

ALTON BOARD OF SELECTMEN  
Meeting Minutes  
Public Session I  
August 18, 2014  
6:00 PM  
1 Monument Square  
Alton, NH 03809

**Approved: September 22, 2014**

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R. Loring Carr convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

R. Loring Carr, Chairman  
Marc DeCoff, Vice Chairman  
Cydney Johnson, Selectman  
Lou LaCourse, Selectman  
David Hussey, Selectman  
E. Russell Bailey, Town Administrator

**Approval of the Agenda**

David Hussey made a motion to approve the agenda as presented and Marc DeCoff seconded with all in favor of the motion.

**BOARD OF HEALTH**

R. Loring Carr made a motion to recess as the Board of Selectmen and convene as the Board of Health and Marc DeCoff seconded with all in favor of the motion.

Septic Waiver Request, Map 23 Lot 10 ~ Carr ~ Leach Bed (EDA) to Culvert Opening, Require 75' Actual 42'

John Dever, Code Enforcement Officer was in attendance to present the septic waiver. May and Tom Varney were also present in the audience. John Dever noted that the property is on Rustic Shores Road; part of the proposal is they are going to lift the house and replace the foundation. This is for a replacement system due to the proximity of the culvert opening within 75' of the leach bed, placing the leach bed 42' from the culvert opening. This would bring it out of the radius of the well and place it over 75' from Half Moon Lake.

David Hussey made a motion to approve the septic waiver request for Lawrence Carr, Rustic Shores Road, Map 23 Lot 10 and Marc DeCoff seconded with all in favor of the motion.

R. Loring Carr made a motion to adjourn as the Board of Health and re-convene as the Board of Selectmen and Marc DeCoff seconded with all in favor of the motion.

**Appointments:**

None

## Announcements:

- Town Offices will be closed on Monday, September 1, 2014 for Labor Day.

E. Russell Bailey announced that the Selectmen's meetings for September will be rescheduled for the 8<sup>th</sup> and the 22<sup>nd</sup>. David Hussey noted he won't be in attendance at the September 8<sup>th</sup> meeting and possibly Lou LaCourse won't be there either.

## Selectmen's Committee Report

R. Loring Carr reported that the Old Home Weekend seemed to go over quite well without too many issues. There will be a meeting on September 29<sup>th</sup> to fine tune things. The weekend appeared to be well attended and a success!

## Town Administrator's Report and Updates by E. Russell Bailey

**Disposal of Town Property;** These items which are no longer needed or functional went out to bid with no bids received. A list of items was provided to the Board for approval. The consensus of the Board was to dispose of the items. The following items are to be taken over to the Transfer Station for the disposal: windows, chairs and television. The remaining items excluding the two (2) CAT Buckets which David Hussey offered and will call Nash Equipment to see if they have interest in purchasing will be priced for scrap value if Nash doesn't offer enough they will also be scrapped.

**Landfill Test Results;** The testing at the landfill came in; the report was good. The results which will go to the State are available on the Selectmen's table for review. The three (3) private wells that abut the landfill are still being tested which is required by DES Regulations and the Groundwater Permit; notification letters and results must be sent to the property owners. The contamination is still there with slight improvement.

**Water Bandstand Bid Results;** The bid was awarded at the last meeting. The contractor will begin the work in the January/February timeframe depending on weather. A color chart will be provided for the choice of color for the metal roof.

**Pavilion Parking, Roof Work;** The Pavilion Condo Association contacted the Town. They are planning on replacing the roof with work beginning on August 24<sup>th</sup> through September 1<sup>st</sup>; they would like approval for overnight parking across from their current dedicated parking spaces as there will be dumpsters in those spaces. The consensus of the Board was to approve the use of the spaces for overnight parking.

**Audit;** A draft of the Audit just came and is in the process of being reviewed. The final 2013 Audit should be ready within the next week or two and available for the Board.

**TAP Sidewalk Grant;** A grant for the sidewalks has been filed; they have acknowledged receipt. It will be sometime before we know our eligibility, we should hear in the next 30 days.

**Stockbridge Corner Completion;** There is a closeout meeting at the site on Friday regarding the completion of the state portion of the intersection.

