

ALTON BOARD OF SELECTMEN
Minutes
July 12, 2021
(Approved - July 26, 2021)

Chairman V. MacDonald convened the meeting at 6:01 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Virgil MacDonald, Chairman
Paul LaRochelle, Vice Chairman
Reuben Wentworth, Selectman
Bob Holt, Selectman
Brock Mitchell, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

V. MacDonald stated that he would like to add #5 Town Hall Steps under New Business. R. Wentworth made a motion to approve the agenda as amended and B. Holt seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Non-Public Session

V. MacDonald moved at 6:02pm to enter into nonpublic session under RSA 91-A:3,II,d (real estate). R. Wentworth seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously.</u>

V. MacDonald moved at 6:26pm to exit nonpublic session. B. Mitchell seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously</u>

R. Wentworth moved to 'not divulge' item #1 because divulgence of the information likely would render the proposed action of the board ineffective. R. Holt seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously</u>

R. Wentworth stated that he would like to add

Public Input I (limited to 3 minutes per person on agenda items only)

K. Roberts approached the table. He made a request to have the agenda packets put online for the public to see. The Board is making decisions on things that the public can't see. Blueberry Lane is listed on the agenda and he would like to know if this is going to become a Warrant Article. Has the Town gone to Fish & Game to look if they would put funds into this as a boat ramp and whether or not the ARM Grant can be used.

Appointments

None

New Business

1. Route 28A Speed Concerns

B. Cass, Assistant Commissioner for NH DOT and M. O'Donnell, Senior Traffic Operations Engineer, approached the table. B. Cass gave a brief history of the concerns on 28A. The speed limit is currently 30 miles per hour on that stretch. It is a State minimum a majority of the time. The governing municipality can petition the State for a seasonal speed limit or with evidence from the Town, a lower speed limit all year round. M. O'Donnell stated that there is a State wide effort to evaluate every crosswalk in the State, and plans to upgrade signage at the crosswalks. Each crosswalk should end up with two warning signs, one on each end. He gave several options for the crosswalks in the Town. P. LaRochelle went over all the signs that are on Route 28A and how confusing most of the signs are. B. Cass gave several options for the Town to use to move a vehicle closer to the yellow line. B. Cass stated that NH DOT would need a petition from the Town in order to change the speed limit. It would need to be backed up with a Traffic Study. The Regional Planning Commission would do the study. R. Heath approached the table. He made a few suggestions that could be looked at to slow traffic in the area.

2. New Hampshire Boat Museum - Alton Bay Boat Show

V. MacDonald made a motion to allow the New Hampshire Boat Museum to put on their Boat Show in Alton Bay and take over six of the finger docks from 8 am to noon and B. Mitchell seconded with all in favor of the motion.

3. Annual Oil and Propane Bid

R. Wentworth made a motion to approve the recommendation for propane for the 2021-2022 season to Eastern Propane at \$1.55 from July 1, 2021 thru June 30, 2022 and also approve CN Brown for the oil for \$2.509 and P. LaRochelle seconded with all in favor of the motion.

4. Alton Business Association - Old Home Week Parade Permit

R. Wentworth made a motion to approve the Alton Old Home Day Parade for the Alton Business Association as long as all State permits and Police Department detail is worked out with the Police Chief and P. LaRochelle seconded with all in favor of the motion.

5. Town Hall Steps

V. MacDonald would like to look into getting the front stairs and bricks and the granite repointed. We need to go to the Clough Fund to get the money for it.

V. MacDonald made a motion to allow the Town Administrator to talk to the Trustees of the Trust Funds to get it set up and get it done and R. Wentworth seconded with all in favor of the motion.

Old Business

1. Highway Department - Bay Parking Lot Brick Sidewalks

S. Kinmond approached the table. He highlighted a memo that has three options for the brick sidewalks in the Bay parking lot. He is looking for direction from the Board as to which ones they would like to maybe pursue or gather more information on. V. MacDonald asked if you could take brick sections out repair it and reset them. S. Kinmond stated that they could do anything they would want. It is going to cost you the same. It would be labor intensive to do that and it will be a constant maintenance problem. If they go with something that is more of a permanent solution it will be longer term and less maintenance and also have a lower risk aspect relative to having a surface that can be maintained and treated for that longevity. R. Wentworth stated that the last three days he has gone down and walked it. He feels that it wouldn't take much to dig up sections of it at a time. It will be labor intensive. No more than cutting brush, ditching, no more than putting vinegar in a spray bottle to take care of the weeds that are deteriorating the brick that hasn't been kept up with. Sand is still sitting on the bricks from the wintertime that was never swept off. There is over 2 inches of mud in some place next to the granite. For some reason over the last 5 or 6 years we cannot fix a sidewalk. The problem with concrete is there is more run

