

**ALTON BOARD OF SELECTMEN**  
**Minutes**  
**August 2, 2021**  
*(Approved - August 16, 2021)*

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The following staff members were present:

Virgil MacDonald, Chairman  
Paul LaRochelle, Vice Chairman  
Reuben Wentworth, Selectman, Excused  
Bob Holt, Selectman  
Brock Mitchell, Selectman  
Elizabeth Dionne, Town Administrator  
Laura Parker, Finance Manager

**Non-Public Session 5:30 pm**

V. MacDonald moved at 5:30pm to enter into nonpublic session under RSA 91-A:3,II,d (property). P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes                      P. LaRochelle - yes                      R. Holt - yes  
B. Mitchell - yes                      Roll call vote carried unanimously.

V. MacDonald moved at 6:03pm to exit nonpublic session. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes                      P. LaRochelle - yes                      R. Holt - yes  
B. Mitchell - yes                      Roll call vote carried unanimously

V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would render the proposed action of the board ineffective. B. Mitchell seconded. Roll call vote:

V. MacDonald - yes                      P. LaRochelle - yes                      R. Holt - yes  
B. Mitchell - yes                      Roll call vote carried unanimously

**Agenda Approval**

L. Dionne would like to add Old Business - Police Chief. P. LaRochelle made a motion to approve the agenda as amended and B. Holt seconded with all in favor of the motion.

**Announcements**

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

**Public Input I (limited to 3 minutes per person on agenda items only)**

Ken Roberts approached the table. Unfortunately, when Roberts Cove Road was started last year they could not find Phase I plans. Phase I plans actually had the borings. It is a great idea to go back and do the borings. An idea is to put the money from rentals of Town property into a revolving fund to maintain the properties. Why put it into a slush fund.

**Appointments**

**Old Business**

1. Bay Hill Road Update

Ryan Heath, Police Chief approached the table. He asked for clarification on some of the signage. There were three types of signs mentioned. Are all three of those something the Board was wishing to do. B. Holt stated that the 6-ton road limit should do it. P. LaRochelle as if it was enforceable. Chief Heath stated that is correct but the Board needs to take another step. The Town Ordinance needs to be amended. It needs to be done with a Public Hearing. The Public Hearing when they removed everything that took it out of the ordinance. There were no fines associated with it. There needs to be a realistic type of fine to deter people. Something current and up to date. It is all under the Highway Department right now. V. MacDonald would like to have a Public Hearing for this. Chief Heath recommends the seasonal sign be posted year round. Discussion ensued about the variety of signs that would be appropriate.

2. Highway Department - Roberts Cove Road Exploratory Borings

S. Kinmond approached the table. He reached out to get a quote for borings on Roberts Cove Road. This would be for the section that is still to be completed. This is something that needed to be explored. It is relative to the ledge on that road. It would be about a day's worth of borings. It would be helpful to have some of this exploratory work done.

B. Holt made a motion to approve the recommendations of the Public Works Director and Town Administrator to expend \$2,348.10 to New England Boring Contractors for boring on Roberts Cove Road and B. Mitchell seconded with all in favor of the motion.

3. Parks & Recreation - Alton Bay Community Center Roof Bid Recommendation

K. Troendle approached the table. She stated that there were two bids received and one of the bids were incomplete. The recommendation is to award the bid to bidder #1. The recommended bid award was for \$22,330.00. The deadline is October 29. The references were positive and included municipalities. V. MacDonald asked how many square of shingles were on that roof. P. LaRochelle stated that nowhere on there does it list how many square. S. Kinmond stated that the did not specify how many square. P. LaRochelle said normally it's nice to know how many square. He stated that there is no replacement of the drip edge.

B. Holt made a motion to award the bid to Peter DeSalvo Contracting of Hudson NH for the roof project down at the Bay and total \$22,330.00 and P. LaRochelle seconded with all in favor of the motion.

New Business

1. American Rescue Plan - Assurances of Compliance with Title VI of the Civil Rights Act of 1964

L. Dionne stated that this has to do with reimbursement from the State of federal funds called the American Rescue Plan for things that happened during the State of Emergency. Before we can apply and be reimbursed the Board has to be okay with that process. L. Parker stated that basically we need the Board to approve the application process and choose someone to be your signer. This is an online application.

B. Holt made a motion to approve the American Rescue Plan as presented and to allow L. Parker to fill it out and L. Dionne to sign and V. MacDonald seconded with all in favor of the motion.

