

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**August 6, 2007**  
**Alton Town Hall**

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**Convene**

At 6:00pm Chairman Sherwood convened the meeting of the Board of Selectmen, those present included the following members of Board and staff:

Alan Sherwood, Chairman  
Patricia Fuller, Vice-Chairman  
Stephan McMahan, Selectman  
William Curtin, Selectman  
Peter Bolster, Selectman  
E. Russell Bailey, Town Administrator

**Pledge of Allegiance to the Flag and a Moment of Silence**

A. Sherwood led those assembled in the Pledge of Allegiance and a Moment of Silence.

**Approval of the Agenda**

The agenda was amended to include appointment to meet with newly appointed Police personnel.

W. Curtin motioned to approve the agenda as amended, seconded by A. Sherwood and passed with all in favor.

**Public Hearing**

The Chairman announced the Board would conduct a public hearing relative to RSA31:95(b) for the purpose of accepting a donation of funds from the Mt. Major Road Association to be used for road maintenance on Roger Street. He opened the meeting to Public Input. Jerry Gagne explained the Mt. Major Road Association would provide a \$6000 donation towards the paving of the road. R. Bailey advised the Highway Agent is in favor of accepting funds towards work on maintenance of this section of road, extra costs would come from the Town road reconstruction account and the Town would also go out to bid on this project.

R. Longabaugh asked about the membership of the Mt. Major Road Association. J. Gagne stated that the association is made up of private property owners, year round and seasonal. There is no commercial activity.

A. Sherwood closed Public Input. P. Fuller motioned to accept the donation of \$6000 from the Mt. Major Road Association to pave Roger Street, P. Bolster seconded for clarification. P. Bolster noted residents have been doing some of the work over the past years. R. Bailey noted the association wants to donate these funds, to be dedicated towards paving work on Roger Street. The motion then passed with all in favor.

### **Appointment**

A. Sherwood explained that Captain Heath was present to introduce the newly hired employees at the Police Department. Captain Heath introduced the officers as follows:

Richard Vanderhoff  
Jason Trembly  
Nickolas Skeva and  
David Scott, Animal Control Officer

### **Board of Health**

A. Sherwood motioned to recess as Board of Selectmen and to reconvene as Board of Health, seconded by P. Fuller and passed with all in favor.

Present: Thomas Varney, P.E.

T. Varney explained this request is for waivers on Map 52, Lot 31 for Robert & Kathleen Bielawa. The Board and Mr. Varney reviewed the proposed design and the letter from Brian Boyers, Health Officer, followed by a motion made by S. McMahon to approve the waivers as requested for Map 52, Lot 31, conditional that any property line issues on this request be resolved by the Highway Agent and Brian Boyers to verify if this is in a Town Right of Way, or not. If this is in the right of way, an easement will be necessary and they would need to come back before the Board, also that the old septic system will be eliminated, seconded by P. Bolster and passed with all in favor. R. Bailey stated he would contact the Highway Agent and Brian Boyers

A. Sherwood moved to adjourn as Board of Health and reconvene as Board of Selectmen, seconded by P. Fuller and passed with all in favor.

### **Announcements**

The Chairman announced the events surrounding Alton Old Home Days including the duck race and fireworks display. He continued that the Town Clerk's office will be closed on August 13<sup>th</sup>.

### **Selectmen's Committee Reports:**

Steve McMahon – no report at this time

### **Selectmen's Committee Reports (con't)**

Peter Bolster – P. Bolster explained the Recreation Commission is looking for members. He continued the Beach Committee continues in their efforts to improve the beach. They set out a poll survey, intending to obtain public input. Information was published in the media without prior knowledge by the Town Administrator and Selectmen. He clarified that the Beach Committee had no recommendations on purchasing beach property at the present time, and that as a sub-committee of the Selectmen they will communicate with the Selectmen and Town Administrator. The poll survey has been withdrawn by the Beach Committee. The Committee will still pursue locating a beach, maybe pocket beaches, such as Riley Beach for example.

P. Bolster continued the Downtown Revitalization Committee continues to work on the B&M R.R. Park. The new playground equipment is in place, the parking lot and underground work will take place soon.

