

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
REGULAR MEETING OF
June 25, 2018**

PRESENT: Vice-Chairman Virgil Macdonald
Commissioner O'Brien
Thomas Decowski
Dominic Viscariello

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

A. CALL TO ORDER: Vice Chairman Macdonald called the meeting to order at 6:00 pm.

B. PUBLIC PARTICIPATION AT COMMISSIONER'S MEETINGS:

Mr. Toothacher made comment that he was still waiting for information from the Commissioners on changing his services for his cottages and year round residence from 4 meters to 2, one meter for the home and one for the cottages. Mr. Decowski commented that that was being worked on. Discussion was held concerning his issues, and some relief for the current year. The changeover would have to be done in the fall as the cottages are being rented.

This matter will be scheduled for the July 9, 2018 Meeting.

C. APPROVAL OF AGENDA: Commissioner O'Brien made a motion to accept the agenda; Vice Chairman Macdonald seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted.

D. APPROVAL OF MINUTES: Approval of Minutes of the Regular Meeting of May 14, 2018 and May 29, 2018.

Commissioner O'Brien made a motion to accept the Minutes of the Regular Meeting of May 14, 2018 and May 29, 2018. Vice Chairman Macdonald seconded the motion. Vote was taken, all were in agreement minutes were accepted.

E. PUBLIC INPUT: NONE

F. CORRESPONDENCE: School Street Property. Information arrived from the property owner. Discussion was held on the repair done at 59 School Street property. Both Vice Chairman Macdonald and Commissioner O'Brien suggest the Chairman Wentworth speak to the property owner. Vice Chairman Macdonald will pass the information provided to Chairman Wentworth. Also see attached letter from Mrs. Mitchell.

Budget Information from Town Hall: Vice Chairman Macdonald made a motion "To not send the Alton Water Works Budget to the Town Administrator for review." Commissioner O'Brien said he would like to table it for further discussion.

Work Orders are being done as they come in and the backlog is also being worked on. We received meter tops and not bottoms, but we have them now and some meters are being replaced. Other meter reading problems were due to unconnected wires etc. and have been corrected.

- G. DEPARTMENT REPORT TO THE COMMISSIONERS: Mr. Decowski reported that the pump houses are being cleaned and made ready for inspections by DES.

Mr. Decowski reported that there had been a problem with the reservoir communications and that it has been corrected. He believes that may have been the reason the regular water sample for June had a hit on two sites and had to be retested with testing at 8 sites and they all came back with flying colors.

There was a reported leak at the American Legion and it was found that they have a number of leaks and they need to update their system. Mr. Decowski spoke to Mr. Hussey concerning the leaks.

The Water Works is going to borrow a dump truck from the Highway Dept. so that places that need patches can be addressed before the Highway Dept. does their paving.

Discussion was held concerning the work the State has purposed to do on Route 140.

Consumer Confidence Report was done and notifications were mailed to all customers in accordance with the State of NH. It was also posted at the Town Hall and both Post Offices.

Backflow testing for 41 accounts has been done and submitted to the State of NH. One still to be done and 2 failed and were notified and will have to be retested after Backflow Preventers have been repaired. Testing has been entered in the billing system at \$75.00 each. Mrs. Mitchell was informed of this information. Discussion was had concerning the Backflow Testing. Letters were sent to the accounts that failed.

Mrs. Mitchell's report is attached.

Sanitary Survey by the DES will be done in July. Mr. Decowski and Mr. Viscariello have been making sure everything is in good shape.

- H. OLD BUSINESS: Truck Pricing. Discussion was held on the information received concerning the pricing of the truck that was out for bid. Commissioner O'Brien made a Motion "To pursue Hillsboro Ford's bid of option 3, being a 2018 Ram 5500 diesel that is in stock for immediate delivery at \$57,820.00 lease pricing for financing options." Vice Chairman McDonald seconded the motion, vote was taken, and all were in agreement.
- I. NEW BUSINESS: Vice Chairman Macdonald made a Motion "To allow a part-time person to come into the office to help with the backlog." Commissioner O'Brien seconded the Motion, vote was taken, and all were in agreement.

Commissioner O'Brien made a Motion "To Issue a credit card for the Alton Water Works for Mrs. Williams to use when necessary." Vice Chairman McDonald seconded the motion. Vote was taken; all were in agreement, motion passed.

The overdue accounts were discussed.

- J. NON PUBLIC SESSION: Motion was made by Vice Chairman Macdonald to move to Non-Public discussion, pursuant to RSA 91: A:3 II c. Motion was seconded by Commissioner O'Brien. The vote on said motion was by roll call.

Roll Call vote to enter Non-Public session: Patrick O'Brien _YES____
Virgil Macdonald _YES____

Meeting was moved to Non-Public, entered session at 7:02 pm.

Motion was made by Vice Chairman Macdonald to move out of the Non-Public session, and seconded by Patrick O'Brien; vote was taken by roll call.

Roll Call vote to enter Public session: Patrick O'Brien _YES____
Virgil Macdonald _YES____

Non Public session was ended at 7:08 pm.

Vice Chairman Macdonald requested that appointments be made with overdue accounts for July 9, 2018.

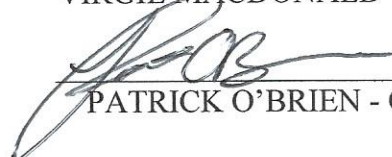
Vice Chairman McDonald made a Motion "To have a disc that has the Alton Water Works system drawings on it, taken to a printer and have 3-4 maps printed to use to record lines and connections as they are done." Commissioner O'Brien seconded the motion. Vote was taken, all were in agreement.

- K. ADJOURNMENT: Motion was made by Vice Chairman Macdonald to adjourn the meeting. Motion was seconded by Commissioner O'Brien. Vote was taken, and all were in agreement motion passed. Meeting was adjourned at 7:20 pm.

Respectively submitted:
Penny Williams
Clerk

7/9/18
DATE SIGNED


VIRGIL MACDONALD – VICE CHARMAN


PATRICK O'BRIEN - COMMISSIONER