off into the lake. P. LaRochelle stated that he agrees and they want to keep the old Bay look. B. Holt stated that he likes the aesthetics of the brick. You can get that look with concrete. R. Wentworth feels that it should be done in sections. Just repair the damaged areas. P. LaRochelle feels that the Selectmen should go down to the Bay and look at the sections that should be replaced. R. Wentworth stated that some of the deck boards at the Community Center need to be replaced as well. He would like to see a package put together with the pavers and the decking on the Community Center and see if there is grant money.

2. Highway Department - Municipal Trail Parking Area - Alton Mountain Road

V. MacDonald feels this should be the responsibility of the Conservation Commission. L. Dionne stated that this is part of the Municipal Trail System. S. Kinmond stated he would like to be up there as soon as possible and be done with it. He feels it would be approximately 8 hours. V. MacDonald stated that he would like to look at the Warrant Article and see how it is written.

B. Holt made a motion to table this and P. LaRochelle seconded with all in favor of the motion.

3. Highway Department - Bid Award Municipal Plow Equipment for 2020 Dodge and 2021 Dodge

S. Kinmond stated that one bidder did not following the guidelines. One company did follow the guidelines. The recommendation is to go with the complete bid package which was Viking Cives. R. Wentworth stated that he did not see any break downs. The difference between the two trucks were explained. B. Holt asked how many vendors are around for this type of equipment now. S. Kinmond stated that he sent it out to four different body vendors.

R. Wentworth made a motion for the approval of the recommendation of the Public Works Director for Viking Cives of Lewiston Maine to purchase equipment as specified in the bid amounts, item A - 2020 Dodge 5500 diesel with dump body excluding items 1-10 on attachment A and item B - 2021 Dodge 5500 19,500 gvw diesel cab and chassis 44.5" including items 1-23 on attachment A for a total award package of \$ 90,665.00 and delivery within 120 days from notice of award and B. Holt seconded with all in favor of the vote.

4. Highway Department - Blueberry Lane Repairs

V. MacDonald asked who pays for the damages or fines. L. Dionne stated that there are no fines because of the agreement that was made between the property owner and the Town with the DES support. This was supposed to have been done last year but wasn't due to COVID. S. Kinmond stated that the Town needs to do the permitting in order for the work to be done. It needs to be approved by DES.

V. MacDonald made a motion to allow S. Kinmond to put in for the \$5,200.00 for Stoney Ridge as recommended and P. LaRochelle seconded with all in favor of the motion.

5. Police Department - Stat Track Data Collector

R. Heath approached the table. He explained that with all of the issues on several roads in town that they began looking at a more covert data collector. He explained the information received by two vendors. He would like to move forward with the purchase out of the Emergency Management funds that are available.

P. LaRochelle made a motion to grant the Chief to purchase a Stat Track Data Collector for the sum of \$2,820.00 from All Traffic Solutions out of the Emergency Management Fund and V MacDonald seconded. B. Holt asked if the Police Department will own this. R. Heath stated that it would belong to Public Works. The vote was call and all were in favor.

6. Police Department - Traffic Safety Devices

R. Heath just explained that the Traffic Safety Devices are the rapid flashing beacons for the crosswalks. The memo highlights the areas where they will be installed. P. LaRochelle asked if he feels that a crosswalk in front of Shibley's Ice Cream is not beneficial. R. Heath stated that there is not a sidewalk there. There is not enough room right there for traffic to stop.

V. MacDonald made a motion to allow the Police Department to do the 11 crosswalks as recommended and P. LaRochelle seconded with all I favor of the motion.

7. Police Department - Shibley's Ice Cream Crosswalk

Addressed under #6 Traffic Safety Devices.

Selectmen Reports

B. Holt asked about the stain on the wall down in the Bay at Harmony Park. Are there any plans to remove the stain. K. Troendle approached the table. She will be contacting Mische Corp. to work on solutions to remove the stain.

R. Wentworth had nothing to report.

B. Mitchell had nothing to report.

P. LaRochelle had nothing to report.

V. MacDonald stated that the Conservation people who used to monitor the boat ramp are going to come down in August and give a demonstration on how to wash the boats. It will be August 12th.

