

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE**

**MINUTES OF JULY 8, 2013
EMERGENCY MEETING**

PRESENT: Chairman John Conboy
Vice Chairman Paul White
Commissioner Richard Glidden
Superintendent William Curtin

A. CALL TO ORDER: Motion was made by Chairman Conboy to call the meeting to order, Commissioner Glidden seconded, meeting was called to order at 8:30 am.

B. PUBLIC INPUT: Commissioner Glidden had spoken with Mr. James Dunn of 7 Barr Road who had voiced his concern over the work that was to be done on his property. He was in attendance.

He had come up from Massachusetts to find an excavator on his property. The excavator had arrived earlier than anticipated. Superintendent Curtin had planned to notify residents that he had scheduled the water line on Barr Road to be repaired on Tuesday or Wednesday which also included Mr. Dunn's property. The water line is to be run in the same location that it is currently. There was discussion with the neighbor who was assumed to be working for Mr. Dunn, who was not, and he also did not share the information with Mr. Dunn.

Mr. Dunn suggested that the Alton Water Works use his trencher that attaches to a Bobcat. This method would be less intrusive and the work could be done quicker. He also knows where certain lines cross over this property and he would mark them out with Superintendent Curtin. If necessary he could make arrangements to be present for the actual work. There also will be 3 tees installed, one of which would be for Mr. Dunn's future expansion.

The work is to begin either Tuesday morning or Wednesday morning depending on the availability of a Bobcat and operator that is necessary for the use of the trencher.

Arrangements were made to meet with Mr. Dunn at his property after the meeting. Mr. Dunn left and would be at his property for this meeting.

Commissioner White was concerned that "well-meaning" residents were trying to be involved with the Alton Water Works. To avoid any misunderstandings in the future, Commissioner White suggested that all property owners were to be contacted directly in advance giving a reasonable time line for all scheduled repairs. It is also suggested that for every scheduled project there be a plan put in place and that that plan should be followed. This would mean that everyone would have the same information.

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All concerns pertaining to the Alton Water Works should be directed to Superintendent Curtin, then he in turn would contact the Commissioners if necessary.

C. ADJOURNMENT: Motion was made by Chairman Conboy to adjourn the meeting. Motion was seconded by Commissioner Glidden, vote was taken, motion passed. Meeting was adjourned at 9:15 am.

Respectively submitted:
Penny Williams - CLERK

DATE SIGNED

JOHN CONBOY - CHAIRMAN

PAUL WHITE – VICE CHAIRMAN

RICHARD GLIDDEN – COMMISSIONER

WILLIAM J. CURTIN – SUPERINTENDENT