**Cemetery Software Program;** There was a meeting with the Cemetery Trustees and our IT Tech regarding purchasing a new software program. We talked with the vendor from the software company; several surrounding towns use this program which will make things much better for all involved. It will take about a year for completion of entry into a database for the plots, lots, maps, ownership etc.

**Political Signs;** A woman came into Town Hall questioning the placement of political signs on Town property. There are 4-5 signs at Ginny Douglas Park; they are not allowed on the Town Hall or the Monument Square property. We will notify the owners of the signs to remove them or we will remove them. It was noted that the Island down the Bay by Parker Marine and the Dockside belongs to the State. R. Loring Carr disagrees with the removal of the political signs as it shows people as being actively involved in politics. The Board's position is to remove the signs. The consensus was 4 approved, 1 opposed; R. Loring Carr.

**Cemetery Tour;** The Cemetery Trustees are inviting the Board to a meeting on August 26, 2014 at 5:30 PM for a tour of their facilities. Russ will confirm the location but believes it is at the New Riverside Cemetery.

#### **Public Input I:**

None

#### **Approval of Selectmen's Minutes**

Marc DeCoff made a motion to approve the minutes of July 21, 2014 Public Session I as presented and Cydney Johnson seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of July 21, 2014 Non Public Session releasing #1, 7, 8 & 10 and R. Loring Carr seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of July 21, 2014 Public Session II as presented and Lou LaCourse seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of July 28, 2014 Public Workshop Session I amending #4 remove the names replacing with: *a town employee and a town citizen* and Lou LaCourse seconded with all in favor of the motion.

R. Loring Carr made a motion to approve the minutes of July 31, 2014 Public Workshop Session I as presented and David Hussey seconded. The vote was 3 approved; 0 opposed and 2 abstentions, Marc DeCoff and Cydney Johnson.

Marc DeCoff made a motion to approve the minutes of August 7, 2014 Public Workshop Session I correcting "was absent" for Marc and Cydney and David Hussey seconded with all in favor of the motion.

David Hussey made a motion to approve the minutes of August 7, 2014 Non Public Workshop Session I as presented releasing nothing and Marc DeCoff seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of August 7, 2014 Public Workshop Session II correcting “was absent” for Marc and Cydney and R. Loring Carr seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of August 7, 2014 Public Workshop Session III as presented and R. Loring Carr seconded. The vote was 4 approved, 0 opposed, 1 abstention Lou LaCourse.

Marc DeCoff made a motion to approve the minutes of August 7, 2014 Non Public Workshop Session II releasing none and R. Loring Carr seconded. The vote was 4 approved, 0 opposed, 1 abstention, Lou LaCourse.

### **Old Business:**

#### Project Status Updates

#### **Highway Reconstruction:**

The Trask Side Road drainage work is done; they are looking at Wednesday to start the grinding and paving work. Highway will then move to Dan Kelley for paving. Frohock Brook Road is currently being worked on as well as the maintenance work on Alton Mountain Road. They will then need to move over to the sidewalk project after Labor Day. There will be no time for Dudley Road this year. There is a need to finish the Roberts Cove Beach work. The drainage plan should be in shortly and there is still restoration work to be done with the wetlands permit for the old Bishop property on the water that was taken by tax deed.

When Echo Point is being paved, the road will be closed, the Board needs to be aware that there will be no possible way to get in or out of the road while the paving takes place; folks will be trapped for approximately 4-6 hours. I have talked with Highway and they will talk with the paving company, this will create a situation. It is recommended and approved is needed to have a Police Officer, Fire Truck and an Ambulance on site in the event of an emergency; twice, once during the grinding and then again during the paving. Ken Roberts will be checking into night work but it would be at an extra cost, this would have the least impact but don't know if this is possible. We will need to notify residents both in writing and with signage. We will need to stick to a stringent plan during this period. It would be best to push this out as far as possible into October as there will be less people affected. This issue will be back to the Board for the exact recommendation once all the information is available.

#### **Sidewalk Project:**

Attorney Sessler is finishing the easements for the sidewalks. Two (2) are already signed and the other three (3) need signing; we expect no problems. The poles on the

corner should be removed in the next couple of weeks, the only thing left on the poles currently is MetroCast and they are supposed to be off by Friday.

#### **Water Bandstand:**

We are looking at the work to be done in January or February.

