

**Minutes**  
**Alton Parks and Recreation Commission**  
**July 17, 2013**  
**A.V.A.S. Building, 6:30pm**

Members Present: William Lionetta, Elizabeth Shelton and Kristin Thomas

Staff Present: Kellie Troendle

***Call to Order***

The Meeting was called to order at 6:33pm by Chairman, W. Lionetta. The Commission welcomed new member, Kristin Thomas to the group.

***Approval of Agenda***

W. Lionetta made a motion to approve the Agenda as presented; motion was seconded by E. Shelton and passed.

***Approval of Minutes***

E. Shelton made a motion to approve the Minutes of May 22, 2013 as presented; motion was seconded by W. Lionetta and passed.

***Old Business***

Big Lake ½ Marathon- The Commission discussed the race and noted that it went well. Race shirts were provided after the race to the water station workers. Two PMHS students volunteered and several other volunteers helped run the water station. The water station was a Road Crew theme. The water station had music and motivational signs.

Softball League- K. Troendle reported one of the teams that signed up to participate in the program failed to submit their required paperwork and final deposit by the stated deadline. Additionally, the day before the games started the team sent an email informing the department they would not have a team and they requested a refund. K. Troendle said she contacted the team coach three times after the June 3 deadline and did not receive a response. The Commission discussed the deposit requirements and agreed that the refund was non-refundable. The Commission listed the costs incurred because the team canceled out at the last minute and the non-refundable deposit is justified. The Commission discussed the umpire being paid to call the games in inclement weather and the make up game would not be paid because the umpire would have already been paid at the rainout date.

5K Race- The Commission discussed the Old Home Day 5K Race and numbers signed up. The director will confirm the traffic detail with the Police Department and the volunteers needed on race day.

Craft Fairs- The Alton Old Home Day Craft Fair will be held on August 10&11. Castleberry Craft Fairs are July 13&14 and August 31, September 1&2.

### *New Business*

Riley Road Beach- The Commission discussed the Riley Road Beach Facility and a complaint that was received from an abutter. The Commission noted this topic was discussed last September and an email was sent to R. Bailey with the Commission's recommendation. The Commission discussed checking the condition of the jetty and reviewing the signage at the facility. Perhaps a "No Lifeguard on Duty. Swim at Own Risk" sign would be appropriate. The Commission also discussed informing the Police Department of the reported issues, as the Police may be able to enforce violations of Town Ordinance.

### *Other*

Public Restrooms- The Commission discussed the vandalism and condition of the Public Restrooms in Alton Bay. It was noted that locking the restrooms in the night time hours may prevent some of the vandalism the Town is experiencing. The Commission described the condition of the restrooms as not clean with a bad odor. The director reported that the staff hours are different than in the past, with less hours and different working times and days. The director will talk to staff about the cleaning schedule and other options that can address these issues. The Commission also discussed the physical components of the restroom and recommended upgrading the facility. The partitions, floors and fixtures were discussed.

### *Adjournment*

E. Shelton made a motion to adjourn the meeting at 7:28pm; motion was seconded by K. Thomas and passed. **The next meeting is scheduled for Thursday, August 22 2013 at 6:30pm at AVAS.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*