

ALTON BOARD OF SELECTMEN
Minutes
August 16, 2021
(Approved - August 30, 2021)

Chairman V. MacDonald convened the meeting at 6:00 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Virgil MacDonald, Chairman
Paul LaRochelle, Vice Chairman
Reuben Wentworth, Selectman, Excused
Bob Holt, Selectman
Brock Mitchell, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

P. LaRochelle amended the agenda and added #5 to New Business Covid Update. P. LaRochelle made a motion to approve the agenda as amended and B. Mitchell seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments

None

Old Business

1. **Highway Department - Loon Cove Bridge Design/Build RFP Specifications**

S. Kinmond approached the table. He explained a memo in their packets for a Design Build RFP. It will go out to a specialized list from NHDOT instead of general contractors. It is an aggressive schedule. V. MacDonald asked if there was enough money in the account to complete the project. S. Kinmond stated that he does believe there is. This does put everything on the bidder when it is a design-build. They have to follow the DOT bridge building standards.

V. MacDonald made a motion to allow the Public Works Director to send it out to bid as presented and B. Holt seconded with all in favor of the motion.

2. **Highway Department - Roadside Mowing Contract Extension**

S. Kinmond remained at the table. He stated that the company that we currently have is willing to hold the price for another two years at the same rate. He stated that the previous Road Agent divided the Town up in quarters.

B. Holt made a motion to exercise the two-year clause on the Roadside Mowing by Talco Enterprises LLC and P. LaRochelle seconded with all in favor of the motion.

New Business

1. Highway Department - Right of Way Permit - Directional Boring Hollywood Beach Road

S. Kinmond remained at the table. He stated that he reviewed a permit request and forwarded it for the Board's review and approval. He recommends that based upon the criteria meets the guidelines. V. MacDonald stated that this came before the Planning Board. S. Kinmond that the homeowner has followed all of the guidelines. L. Dionne stated that she recommends that the Board authorize for the check to go into an interest baring escrow account for the 18 months with the Selectmen as agents.

B. Holt made a motion to approve the Right of Way Permit application for boring on Hollywood Beach Road at Fernhill Road as presented this evening and put the bond check into an interest baring escrow account and P. LaRochelle seconded with all in favor of the motion.

2. Highway Department - Bucket Truck Purchase - Replacement of 2002 Forestry Vehicle

S. Kinmond remained at the table. He explained that he was looking at Municibid and found a bucket truck located in Dartmouth, MA. He would like to purchase this truck for the Highway Department. It is included in the CIP Plan. He highlighted area where the truck can be used. He would send W. Dahl down to look at the vehicle. P. LaRochelle asked why they are getting rid of this truck. S. Kinmond stated that he wasn't sure.

P. LaRochelle made a motion to approve the recommendation of the Public Works Director to purchase after reviewing and looking at with the Town mechanic for 1997 Ford F450 7.3L Diesel Utility 32-foot bucket truck with a cap of \$25,000.00 and B. Mitchell seconded with all in favor of the motion.

3. Solid Waste Department - 3 Year Brush Chipping Bid Specifications

S. Simonds approached the table. He presented a proposal for brush chipping for three years.

V. MacDonald made a motion to allow the Solid Waste Superintendent to put out the Brush Chipping Bid for three-years to bid and B. Mitchell seconded with all in favor of the motion.

4. Police Department - In-cruiser Tablet Proposal

R. Heath approached the table. He presented a memo for an In-cruiser Tablet. He stated that they currently have Patrol PC Tablets in the cruisers. They have been awarded a grant with the NH Office of Highway Safety and it would pay for \$2,000.00 towards the purchase of the tablet.

V. MacDonald made a motion to accept the grant from the Highway Safety for \$2,000.00 and allow the Police Department to purchase the Rhino Tablet in the amount of \$5,273.02 and the difference from the grant will come out of the Police Operating Budget in the sum of \$3,273.02 and P. LaRochelle seconded with all in favor of the motion.

5. COVID Update

R. Heath remained at the table. P. LaRochelle stated that there have been some questions in Town. The Emergency Management Team is in play all the time. They are always receiving correspondence back and forth with Homeland Security and Emergency Management. They are getting regular updates on numbers. He can come back at a later date with more definitive proposal or plan. It will change by the numbers.

Selectmen Reports

B. Holt had nothing to report.

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P. LaRochelle stated that the Water Bandstand Committee is looking forward to the Water Ski Show. They are keeping an eye on the level of the water.

V. MacDonald stated that he would like to say that the Old Home Week Committee, Kellie, and Alton Business Association did a nice job with Old Home Week this year.

Town Administrator Report

L. Dionne stated that she is looking for one or two volunteer Selectmen to join a group that will be looking at different locations for upcoming elections. B. Holt volunteered.

Approval of Minutes

August 2, 2021 - Public Session

B. Holt made a motion to approve the minutes of August 2, 2021 Public Session and P. LaRochelle seconded with all in favor of the motion.

August 2, 2021 - Non-Public Session

V. MacDonald made a motion to approve the minutes of August 2, 2021 Non-Public Session releasing none and P. LaRochelle seconded with all in favor of the motion.

Consent Agenda Approval

B. Holt made a motion to approve the Consent Agenda as presented and B. Mitchell seconded with all in favor of the motion.

1. Assessing Department

Administrative Abatement

West Alton Marina, LLC; Map 17 Lot 27; West Alton Marina Road; \$70,000 (LUCT)
Beaulieu Jr.; Map 33 Lot 77-53; 53 Viewland Court; \$110.92

NH DRA Form

NH DRA; Map 11 Lot 4 & Map 3 Lot 33 & 34; Alton Bay & Joy State Forests; DRA Form PA-16 Valuation Report

2. Fire Association

Approval, Annual Fire Association Old Home Week Chicken BBQ Special Event Application, 8/21/2021

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

D. Hussey approached the table. He asked questions and made comments about the bucket truck that the Highway Department would like to purchase.

L. Carr approached the table. He asked questions about the Design/Build for the Loon Cove Bridge. S. Kinmond approached the table to answer some questions. L. Carr made comments about the Bucket Truck the Highway Department is looking to purchase. He asked if the Town is keeping track of the things that the Town has had to take care of with the School and Church Street Project.

D. Hussey approached the table again. He asked if there have been any cost overruns on the project. He asked if that money would come back to the Town.

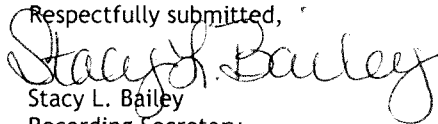
L. Carr approached the table again. He asked about the Brush Chipping Bid for the Solid Waste.

Non-Public Session

None

Adjournment

P. LaRochelle moved at 7:06 pm to adjourn. B. Holt seconded. Motion carried.

Respectfully submitted,

Stacy L. Bailey
Recording Secretary