

Gilman Library Trustees Meeting
Lower Level Meeting Room
Thursday, July 23, 2015

Present: Ruth M, John P, Betty Jane M, Kristine S., Mark D. and Librarian Holly Brown

Call to order by Chairman Ruth M. at 4:40m

MINUTES

Motion to accept minutes of June 17, 2015 minutes made by Mark, seconded by John. Passed unanimously.

TREASURER'S REPORT

Fidelity account \$435,947.42 (cash available \$37,945.04)

John made motion to accept, Kristine seconded. Passed unanimously.

OLD BUSINESS

Water / Watering system

A spreadsheet of usage created by Kristine, outlined water usage from 4/1/15 to 7/1/15. Usage seemed reasonable after John reported having reset the meter to the sprinkler system (Usage 4100 cubic feet, charged \$338.00). John feels things are under control at present. He'll continue to monitor the meter the rest of the summer.

Courtyard / Pink steps

Discussion of repairs to make front steps safe. John made motion to employ J P Builders to do concrete patching and painting of front steps. This should take about 1 day. Seconded by Kristine. Passed unanimously.

Doors

The exterior door by the Historical Society entrance and the kitchen door have been installed. A bill has been received from J P Builders for \$1033.20. This includes the removal of the old doors. The motion to pay the bill from the capital reserve fund was made by John and seconded by Mark. Passed unanimously. A master lock will be kept by the front desk for the kitchen door access. The door on the coffee has not yet been installed. John has the door he's donating and will have it installed soon.

Electrical work in the Historical Society's room

Work has been completed by Rines Electric Co. Bill received for \$560.00. \$350. will be paid for by the Historical Society, and the remaining \$210. by the library building fund. Motion made by Kristine to pay, seconded by John. Passed unanimously.

Irrigation bill

The spring start-up of the irrigation system cost \$180. and was done by Keith Dube. Bill will be paid out of the library's building budget.

NEW BUSINESS

Summer Reading Program

Information on this year's Summer Reading Program for all ages was passed out by Holly. The Gilman Library will be following the nation-wide theme of "Check Out a Hero." A discussion followed on how such programs are promoted. Our library works together with local schools, newspapers and even the library's Facebook page on the internet.

Hero Tree

Holly also shared information about the Hero Tree, located by the fireplace and circulation desk. The Explorers have set it up for the past several years in honor of all military personnel. The public is invited to place ribbons honoring friends and family they know of having served. Originally set up for the holiday season, this year it has remained in place.

Incident report

Recently a young patron cut her toe at the library's entrance through no fault of anyone/anything. A band aid and lollypop proved sufficient care. Holly just wanted to make the trustees aware of the incident.

Bathroom Signage

There was a discussion of possible misuse by the public in the men's bathroom. This prompted the posting signage in both restrooms by the staff in response to the report by the cleaning lady.

No further misuse has been noticed since the posting.

Attic Wasps

Several wasps' nests have been found in the attic area and roof by Stroger's HVAC when the connectors were replaced recently. Since a pesticide license is required to apply any insecticide, Holly will check with Kelly at Parks and Recreation to see if anyone could come over and remove them.

If no one, she will find out who the town would call.

PUBLIC HEARING

At 6:10p Ruth closed the trustee's meeting for a public hearing to take place to accept the gift of Peg Kayser of \$52,307.27.

There being no public in attendance, a motion was then made by Ruth to accept this donation and seconded by Kristine. Passed unanimously.

At 6:15 the public session was closed and the meeting of the board continued.

VT/NH/ME Cohort Program

Holly has heard from admissions that she's been accepted to the MLS program and also has received a \$2,000. Scholarship. When formal notice is received, she plans to apply for additional scholarship monies.

Programs / Kristine

Noting that other libraries (Chichester and Wolfeboro specifically) offer various programs for adults, Kristine would like our library to consider doing the same. These could be about any number of interests (genealogy, photography, geocaching, etc.), and the plan is to ask the public to come forward and share their knowledge.

Commented [O1]:

Peg Kaiser Donation

Discussion of how to proceed:

1. Rename the Green Room to be the Margaret (Peg) Kayser Room. Unanimously passed last month.
2. Designate the donation a separate fund before 12/31/15 in order to keep it for the library's use.
3. Upgrades to the downstairs community room
 - a. New chairs (present ones date back to the 1970's)
 - b. Ceiling mounted projector. Jim Bureau is coming to meet with Holly tomorrow, July 24. The trustees are invited to join them).
4. Purchase e-readers, iPads and chrome books for the public's use
5. Children's room computer work station needs updating
6. Supports for library shelving to prevent books from sliding/falling

Next meeting will be held on Thursday,, August 18, 4pm

7pm Motion to adjourn made by Betty Jane, seconded by Mark. Passed unanimously.

Respectfully submitted,
Betty Jane Meulenbroek
Secretary