of \$26.22 per hour. A. Morse seconded. Motion carried.
2. N. Buonopane motioned to increase Rebekah Luponi's current wage \$1.75 per hour to be funded out of the DPW budget. A. Morse seconded. Motion carried.

Adjournment

R. Shea moved at 8:21 pm to adjourn. A. Morse seconded. Motion carried.

Respectfully Submitted,

Stacy Bailey