

Gilman Library Trustees Meeting

Lower Level Meeting Room - Tuesday, August 14, 2018

Present: Betty Jane M. Kristine S. Nancy M. Karen P.. and Librarian Holly B.

CALL TO ORDER - 4:13pm by Nancy M., chair

MINUTES

Motion to accept minutes of the July 14 meeting made by KS, 2nd by NM, Passed

TREASURER'S REPORT (using end of July 2018 bank balances).

Checking (General Operating Account) \$59,033.52

Building Maint. Fund (library) \$253.96

Money Market (stock) \$12,575.55

Nancy Jordan Memorial Fund \$1,257.40

Other Funds

Money Market (held by RBF/Fidelity July 31, 2018) \$38,444.95

Margaret Kayser Memorial Fund (held by the library/reflected in Checking Balance)
\$12,409.42

Capitol Reserve Fund approx \$25 (held by town)

Motion to accept made by KS, seconded by BJM, Passed.

OLD BUSINESS

Strogeon's/Meeting Room AC Unit - Marty Cornellisen of the Alton Historical Society has requested a walk through with Mike Strogeon and Gilman Librarian, Holly Brown. Holly coordinating the date but it may push the AC completion into next year.

Library aide opening - The 20 hour per week position is being advertised in several papers. Applications still being accepted. Holly in charge of interviews.

Tech. upgrades - Contract has been signed with Atlantic Broadband. Awaiting new modem. Fax now upgraded.

NEW BUSINESS

Mulch - Betty Jane M. to check with Kelly at Parks and Recreation

Summer movie with Scouts - Old Home Week's evening at the Bay. Nancy made the motion to pay the library's half of the \$285.00 out of donated funds, Seconded by Kristine. Passed.

Work area ceiling ballasts- A second ballast has burned out. Due to the odor it was checked out by the fire department. Electrician repaired.

Real Eastern Coyote - Program to be held Thurs, August 16 7pm at the library

Gutter front - Holly will submit a work order to have a gap in the gutter at the front of the building repaired.

Slate of Officers - Postponed until September when full board present.

Closed for training session / RALI - Kristine moved that the library be closed half day for all quarterly staff training sessions (scheduled for Thursdays). Seconded by Nancy. Passed

Moisture stain on work area ceiling from water leak - Holly to have Sturgeon's make recommendations on how to repair. Could be pipes needing to be wrapped from condensation

MEETINGS TO NOTE

Business / Budget meeting - Tuesday, Sept. 04, 2018 at 4pm

Respectfully submitted,

Betty Jane Meulenbroek

Secretary

