

Minutes
Alton Parks and Recreation Commission
August 22, 2018
6:30pm, Pearson Road Community Center

Members Present: Elizabeth Shelton, Kristin Thomas, Ruth Arsenault, Everett Clark and Phil Wittmann

Staff Present: Kellie Troendle

Public: Aimee Janes, Nancy Merrill, Jonathan Downing, Nancy Downing, Robert Janes

Call to Order

The meeting was called to order at 6:30pm by Chairwoman, E. Shelton.

Approval of Agenda

K. Thomas made a motion to approve the Agenda as amended- Under Old Business add: Old Home Week- Barbershopper's Recap; Under Other add: Public Input II and Request for appointment from J. Downing; motion was seconded by E. Clark and passed.

Approval of Minutes

K. Thomas made a motion to approve the Minutes of July 9, 2018 as written; motion was seconded by R. Arsenault and passed. E. Clark abstained from the vote because he was not present at the meeting.

Public Input (limited to 3 minutes per person- agenda items only)

Jonathan Downing requested that the Commission reconsider the Quannippi Trail name for the walking trail because of the history of the Native American name meaning Long Waters and because of the collaborative work that was done on the trail maps.

Nancy Merrill supported the Quannippi name for the walking route because of the history of Native Americans in Alton Bay and in the Lakes Region.

Nancy Merrill asked for information on being a member of the Parks and Recreation Commission and the process to submit an application.

J. Downing stated he was disappointed at not being considered as a Parks and Recreation member or alternate.

N. Downing stated she was disappointed with the treatment of volunteers and noted work on the trail and the map project was not acknowledged.

R. Janes stated he has simple ideas to mark the trail system with signs and is willing to help install kiosks and signs.

Old Business

Trail Signage- The Commission discussed the trail name and the need to clarify the walking route start and end locations and also to install signs to identify the walking route. The Commission recommended naming the walking route the “Quannippi Walking Trail”. There was discussion on signs and including the distance walked on the signs, and also on providing a card stock flier with a narrative about the walking route to be placed inside a water proof container on the LRTA kiosk in Alton Bay. K. Troendle stated that permission is needed to install trail signs along Town and State roads. K. Thomas made a motion that R. Arsenault and N. Downing walk the Quannippi Walking Trail and determine the proposed sign locations on a map (include distances on the signs). Motion was seconded by E. Clark and passed. The walking route map, the proposed sign design and the proposed sign locations would be presented by the Commission to the Board of Selectmen for approval at an upcoming meeting.

Board of Selectmen’s Meeting August 20 Recap- E. Shelton informed the Commission that she met with the Board of Selectmen at their August 20, 2018 meeting and she presented information about the programs the Parks and Recreation Department is providing to the community.

Old Home Week Recap-

5K Race- K Troendle reported that 225 runners signed up for the race this year and 209 crossed the finish line. On race day forty less runners signed up, and there were fifty eight less runners than last year. There were fourteen volunteers, and staff support from the Police, Highway and Fire and Rescue Departments. The race course is currently certified and the race had a permit from the State of NH-DOT. There were many positive compliments and comments from participants on the organization and implementation of the race.

Barbershopper’s Jamboree- E. Shelton stated she read the proclamation from the Board of Selectmen to the Barbershopper’s at the Great Gathering. E. Shelton reported that the Barbershopper’s contact person expressed concern to her about attendance and it being lower than expected. There was discussion on how to increase advertising and interest for the event and how much the Barbershopper’s contributed to the Alton Community and local charities and to a PMHS student scholarship. The Commission suggested adding the event to the next meeting Agenda for further discussion.

Old Home Week Booklet- R. Arsenault recommended that the Old Home Week Committee say that the Block Party is behind Town Hall in case people don’t know where B&M Park is located.

Adult Softball League Recap- Three teams played in the League and the season went well. The one person scheduled to umpire the games was injured while umpiring, and was not able to umpire the rest of the season. Six games out of twenty were completed by the paid umpire. Umpires are required to be Town employees and no one else was hired as an umpire. As a result of fourteen games not being umpired, a team inquired about getting a partial refund of the registration fee of \$450. It was noted that the fee in 2018 was \$60 less than last year because the League did not play at the New Durham Field which was a \$300 fee. Also it was noted that the teams played all of the games, they had playoffs, the fields were maintained, the portable fence was installed and removed,

trophies were awarded and there were no issues because an umpire was not at the fields. The Commission did not approve the request for a partial refund to the softball teams because the teams participated in and received the recreational softball program they registered for.

New Business

2018 Alton Rec Soccer Program Update- The Department is partnering with the Revs United Soccer Program in offering community recreation soccer this season. There are thirty five players that were registered through the Parks and Recreation Department plus additional players that registered online. There are three- 1&2 grade co-ed teams; one- 3&4 grade girls team; one- 3&4 grade boys team and one- 5&6 grade co-ed team. Jones Field will be set up by August 25 for the soccer program with lined fields and goals.

Light Up Night- Light Up Night is scheduled for December 1. The Department is waiting to hear back from Roger Sample about the location of the tree that will be decorated with lights.

