

ALTON BOARD OF SELECTMEN

Minutes

July 7, 2014

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: July 21, 2014

R. Loring Carr convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

R. Loring Carr, Chairman
Marc DeCoff, Vice Chairman
Cydney Johnson, Selectman
Lou LaCourse, Selectman
David Hussey, Selectman
E. Russell Bailey, Town Administrator

Approval of the Agenda

E. Russell Bailey requested adding an announcement to the agenda in reference to Household Hazardous Waste and Medicine Collection.

Dave Hussey made a motion to approve the agenda as amended and Marc DeCoff seconded with all in favor of the motion.

Announcements:

- Old Home Weekend events are scheduled for August 8 through 10 with Fireworks on Saturday, 8/9 at 9:00 PM.
- A Public Hearing will be held on Monday, July 21, 2014 at 6:00 PM for Frohock Brook Road.
- Fireworks have been rescheduled for Saturday, July 12, 2014 at 9:20 PM.
- There is a Household Hazardous Waste and Medicine Collection referred to as the Mini Collection on Saturday, July 12, 2014 from 8:30 AM to Noon.

Appointments:

Chris Rafferty from Bell & Flynn, Inc. was in attendance to give a presentation on the Flexible Pavement Design utilizing liquid asphalt injection which is a process that began in 1992. Two (2) Marshall specimen examples were provided to the Board for their review. Once treated, the created base is 75% stronger with the emulsion product than a conventional asphalt base. This flexible pavement design flexes with each freeze and thaw cycle in the Northeast to avoid cracking. Cost comparisons and savings were discussed as well as life cycles of the roadways.

Our company works with a company named ATC which is a pavement design specialist who does extraction and gradations on the existing base materials to determine its strength prior to construction. Every job is unique in itself with reclamation being a very important process, to build a better road foundation, to add life cycle to the roads.

At this time the Board asked questions regarding the presentation.

David Hussey questioned the materials necessary for the base.

Chris Rafferty responded that an assessment and evaluation is done prior to construction to be sure that things are in order.

R. Loring Carr inquired about the freezing cycle and what location would be the farthest north that work has been performed. Also asked was there a minimum amount of square yards necessary for consideration.

Chris Rafferty responded, Goffstown, NH and typically 5K square yards or approximately one half (1/2) mile of road is necessary for a test run.

David Hussey questioned the cost comparison of reclamation opposed to asphalt.

David Hussey inquired as to putting out paving bids; could we choose a road and give it to them for a proposal to match this up to our current process and allow them to actually bid on a chosen road.

A two minute recess was taken at 6:30 PM.

BOARD OF HEALTH

R. Loring Carr made a motion to recess as the Board of Selectmen and convene as the Board of Health and Marc DeCoff seconded with all in favor of the motion.

Septic Waiver Request, Map 72 Lot 125 ~ Bondar

May and Tom Varney were present to address the septic waiver request located on Alton Shores. This plan is being submitted as a replacement for an existing system which is in failure; it is a small and very steep lot. This is only for a plastic holding tank to be installed with a ten day maximum capacity on the tank. There will be an alarm on the tank that will go off when the tank is full and needs to be emptied. The alarm would only go off when water is being used so they would be on location to hear it. Environmentally a leach field would not be good for the lake and would not be advisable; a holding tank is

the best option. No matter which way is taken, waivers would be necessary, placing it where it is now meets all the setbacks.

Marc DeCoff made a motion to approve Map 72 Lot 125, tank to surface water required 75', actual 64' and tank to seasonal stream required 75', actual 56' for a holding tank and Cydney Johnson seconded. The vote was 3 approved, 2 opposed, David Hussey and R. Loring Carr.

R. Loring Carr made a motion to adjourn as the Board of Health and re-convene as the Board of Selectmen and Marc DeCoff seconded with all in favor of the motion.

E. Russell Bailey requested that New Business #1 be moved to accommodate the Levey Park Trustees that were in attendance. The Board agreed to move this item.