2. Roger Sample - Old Home Week Update

Roger Sample approached the table. He thanked the Board for what they do. He understands their commitment and what is put upon them. The events this year are pretty much the same as prior years. There may be a day or so here and there that they have changed up. Everything seems to be in check and moving along. He asked if there were any questions or concerns from the Board.

3. Gene Young - Culvert/ Drainage Issue - 550 Drew Hill Road

G. Young approached the table. He stated that the land owner at 550 Drew Hill Road approached the Conservation Commission because the Town holds an easement on that property. The home owners issue is of run off coming down Drew Hill and on to his property goes through a culvert underneath his driveway and down into Gilman Pond. As development continues uphill from his house the amount of runoff has increased. The culvert under his driveway is inadequate currently. The homeowner would like to replace the culvert with a larger one. He is willing to purchase the culvert and would like the Town to do the installation. The easement states very clearly that he has the rights to maintain his driveway and 50 feet on either side of it. The Con Com concern is with run off and sediment. S. Kinmond stated that he has been up and talked to the homeowner. It may some additional work to get it to plateau itself. If we can get it so that it has slowed in that area we can work that out. The only issue is it is on private property. V. MacDonald asked the Board if they want the Town Administrator to get in touch with legal in reference to this matter.

4. Special Event Application - American Legion/ Chaos and Kindness

B. Holt made a motion to approve the Special Event application for the Chaos and Kindness to be held at the American Legion 164 Wolfeboro Highway Alton NH and P. LaRochelle seconded with all in favor of the motion.

5. Alton Bay Alcoholics Anonymous - Rental Fee Waiver

V. MacDonald made a motion to approve the Rental Fee Waiver for the Alton Bay Alcoholics Anonymous and B. Mitchell seconded with all in favor of the motion.

6. Parks & Recreation Department - Property Rental Policy Amendments - Approval

K. Troendle approached the table. She was asked to provide recommendations for changes to the Policy that was dated 1997. In order to address needs of the Town.

B. Mitchell made a motion to accept the recommendation of the Parks & Rec Director on the new Property Rental Policy and V. MacDonald seconded with all in favor of the motion.

**Selectmen Reports**

B. Holt asked what the status is of the Hurd Hill Solar project. L. Dionne stated that they received the maps and we are waiting on them.

B. Mitchell had nothing to report.

P. LaRochelle had nothing to report.

V. MacDonald had nothing to report.

**Town Administrator Report**

L. Dionne stated there is an email at their seats in reference to the Atlantic Broadband Consortium. Is there anything that the Board wants changed in the franchise agreement with Atlantic Broadband.

L. Dionne stated that the Attorney wants to know if there are any areas in the Town where ABB doesn't serve or can't get to. The Board is not aware of any areas.

**Approval of Minutes**

**July 19, 2021 - Public Session**

B. Holt stated that he should not be listed under Selectmen's Reports because he did not attend the meeting. B. Mitchell made a motion to approve the minutes of July 19, 2021 Public Session as amended and P. LaRochelle seconded with 3 in favor and 1 abstention (BH).

**July 21, 2021 - Public Session**

P. LaRochelle made a motion to approve the minutes of July 21, 2021 Public Session and V. MacDonald seconded with 3 in favor and 1 abstention (BH).

**Consent Agenda Approval**

P. LaRochelle made a motion to approve the Consent Agenda and B. Holt seconded with all in favor of the motion.

**1. Highway Department**

End of Probation, Assistant Mechanic, Matthew Peetz, \$20.15 to \$20.40, effective 6/29/2021

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

None

**Public Input II** (limited to 5 minutes per person on any Governmental/Town Business)

K. Roberts approached the table. He stated that he knows the Town Policy is out and the employees have it. He would like to see if the grandfather policy is going to be implemented and be part of the policy. Entire traffic was diverted on Halls Hill Road from Route 140. He has 8 phone calls. When he called Town Hall no one knew about it. He called District 3.

R. Shea approached the table. He wanted to thank the Board in their support of the Boring Tests. He asked if there was any update on the Engineering plans for Roberts Cove Road. L. Dionne stated that there is no update at this time.

**Non-Public Session**

None

**Adjournment**

P. LaRochelle moved at 7:33 pm to adjourn. V. MacDonald seconded. Motion carried.

Respectfully submitted,

Stacy L. Bailey  
Recording Secretary