Egg Hunt Program- The Commission discussed the dates for the 2019 Egg Hunt. It was noted that the PMHS building will be reserved for the Rotary Home and Garden Show on April 20 and the PMHS students would not be organizing the co-sponsored event with Barnstead Parks and Recreation. School vacation starts on April 20 which would be the traditional Egg Hunt date, and that date may conflict with vacations for families. K. Troendle asked members to think about another date and also a rain location. The event could be held at the B&M Park.

Recreation Facility Discussion- The Commission discussed the 50 acre parcel by the church on Rte. 28. E. Clark asked for a tax map to look into the feasibility of the site for development. There was discussion about a sub committee (Recreation Facility Committee) of the Board of Selectmen but that committee did not form. E. Clark will contact John Markland to see if there is interest in trying to form the sub committee again because there is community interest in a recreation center. The land across from Hannaford was mentioned as a good site but the purchase cost is very high.

Recreation Revolving Fund- K. Troendle presented the following items for approval: Adult Softball-\$873.25 (softballs, volunteer gift cards, trophies, umpire, clerical); Summer Camp Week 1- \$5,269.74 (staff, supplies, background checks, mileage, Little Jimmies); Summer Camp Week 2- \$4,900.29 (refund, mileage, staff, supplies, background checks, pizza, ice cream and mini golf). K. Thomas made a motion to approve the expensed as presented. Motion was seconded by R. Arsenault and approved.

Brett Lamper Soccer Fund Discussion- The Town Treasurer is looking to consolidate savings accounts and the Town Administrator suggested that the Brett Lamper Soccer Fund be incorporated into the Recreation Revolving Fund with the balance of \$1,639.47 designated as monies to be appropriated for Soccer. K. Thomas made a motion to designate the \$1,639.47 for Soccer; motion was seconded by R. Arsenault and passed.

Director's Report- The Commission reviewed the Director's Report as presented for July/August 2018:

- Meeting with Highway Manager- re: Alton Bay retaining wall, Jones Field bridge

- Meeting with BOS- re: Alton Bay retaining wall
- Letters to summer staff re: conditional offer vs. regular offer of employment
- Concerts on Saturdays
- Recruitment of volunteers for 5K Race
- Coordinated NH Lakes presentation with Summer Camp program
- Soccer Program correspondence with Revs United and concerned parents
- Loitering issue in Alton Bay re: Summer Camp reported to Police Department
- Adult Softball League issues: umpire, play offs
- Memos to BOS: (1) Retaining Wall; (2) Jones Field Bridge
- Facility Use Requests sent to PMHS and ACS for Pickleball Program
- Facility Use Request sent to ACS for Adult Volleyball Program
- Contacted K. Guest re: coalition- no new meetings scheduled, staff turn over
- Contacted Roger re: Light Up Night and Town Hall tree being illuminated
- Confirmed Barbershoppers event with PMHS and LRC re: set up and staff needed
- Requested Proclamation from Board of Selectmen for Barbershoppers Weekend
- Two weeks of Summer Camp
- British Soccer Camp
- Science Camp
- Milfoil Meeting
- Milfoil Committee Minutes
- Milfoil and DASH treatments in Alton
- Reimbursement request to DES for Milfoil expenses
- Meeting/walking trail with Ruth re: trail signs
- 5K Race preparation: supplies, shirts, bags for pre-registered runners, mark course, race permit
- 5K Race program
- 2019 Budget preparation
- Thank you letters to 5K Race volunteers, Town Departments and sponsors
- Staff Meetings/Assignment of Tasks: Parks and Recreation, Cemetery, Grounds and Maintenance
- Filing/phone calls/email correspondence
- Press Releases
- Purchasing needed supplies for three Departments
- Process Community Center Rentals

Other

Agenda Appointment Request from J. Downing- The Commission requested that J. Downing provide the specific items that he would like to discuss and scheduled J. Downing for an appointment at the next meeting.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

Nancy Merrill, Water Bandstand Committee Chair, invited the Parks and Recreation Commission/Department to participate in Alton Bay Water Bandstand Day on Saturday, June 22, 2019. There will be a big celebration with many community activities and the Commission is welcome to sponsor an activity or concert.

R. Janes gave an update on improvements at the Water Bandstand.

Non Public Session

At 8:05pm E. Shelton made a motion to enter into non public session pursuant to RSA 91-A:3, II (c) and K. Thomas seconded. The Commission was polled in the affirmative by roll call with all in favor of the motion. Roll call vote: Kristin Thomas, yes; Everett Clark, yes; Ruth Arsenault, yes; Phil Wittmann, yes; and Elizabeth Shelton, yes. The Non Public Session Minutes were not sealed. The Commission discussed Recreation Soccer and the Public Input discussion. K. Thomas made a motion to exit non public session at 8:28pm; motion was seconded by R. Arsenault. Roll call vote: Kristin Thomas, yes; Everett Clark, yes; Ruth Arsenault, yes; Phil Wittmann, yes; and Elizabeth Shelton, yes.

Adjournment

K. Thomas made a motion to adjourn the meeting at 8:30pm; motion was seconded by E. Clark and passed. **The next meeting is scheduled for Tuesday, September 18, 2018 at 6:30pm at the Pearson Road Community Center.**

Respectfully submitted,

*Kellie Troendle, Certified Park and Recreation Professional
Parks and Recreation Director*