

**ALTON WATER WORKS  
67 FRANK C. GILMAN HIGHWAY  
ALTON, NEW HAMPSHIRE  
REGULAR MEETING OF  
July 23, 2018**

PRESENT: Chairman Reuben Wentworth  
Vice-Chairman Virgil Macdonald

**It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.**

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA: Chairman Wentworth made a motion to “Accept the agenda as read”; Vice Chairman Macdonald seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted.
- C. APPROVAL OF MINUTES: NONE
- D. PUBLIC INPUT: NONE
- E. CORRESPONDENCE: More information was received on School Street property. The information was reviewed and discussed. Chairman Wentworth tabled the issue until all three commissioners are present and more information was submitted.

Information from Ray Korger on the Route 140 project was reviewed and discussed.

- F. DEPARTMENT REPORT TO THE COMMISSIONERS:  
April, May and June bills went out July 11, 2018 which was slightly more than last year.  
Revenues collected by the Alton Water Works  
To date Revenues & Expenses  
New 30-60-90 totals were discussed.  
Updated overdue list from Certified Mailing.

Building Maintenance: paint, gutters, etc. Chairman Wentworth would like to have sometime put aside some time to work on the building and grounds.

Personal use of work truck – The department truck is not to be taken home.

Work Orders are done on a priority basis. Chairman Wentworth would like a list of work orders as they are issued and show when they have been done.

- G. OLD BUSINESS:  
New Dump Truck – Chairman Wentworth will contact Irwin Ford to be sure their price is still valid.

H. NON PUBLIC SESSION:

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman Mcdonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3, II

Roll Call vote to enter nonpublic session: Reuben Wentworth Y  
Virgil Mcdonald Y

Entered nonpublic session at 6:53 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session: Reuben Wentworth Y  
Virgil Mcdonald Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion, all were in agreement the motion passed.

Public session reconvened at 6:53 p.m.

OLD BUSINESS CONTINUED. Copies of the Rules and Regulations will be given to the Commissioners as well as the Job Description for the Superintendent.

Chairman Wentworth mentioned that the Alton Water Works does follow the Town of Alton Personnel Manual, but the Commission does have the right to waive the policies.

Milfoil testing was discussed.

I. NEW BUSINESS: Letter from State of New Hampshire Department of Revenue Administration was discussed.

J. NON PUBLIC SESSION:

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman Mcdonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3

Roll Call vote to enter nonpublic session: Reuben Wentworth Y  
Virgil Mcdonald Y

Entered nonpublic session at 7:00 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session: Reuben Wentworth Y  
Virgil Mcdonald Y

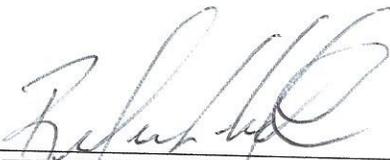
Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion, all were in agreement the motion passed.

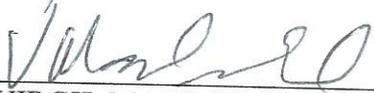
Public session reconvened at 7:03 p.m.

K. ADJOURNMENT: Motion was made by Chairman Wentworth to adjourn the meeting. Motion was seconded by Vice Chairman Macdonald. Vote was taken, and all were in agreement motion passed. Meeting was adjourned at 7:03 pm.

Respectively submitted:  
Penny Williams  
Clerk

8/13/18  
DATE SIGNED

  
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REUBEN WENTWORTH - CHAIRMAN

  
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VIRGIL MACDONALD - VICE CHARMAN