Town Administrator Report

L. Dionne asked the Board for permission to have the Public Works Director come to the table. S. Kinmond stated that there is a little bit of a wrinkle relative to the purchase of the Water Department truck. He was under the understanding that they would not have to pay the first year's payment on the lease on the Water Department new 550 that they were purchasing. When the paperwork came in they indicated that they need the first year's payment. He is asking the Board how they would like to have it funded. He gave two different options for the funding from both the Parks and Recreation and the Water Department. Discussion on the various accounts to fund this ensued. C. Mitchell and K. Troendle approached the table. C. Mitchell explained that they will need to purchase a new excavator in the future and does not want to use her Capital Reserve Fund. K. Troendle stated that she is supportive of whatever is best for the team however it needs to be paid for.

R. Wentworth made a motion to the Town Administrator remove \$8,061.50 for the purchase of the new truck for the Water Department to come out of the Equipment Reserve Account and P. LaRochelle seconded. R. Wentworth asked if this would be a done deal and put this matter to bed. S. Kinmond stated that the Finance Department needed to know what line to take the money out of. The vote was called and it was 4 affirmative and 1 opposed (VM).

L. Dionne asked permission to release the Non-Public minutes of September 17, 18 and August 6 and 20, 2018 to the Public Works Director. These minutes pertain to Blueberry Lane. These minutes have not been released.

R. Wentworth made a motion to release the Non-Public Session minutes of September 17, 2018, August 6, 2018, and August 20, 2018 and V. MacDonald seconded with all in favor of the motion.

Approval of Minutes

June 21, 2021 - Public Session

R. Wentworth made a motion to approve the minutes of June 21, 2021 Public Session and V. MacDonald seconded with all in favor of the motion.

June 21, 2021 - Non-Public Session

R. Wentworth made a motion to approve the minutes of June 21, 2021 Non-Public Session, releasing none and B. Holt seconded with all in favor of the motion.

June 28, 2021 - Public Session

R. Wentworth made a motion to approve the minutes of June 28, 2021 Public Session and B. Holt seconded. 4 affirmative and 1 abstention (PL)

June 28, 2021 - Non-Public Session

R. Wentworth made a motion to approve the minutes of June 28, 2021 Non-Public Session, releasing #2 and V. MacDonald seconded. 4 affirmative and 1 abstention (PL)

Consent Agenda Approval

R. Wentworth made a motion to approve the consent agenda as presented and V. MacDonald seconded with all in favor of the motion.

1. **Administration Department**

Secretary, Shannon Hart, \$16.88 per hour, effective 7/12/2021

2. **Assessing Department**

LAND USE CHANGE TAXES

SAMPLE; MAP 9 LOT 53-2; SAMPLE TERRACE; \$6,500

ADMINISTRATIVE ABATEMENTS

BEAULIEU; MAP 33 LOT 77-25; 6 VIEWLAND COURT #25; \$187.39

NH DRA PA-28 INVENTORY RELEASE FORM

NH DEPARTMENT OF REVENUE ADMINISTRATION PA-28 INVENTORY RELEASE FORM

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

- **Ruth Arsenault - Welcome to Alton Sign**

The consensus of the Board is to approve the Appointment.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

K. Roberts approached the table. He stated that if the sidewalks in the Bay are going to be done than do it right. More than five years ago the Board was approached with this and the work could have been done by laborers. You should not be pulling a Highway crew away from maintenance projects that this Board had a serious issue with. He agrees with the Public Works Director. Don't come back and complain that maintenance is being done. The wall in the Bay should be done with Muriatic acid and that shouldn't be done that near the water. Someone should request from Mr. Cass a survey of 28A.

L. Carr approached the table. He didn't understand when the DOT people got involved with the 28A issue. Some people complained. It was strange because it was a 3 or 4 year fight about the rumble strips. That was kind of ignored. The Conservation Committee came in about 2 months ago. They wanted to get property but it didn't have timber rights. How was that finally settled. They are a sub group of the BOS. V. MacDonald stated that property was taken with taxes. V. MacDonald stated that he was trying to find out when they took over the land that they did not get the timber rights to it. L. Carr asked if it was settled. L. Dionne stated that the

Conservation Commission is well aware of what the Selectmen's wishes are and legal counsel is involved. The gentleman who has the timber rights has refused to release them to the Town but has stated that he could give the Town first refusal.

Non-Public Session

None

Adjournment

R. Wentworth moved at 8:30 pm to adjourn. P. LaRochelle seconded. Motion carried.

Respectfully Submitted,

Stacy L. Bailey
Secretary