Levey Park Trustees Request; Crosswalks

There is a request from the Levey Park Trustees for two (2) crosswalks across from the Park. The Police Chief has reviewed the request for public safety and provided his recommendation. Ken Roberts has no objections; noting that the town will need a permit from the State as this is a State road and the potential to be ADA compliant; we will need to cut into the sidewalk.

Chief Heath is only recommending one (1) crosswalk to be situated at the center of the park, an equal distance from the hillcrest on Main Street and the sharp curve just past the Williams building. This proposed location will improve and provide sight distance and a safer environment for pedestrians.

At this time Jonathan and Nancy Downing and Alan Giles approached the Board in support of their request.

Jonathan Downing stated that with many visitors to the park the Trustees are working hard to make improvements; trying to create an ADA trail to the scenic view. They invited the Board to a "Take a Hike" walk of the park on Saturday, August 16, 2014 at 9:00 AM rain or shine. To provide a brief history to the Board, Al Giles, Trustee was struck by a car a few years ago while crossing the road by the New Well Road; he was severely injured. This would be the preferred location as most of the traffic comes from the Bay area. The opinion of the Downing's both proposed locations for the crosswalks do not require special curb cuts. Nancy Downing clarified that the locations of the proposed crosswalks already have natural curb cuts in place at the driveway entrances.

Cydney Johnson noted that site distance is a concern of the Chief; he is recommending moving it down, because coming around that sharp curve people

would not have enough time to see people in a crosswalk so moving it further down would allow a vehicle enough reaction time to stop.

The Police Chief feels that the site distance is inappropriate for the two (2) crosswalks therefore centering the crosswalk would allow the site distance for traffic and stopping; this would be the proper location.

The Board will visit the area for the proper location.

On another note the Trustee's announced that there will be a presentation on August 19th at 7:00 PM on the history of the Park at the Gilman Library in the Agnes Thompson meeting room.

Selectmen's Committee Report

R. Loring Carr reported on the Old Home Weekend Committee. They are currently promoting advertisements for their booklet, they are available for businesses and individuals; contact duane@metrocast.net or Tim Croes 293-2005.

Town Administrator's Report and Updates

Disposal of Town Property: There is a need to clean up the Highway location; a list of items was provided to the Board. There are also chairs from the meeting room, windows, TV and a couple of other items that are in the basement.

David Hussey questioned the prices wondering if these were scrap prices, noting that most of the items don't work and suggested maybe it would be best to just scrap everything.

E. Russell Bailey recommends selling the items first, setting a minimum price which won't be disclosed before scrapping.

David Hussey made a motion to advertise in the newspaper, setting an undisclosed minimum price and Cydney Johnson seconded with all in favor of the motion.

Resignation, Supervisor of the Checklist: Stephania Pearce has submitted a letter of resignation as a Supervisor of the Checklist.

Cydney Johnson made a motion to accept the resignation of Stephania Pearce from the Supervisors of the Checklist effective immediately and Marc DeCoff seconded with all in favor of the motion.

E. Russell Bailey noted that RSA 669:64 states the vacancy on the Board of Supervisors shall be filled by appointment by the remaining supervisors therefore the Supervisors will fill the vacancy until the next election.

Mt. Major Trail: The Forest Society is finalizing the purchase of the third piece of property. Also, they are setting up a planning committee to work on Mt. Major with a focus on the entrance where everybody parks. During their research it was discovered that the town owns a Class VI Road at the entranceway of Mt. Major that goes up along the top of the trail. It was known as Ames Road and was discontinued back in 1932 at town meeting not for ownership but for bars and gates. We need to review the issue of the records of the road to be sure that there is nothing else involved. If the committee improves the paths they will be crossing our road. We are now a partial owner involved with the trail. The Forest Society is looking at this as a long term project to improve the location with the possibility of increased parking, if the state approves and a bathroom facility. They will be looking to have a representative once the committee is established. This will be back before the Board at a later date, with more information to follow.

Milfoil Treatment: All permits are in place with treatment beginning on Wednesday, July 9th.

