

ALTON BOARD OF SELECTMEN

Minutes

August 6, 2018

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: August 20, 2018

John Markland convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman, Excused absence
John Markland, Vice Chairman
Virgil MacDonald, Selectman
Philip V. Wittmann, Selectman
Reuben Wentworth, Selectman, Excused absence
Elizabeth Dionne, Town Administrator

Approval of Agenda

Virgil MacDonald made a motion to approve the agenda and Phil Wittmann seconded with all in favor of the motion.

John Markland requested to amend the agenda; tabling item #5 under Old Business.

John Markland made a motion to approve the agenda as amended and Virgil MacDonald seconded with all in favor of the motion.

Announcements:

- Old Home Week Events begin on Friday, August 10th and continue through August 19th. The fireworks display is scheduled for Saturday, August 11th at 9:00 PM with a rain date of Sunday, August 12th at 9:00 PM

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments:

None

New Business:

1. Gilman Library Trustee Appointment Recommendation; Karen Petelle - Approval

Virgil MacDonald made a motion to appoint Karen Petelle as a Library Trustee with an expiration date, March 2019 and Phil Wittmann seconded with all in favor of the motion.

2. Request for Signage; Chesley Road - Approval

A resident requested a 30 MPH sign on Chesley Road. The Highway Department supports the request and the Police Chief has no issues with the request.

Virgil MacDonald made a motion to approve the sign for Chesley Road and Phil Wittmann seconded with all in favor of the motion.

Old Business:

1. Solid Waste Department; Pickup Truck quote approval

Scott Simonds, Solid Waste Director was present to discuss the replacement of the old pickup truck. After his research, it was his recommendation to purchase a single wheel truck opposed to a dual wheel truck due to getting a heavier GVW with a single wheel one-ton vehicle. He can get an 11 GVW single wheel from Ford. They are the only dealer that can offer a gas engine opposed to a diesel engine, which would add an additional 9K to the price. Scott recommends Irwin Automotive Group with a price of \$28,872. The delivery time is 12 to 14 weeks, which was the same at all other dealers.

John Markland made a motion to approve the purchase of the pickup truck from Irwin Automotive Group with a price of \$28,872 as submitted and Virgil MacDonald seconded.

Further discussion: Virgil MacDonald asked if this would be set up for a plow. Quotes were provided for the plow and Scott recommends Alton Motor Sports for the plow at \$5,600.

The motion on the table held with all in favor of the motion.

A discussion transpired regarding whether to sell or put out to bid the old vehicle. It was suggested to give it to the Highway Department. The vehicle is a 2006 with mileage of approximately 50K. Virgil MacDonald felt it should go to the Highway Department. John Markland thought it should be put out to bid/sold. In addition, Scott recommended that the money should be split 50/50 between CIP with 25K available and the Recycling Revolving Account, which has a little over 300K; the Board was in agreement.

John Markland made a motion to approve the plow quote from Alton Motorsports Company, \$5,600 and Virgil MacDonald seconded with all in favor of the motion.

For clarification, it was noted that John Markland wants to sell the old vehicle and Phil Wittmann agreed therefore the vehicle would be sold by bid.

2. Solid Waste Department; Workshop request on upcoming recycling contract

Scott Simonds is requesting a date from the Board to discuss the Recycling Contract, which is expiring on December 31st. This is currently out to bid and will be coming forward to the Board at a later date however the market has drastically changed. The only thing that will have revenue is tin cans and aluminum cans causing a big hit for the Town; this is happening in every Town. Scott would like Waste Management to come in to answer and explain the contract portion and to answer any questions that the Board might have, much better than he could. Scott felt it might take approximately an hour. Liz Dionne suggested that this be scheduled at the next regular meeting.

It was the consensus of the Board to schedule this at the August 20th meeting.

3. Parks and Recreation Department; Retaining Stone Wall Bid Recommendation

Kellie Troendle, Parks and Recreation Director and Ken Roberts, Highway Manager approached the Board to discuss this item. A memorandum from Kellie was provided to the Board with recommendations.

Kellie recommends that the bid not be accepted stating that there is only 20K in the Capital Reserve Fund. The permit expires in 2020 so this needs to be addressed in a timely manner. The bid was sent out to twenty-one (21) contractors and only one (1) was received which was disappointing. Each of the three (3) options were explained:

- 1) Project be sent out to bid again with a completion date of 2019 because contractors are too busy to bid on this project for 2018
- 2) The Town request additional funds to be added to the Retaining Wall Capital Reserve Fund

- 3) The Town hire part time employees to complete the work in house who would be directed and supervised by the Highway Manager or the Building Inspector

John Markland was in favor of option two (2) to add fund to the Capital Reserve Fund, Virgil MacDonald was in favor of option three (3) to hire additional employees. Kellie explained that the logic for option three (3) was the bid came in for 86K, which would more than cover the cost of additional employees who could then perform any additional work that is necessary.

At this time, the motion on the table was called.

John Markland made a motion to reject the bid from Pro-Point Restoration and Virgil MacDonald seconded.

Further discussion: Ken Roberts recommends rejecting the bid, added to, and agrees with Kellie's comments about the hiring of additional employees. There are plenty of different projects that have come in at an outrageous cost; jobs can be done in house at a much lesser cost such as the stonewall project, the sidewalks, raising of the docks, etc. Things are being neglected because there is not enough manpower to do the projects. It is not just in the Parks and Recreation Department it is also in the Highway Department. Advertising would need to be done however, it would need approval to do so and it would be done through the budget process. Mentioned was two (2) positions for each department and this would need to be done by the end of the month for budgeting purposes. Virgil feels that if a working foreman was hired that knew maintenance it wouldn't take long to address the various projects that we don't have the man power to perform.