#### **Highway Roof Bid:**

The Highway roof is leaking with the insulation being wet and ruined. A quote had been received for going over the existing roof but it will not help with the insulation issues there is also concern of placing metal over metal. E. Russell Bailey recommends going out to bid; remove the old roof, replace the insulation, doing it properly, possibly using a spray type of insulation asking for approval of the Board to get the roof bid out this year. E. Russell Bailey noted that the bid would read: remove the old roof putting a whole new roof on.

David Hussey made a motion to remove the old roof and replace with a whole new roof and Marc DeCoff seconded.

At this time, R. Loring Carr questioned the insulation with Russ responding that we can ask for different options from the vendors, possibly going out with both spray foam and fiberglass insulation. A discussion transpired regarding the different options/types (spray foam vs. fiberglass etc.) and different facings or strengths of insulation for the R-values with all options needing to meet commercial code.

Dave Hussey made a motion to allow R. Loring Carr and E. Russell Bailey to finalize the bid with all in favor of the motion.

#### **Pearson Road Community/Senior Center:**

The foundation is complete with the framing on the floor to begin on Wednesday or Thursday. Need to meet with Ken McWilliams regarding finalizing who will be doing the vinyl siding.

We have \$27,327.00 in The Edwin F. Cate Fund which was established back in 1915 beginning with \$5,000.00; this was donated to the town to be used for highway work. E. Russell Bailey is recommended using it to reimburse funds for the work done on Monument Square. A letter will need to be written to the Trustees of Trust Funds for the request.

Cydney Johnson made a motion to apply the money from the Edwin F. Cate Fund and Marc DeCoff seconded with all in favor of the motion.

R. Loring Carr inquired about the floor being poured at the Senior Center and David Hussey remarked about the water in the hole. E. Russell Bailey stated the floor will not be poured until the main floor is in place so it will be sealed and he will follow up on the water in the hole.

## Street Light Inventory Status

Within the next week the field work will be done. A map will be provided to the Board as to where the street lights are located with a list of intersections that don't have street lights. The intent is not to add any lights but to move them around placing them strategically for safety purposes. Also, verification will be done on the billing of the lights.

David Hussey questioned if a decision had been made on the light at the Museum. E. Russell Bailey stated that it was not his decision but recommends that it should be a decorative/historical type of pole both Marc DeCoff and Cydney Johnson agreed. The rough cost is approximately \$1,500.00. Russ will have prices and photos for the next meeting.

## Legislative Policies

E. Russell Bailey recommended just discussing the policies that the Board has objections to. A lengthy discussion on the various policies the Board has issues with transpired. Those policies are: General Administration and Governance #6, 7, 8, 10, 13, 24 & 25; Finance and Revenue #2, 4, 6, 12, 20, 22 & 24; Infrastructure, Development and Land Use #5, 9, 13 & 19.

## Highway Building Roof Bid

This item was discussed earlier in the meeting.

## **New Business:**

### Raffle Permit; American Legion

Cydney Johnson made a motion to approve the raffle application for the American Legion Post 72 and David Hussey seconded with all in favor of the motion.

### DOT Horizontal Curve Signing Project

This is for informational purposes only and just for state roads, the State is going to be re-doing their warning signs on the State Highways within town. R. Loring Carr noted that the State requested a letter or email for supporting the signs. The Board is in support with an email or letter to be sent.

### 2015 Budget Review

The July CPI will not be in until Friday, the estimated trend through June should be somewhere between 1.6%-1.8% for the Northeast; it has been the policy of the Board to use the July CPI for COLA. E. Russell Bailey is looking for guidelines to provide to the departments in reference to applying it to just to personnel and applying or not applying it to non-personnel items.

A discussion took place regarding COLA for personnel versus non-personnel items amongst the Board.

The Board voted for a COLA increase for personnel and Zero increase for non-personnel items. The vote was: 3 approved, 2 opposed; R. Loring Carr and Cydney Johnson.

**Public Input II:**

None

**Non-Public Session:**

R. Loring Carr made a motion to enter into non-public session pursuant to RSA91-A:3,II(a) personnel (c) character/reputation and (e) claims/litigation. The Board was polled in the affirmative and Marc DeCoff seconded with all in favor of the motion.

The meeting adjourned at 8:10 PM.

Respectfully submitted,

*Mary K. Jarvis*

Mary K. Jarvis  
Recording Secretary