Wolfeboro Sewer Study: With a need to respond to Wolfeboro, Tom Sargent provided rough numbers in reference to the sewer study. Looking at the proposed route moving down Route 28 through the Bay to Route 11 there is a minimum of 801 parcels not including any subdivisions that are off the main roads involved. There are 4000 parcels in Alton but could be upwards of 5000 with vacant lots. Based on the last meeting the Board's position would be to stay involved with the study, with a positive response to Wolfeboro and the Engineers; we will respond with the rough numbers.

Wetlands Permit Procedures: The regulations have changed on filing wetlands permits. The applicants will be required to do all the mailings; they will still be required to submit copies to the Town Clerk. The Town Clerk will no longer be the one required to mail them out.

Lou LaCourse questioned how many permits are received per year?

E. Russell Bailey guesstimated it at 20/30.

Public Input I

None

Approval of Selectmen's Minutes

Marc DeCoff made a motion to approve the minutes of June 20, 2014 Public Workshop Session I as presented and Cydney Johnson seconded. The vote was 4 approved; 0 opposed and 1 abstention, David Hussey

Marc DeCoff made a motion to approve the minutes of June 20, 2014 Public Workshop Session II and Cydney Johnson seconded. The vote was 4 approved; 0 opposed and 1 abstention, David Hussey.

Marc DeCoff made a motion to approve the minutes of June 23, 2014 Public Session I R. Loring Carr amended page 7, paragraph 3, last sentence to read: Both Russ and some of the Board members don't agree with this as it presents a potential conflict for a hired employee. R. Loring Carr made a motion to approve as amended and Marc Decoff seconded. The vote was 4 approved; 0 opposed and 1 abstention, Cydney Johnson.

Marc DeCoff made a motion to approve the minutes of June 23, 2014 Non Public Session releasing items #1, 4 & 5 and R. Loring Carr seconded. Vote was 4 approved; 0 opposed and 1 abstention, Cydney Johnson.

Marc DeCoff made a motion to approve the minutes of June 23, 2014 Public Session II Cydney Johnson noted that she was not at this meeting and it lists Lou LaCourse as absent, this needs to be amended and R. Loring Carr seconded. Vote was 4 approved; 0 opposed and 1 abstention, Cydney Johnson.

Old Business:

Highway Bids; Sand, Gravel and Catch Basin

Marc DeCoff questioned how much gravel does the town have left?

E. Russell Bailey did not have an answer to the question.

At this time the Chair requested a motion to accept the sand bid for the low bidder, NE Earth Mechanics at \$8.68 delivered.

David Hussey wanted to know if NE Earth Mechanics sand passed a sieve test.

David Hussey recommended that the Board see samples before approving. It was the consensus of the Board to table the sand and gravel bid until samples are provided and approved.

Catch Basins, Cleaning

Marc DeCoff questioned why one company was so much cheaper. The thought was that the Flagger cost was in addition to the price quoted and would need that confirmation.

Marc DeCoff made a motion to accept Felix Septic for 2015, \$99.00; 2016, \$99.00 and 2017, \$100.00 contingent upon the other company being correct with the Flagger as an additional cost and Lou LaCourse seconded with all in favor of the motion.

Project Status Updates

Highway Reconstruction: Dan Kelley will be finished this week. Our excavator is currently down; we are waiting to see what is wrong and how long it will be in for repairs once Dan Kelley is finished the other excavator will be moved to Trask Side. The Public Hearing was only advertised for Frohock Brook Road as it is a complete re-build. Based on past history when shim and overlay is done we normally don't hold a Public Hearing. On Alton Mountain Road we would just send out letters to everyone if this is agreeable to the Board. A consensus of the Board was taken; the Board agrees.

Senior Center: The bids are in for the foundation; we have met with all parties involved. The foundation should be dug by the end of July with the concrete work beginning the first week of August then framing starting by mid August. We have a volunteer contractor for the framing but the volunteer roof contractor is still being finalized, needing some clarification as he has asked for some money. Some details need to be worked out on the roof issue.