P. Fuller – P. Fuller had no report on the Legislature at this time. She stated the ZBA had met last week, they had one case, things appear quiet as opposed to cases last year. She commended the ZBA for doing a good job.

W. Curtin – W. Curtin stated the Planning Board continues to work on the master plan and are still asking for volunteers to come forward, sign up sheets are in the town Hall.

A. Sherwood – A. Sherwood had no report at this time.

### **Town Administrator Updates and Verbal Report**

R. Bailey reported the final FEMA figure is \$873,000, reimbursement will be 75% if all is approved. He will keep the Board apprised and will follow up with the State about their funding schedule.

NH DOT will be contacting the Town with regards a public informational meeting concerning the Traffic Circle. A. Sherwood reviewed a request that the Alton Business Association jointly sponsor this session and the Board of Selectmen have no objection.<sup>(rb)</sup>  
R. Bailey will have more information on this matter after Labor Day.

R. Bailey noted the Purchase Order concerning gravel for Powdermill Road reconstruction. W. Curtin motioned to approve the purchase order from Earth Mechanics based on prior bid price for \$80,376, seconded by P. Fuller and passed with all in favor.

A. Sherwood noted that on Purchase Requisitions, over \$5000, if Selectmen deal with each of these in a meeting or on the manifest. P. Fuller noted this would be a checks and balance type thing in re-doing this, but it should not hold up the process. R. Bailey suggested that with pre-approved bids, they would not need a Selectmen's vote again unless changes have been made, and in any new item. R. Bailey noted when in doubt, he would bring the issue back before the Board.

### **Public Input I**

Robert Longabaugh – R. Longabaugh expressed his disappointment in backing off what could be a really nice beach to the Town. He would like to see the matter on the Town warrant for the voters to decide. With regards to employee time-sheets he asked about the legality of the time sheet and how employees record their time.

Loring Carr – L. Carr expressed his concerns about the media reporting on the Beach Committee petition. The committee needs a charge from the Selectmen, he was happy things have been straightened out now. When he asked the Town Clerk about Beach Committee minutes, none have been presented to the Town Clerk to date. This could present another problem that the public cannot review what "has been going on with that committee." A. Sherwood stated every committee established by the Selectmen is responsible for keeping minutes and submitting them. If this has not been done they will. P. Bolster stated the Beach Committee has been following a mission statement approved by the Board. He reiterated the Beach Committee did not put out a petition article, it was a poll, and was their good intent only. Also their minutes need to be submitted to the Town Clerk's office.

Angela Bystrack – A. Bystrack asked about an appeal procedure for Selectmen's decisions similar to one in place for the Planning Board and ZBA. A. Sherwood advised she should ask her attorney. A. Bystrack stated her attorney had asked her to come to the Board with this question. A. Sherwood replied he was unaware of an appeal process. A. Bystrack asked about a Town ordinance on this matter.

### **Approval of Selectmen's Minutes**

Public Session I – July 23, 2007 – W. Curtin corrected two typing errors on page 2, P. Fuller asked that her remarks on Page 2, Para 3. in the last sentence be changed to read "A truck *may be* added to the warrant in the spring." W. Curtin questioned if the Town was leasing a vehicle. P. Fuller noted v. that Mr. Roberts had mentioned leasing a truck during the summer. R. Bailey stated to his knowledge the Town is not leasing a vehicle at this time.

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W. Curtin motioned to approve Public Session I minutes as amended, Public Session II and Sealed Non-Public Session minutes as presented for July 23, 2007, seconded by P. Bolster and passed with two abstentions. (SM) and (PB)

**New Business**

1. Vote to Approve the Recommendations of Town Assessor – Intents to Cut – A. Sherwood moved to approve the recommendations of the Town Assessor and to sign them accordingly, seconded by W. Curtin and passed with all in favor.
2. Vote to Approve NH Electric Pole Location Petitions - #2686-T Alton Mtn. Road and # 2688-T Old Wolfeboro Road – S. McMahon motioned to accept the petitions for Pole Locations from NH Electric Co-op, seconded by W. Curtin and passed with all in favor.
3. 2010 US Census Update – R. Bailey discussed the requirements and options concerning the census bureau. He will have more information by the end of August. The 911 and Vision data was reviewed and the need for physical data.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: September 5, 2007