John Markland feels that this should be done through the budget process.

The motion on the table to reject the bid held with all in favor of the motion.

It was the consensus of the Board to allow option three (3) on Kellie's proposed recommendation through the proposed 2019 budget process.

Kellie questioned the labor costs versus material costs from the Capital Reserve. Liz Dionne explained that usually labor is not allowed to be taken from the fund unless the purpose specifically states such. John Markland voiced that if additional money is necessary for any of the projects then it needs to be included within the budget. At this time, Kellie felt that no other money was necessary for the Retaining Wall project.

4. Highway Department; 1985 Armageddon General 10-Wheel Dump Truck Bid Recommendation - Approval

John Markland made a motion to approve the bid for \$5,200 for the 1985 Armageddon General M929A-1, 10-Wheel Dump Truck to David Nash and Phil Wittmann seconded with all in favor of the motion.

5. Highway Department; Road Reconstruction, Ditching, CIP, New Riverside Cemetery

This item was tabled.

Selectmen Reports

Phil Wittmann gave an overview of the Cyanobacteria meeting that was held on July 26th. The discussion included spring 2018 water quality testing, watershed management plan team with the WMP component and scheduling. This is will be an ongoing project. In addition, he met with the Old Home Week Committee tidying up things for all of the upcoming events that begin on Saturday. A good portion of the 3000 event flyers, have been distributed.

Virgil MacDonald reported on the Planning Board noting that the Legion issue has been settled; they are coming in to mark out the parking area. A couple of developments were approved.

John Markland had nothing to report

Town Administrator Report by Liz Dionne

Police Chief Memo

A memo was provided to the Board regarding parking issues on Rollins Road. The Chief requested approval for “No Roadside Parking Signs”.

John Markland made a motion to approve the No Parking signs to be posted on Rollins Road as proposed by Chief Ryan Heath’s memo dated August 2, 2018 and Virgil MacDonald seconded with all in favor of the motion.

NHMA Legislative Proposals

Liz Dionne requested that the Board provide feedback on how they would like her to vote on the proposed legislative policies. John Markland was not in favor of item #2, Absentee Voting Expansion , Phil Wittmann concurred and did not like #3, Electronic Poll Books. The vote takes place in Concord in September.

It was the consensus of the Board to move this item to the August 20th meeting when there is a full Board present.

Labor Day Regular Meeting

The next meeting falls on Labor Day, Monday, September 3rd with the Town Offices being closed. Liz is looking for direction as to whether the meeting is to be cancelled or rescheduled for later in the week. The meeting room is available on Tuesday or Wednesday. It was decided to hold the meeting on Wednesday, September 5th.

Water Bandstand

Liz Dionne met with Nancy Merrill, Chair of the Water Bandstand Committee today. She is recommending to the Board that there be some sort of a celebration to be held next year in May or June in the Bay inviting state & federal officials with a band on the water bandstand and the dignitaries on the land bandstand with chairs set up. A presentation or rededication was mentioned. John Markland thought it was a great idea however; the Board’s membership may not be the same. Phil Wittmann voiced it might be nice to hold it at the same time the Mt. Washington comes in on a Sunday. Ms. Merrill mentioned having it on a Saturday. Liz suggested that the Board think about this for discussion at a future meeting.

Virgil MacDonald suggested that Liz speak with the Committee and suggest to them that they use something other than Thompson Water Seal.

Approval of Minutes:

John Markland made a motion to approve the minutes of Public Session I, July 16, 2018 and Virgil MacDonald seconded with all in favor of the motion.

John Markland made a motion to approve the minutes of Non-Public Session, July 16, 2018 divulging #1 & 3 and Virgil MacDonald seconded with all in favor of the motion.

Approval of Consent Agenda

John Markland made a motion to approve the consent agenda and Virgil MacDonald seconded with all in favor of the motion.

1. 2017 Real Estate Abatements

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| Robert P & Sandra Bahre | 144 Hopewell Road | Map 21 Lot 5-5 | \$7,424.00 |
| Gary G Bahre | 142 Hopewell Road | Map 21 Lot 5-4 | \$4,138.00 |
| Gary G Bahre | Hopewell Road | Map 21 Lot 5-3 | \$480.00 |

2. 2017-18 Timber Warrant

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|----------------------|----------------|-----------------------|------------|
| Sandra Hammond Trust | 184 Rines Road | Operation 17-011-17-T | \$1,590.40 |
|----------------------|----------------|-----------------------|------------|

3. 2017-18 Timber Abatement

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|------------------|---------------------|-----------------------|------------|
| Elizabeth A King | 76 Chestnut Cove Rd | Operation 17-011-10-T | \$1,034.81 |
|------------------|---------------------|-----------------------|------------|

Approval - Police Department; NH Humane Society Annual Contract renewal, \$1,000.

Approval - Fire Department, Certification Change; Kyle Latino, EMT-Basic/Firefighter \$14.82 per hour to Advanced EMT/Firefighter \$16.32 per hour.

Approval - Fire Department, New Hire; Dawson Cotreau, Student Intern \$11.75 per hour.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

None

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session :

John Markland made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) (b) (c) and (e) and Phil Wittmann seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Roll call vote:

Phil Wittmann, yes
 Virgil MacDonald, yes
 John Markland, yes

Adjournment

The meeting adjourned at 6:35 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
 Recording Secretary