Sidewalks: We are still talking with several businesses to finalize the easements. The plan is still to begin work again after Labor Day which will be fine tuned closer to the end of August. There are concerns that have been raised at the last section at the end by the Church. The numbers/budget need to be looked at and reported back to the Board. There are some details on the intersection that need to be worked out. Dave has located a light post and Russ and Dave will go look at it.

Highway: For discussion: A firm quote from GMI was provided to the Board on Bay Hill Road which is scheduled for work in 2015. In conversation with the Water Department, in order to do that job correctly any water lines should be upgraded so that once the road is re-built we won't need to do any other replacements. A possibility of doing some temporary work was discussed with Ken Roberts; this would allow the Water Department more time to raise the necessary funds. Part of the road could probably get away with a shim and overlay but Ken is not comfortable with this especially on the upper section towards the middle in the steepest area of the road; this wouldn't be very viable solution. The cost is tentative; further discussions are needed with the Water Department regarding valves, lines, drainage etc. David Hussey believes that under drains would be needed underneath the road to bring it off the road in order to divert the water, this may require easements. No decision needs to be made tonight. It makes no sense to shim and overlay then dig the road up again later. The tank was put in probably in the 30's or 40's. R. Loring Carr

questioned if the Water Department has maps showing their water lines and main lines, if so we should have them especially due to the Town Hall being the Emergency Management Headquarters.

Town Hall Roof: There are two (2) items to be addressed:

1. A change order for the sill plates around the three (3) dormers which need to be replaced using vinyl, the amount is \$1,373.40.

David Hussey made a motion to approve the change order in the amount of \$1,373.40 and Cydney Johnson seconded with all in favor of the motion.

2. Need confirmation on the replacement on the sides and the design on the peaks of the dormers based on our phone conversation for \$4,076.10

R. Loring Carr made a motion to approve the \$4,076.10 for replacement of the sides and peaks of the dormers at the Town Hall and David Hussey seconded with all in favor of the motion.

Pending Bids: There are three (3) projects that need to go out to bid this year the Water Bandstand, Highway Building Roof and West Alton Fire Station.

A rough draft of the Water Bandstand bid was provided to the Board including the action items to be addressed. There is 20K for this project but we will not know if this will fall into the budgeted amount; based on prior bids, it should.

R. Loring Carr recommends removing “wood” in action item #3. Lou LaCourse inquired about not using wood. E. Russell Bailey noted that he didn’t believe that this would be an issue as the building is not registered as historical.

David Hussey made a motion to get the bid out and Cydney Johnson seconded with all in favor of the motion.

Legislative Policies

E. Russell Bailey recommended putting this item off until the next meeting but appoint a representative to attend the New Hampshire Municipal Association (NHMA) Policy Conference.

Cydney Johnson made a motion to appoint E. Russell Bailey as the town’s representative to attend the NHMA Conference and Lou LaCourse seconded with all in favor of the motion.

Legislative Policies will be brought forth at the next meeting.

New Business:

Levey Park Trustees Request; Crosswalks (moved to earlier in the meeting)

2014 Election Schedule

There are two (2) elections scheduled; September 9, 2014 for the Primary and November 4, 2014 for the general, federal and state election; both have been approved by the school for using their facility. The Board will need to be available for those evenings.

LRPA Television Annual Renewal

This is the new proposal for Lakes Region Public Access Television Annual renewal. E. Russell Bailey recommends Level 3 for the maximum coverage that we have now. We budgeted \$5,000.00 this is for \$1,700.00.

David Hussey made a motion to approve the annual renewal and Cydney Johnson seconded with all in favor of the motion.

Public Input II

None

David Hussey questioned if Halls Hill Road had been looked at with the rain wash out. Russ looked at this and has requested repairs to be done.

Non-Public Session:

R. Loring Carr made a motion to enter into non-public session pursuant to RSA91-A:3,II(a) personnel (c) character/reputation and (e) claims/litigation and Cydney Johnson seconded with all in favor of the motion.

The meeting adjourned at 7:50 PM.

Respectfully submitted,

Mary K. Jarvis
Recording Secretary