

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
REGULAR MEETING OF
August 27, 2018**

PRESENT: Chairman Reuben Wentworth
Vice-Chairman Virgil Macdonald
Commissioner O'Brien

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA:
Chairman Wentworth made a motion to add to the agenda: "KV Partners Contract, State of NH DES, Budget 2019 dates and Capital Improvements." Motion was seconded by Vice Chairman Mcdonald, vote was taken, and all were in agreement, motion passed.
- Vice Chairman Mcdonald Wentworth made a motion to "Accept the agenda as read"; Chairman Wentworth seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted.
- C. PUBLIC INPUT: NONE
- D. CORRESPONDENCE: Costello at 150 Eastside Drive, Rusty water, looking for a reduction of his water bill. Discussion was held concerning this account. Chairman Wentworth suggests that Mr. Decowski meet with Ms. Mitchell and see why this is re-accruing. Vice Chairman Mcdonald made a Motion "To abate ½ of the seasonal charge." Chairman Wentworth seconded the motion. Vote was taken, all were in agreement.
- E. DEPARTMENT REPORT TO THE COMMISSIONERS: Expenses and Revenues to date. Discussion was held reviewing the Expenses and Revenues. There will be approximately \$2,664.12 over on the lease of the truck, which can be covered by other line items. One Hydrant needs to be replaced and all the hydrants need to be inspected and painted.

Well pumps need to be repacked.

Commissioner O'Brien joined the meeting.

Dates for Budget Workshop will be 9/10 at the town hall following the regular meeting, 9/11 and 9/12 at the Alton Water Works office at 5:30.

New computers etc. were discussed as specified by the Town of Alton's, IT, Joshua Monaco for the Alton Water Works. The Town is looking at new software and Chairman Wentworth feels that the Water Works should wait until the Town decides what software they will be running before we commit to new systems.

F. APPROVAL OF MINUTES: Minutes of August 13, 2018 Motion was made by Chairman Wentworth "To approve the Minutes of the regular meeting of August 13, 2018". Vice Chairman Macdonald seconded the motion, vote was taken, and Motion passed.

G. OLD BUSINESS: Budget was discussed earlier

School Street - Apologize for not contacting the owner. The Water Works were denied access to the property to fertilize and water the area.

KV Partners contract. Chairman Wentworth made a Motion "to sign the contract of KV Partners as long as they remove items at Page 4 of 6, Subject 2. Information and Services to Be Provided by Client, Numbers 6., 7. and 9. to be the responsibility of NH DES and not the Alton Water Works." The Motion was seconded by Vice Chairman Macdonald, vote was taken, and Motion passed. The corrected contract will be signed.

New Truck – All paperwork for the truck is in place. Hillsborough is putting the truck together for delivery.

Capital Improvements - Chairman Wentworth does not see where we would be putting into the Capital Improvements at this time as we have our own Capital Accounts.

Chairman Wentworth spoke to Mr. Quindley concerning replacing hydrants. Mr. Quindley recommended putting the valve on the hydrant prior to installation to avoid having to cut back into the line to install the valve and have the hole dug and ready for installation before shutting the line down. The line would be off for approximately one half hour to one hour.

Chairman Wentworth would like the hydrant by the Mount Washington dock scheduled for replacement done ASAP. The second hydrant at Rollins Hill, to be done in October. Hydrants are to be flushed again in the fall.

Discussion was held on a Warrant Article to help with the hydrant replacement.

Discussion was held concerning the lift on the old truck being removed.

H. NON-PUBLIC SESSION:

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman Mcdonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil Mcdonald	Y
	Patrick O'Brian	Y

Entered nonpublic session at 6:45 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil Mcdonald	Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

Public session reconvened at 6:56 p.m.

- I. NEW BUSINESS: Abatements were discussed. Motion was made by Chairman Wentworth "To Abate the account of Diana Rush Account #533/546 in the amount of \$.57 Interest". Motion was seconded by Vice Chairman McDonald. Vote was taken, all were in agreement.

Motion was made by Chairman Wentworth "To Abate the account of Stephanie Nossiff Account #910/767 in the amount of \$160.00 for the discontinued cottage at 170 Eastside Dr. billed at \$410.00 less \$250.00 disconnect charge". Motion was seconded by Vice Chairman McDonald. Vote was taken, all were in agreement.

Motion was made by Chairman Wentworth "To Abate the account of Kevin Rothermel, Account #1205/53 in the amount of \$100.00 that was billed in error". Motion was seconded by Commissioner O'Brian. Vote was taken, all were in agreement.

J. NON-PUBLIC SESSION:

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman McDonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil McDonald	Y
	Patrick O'Brian	Y

Entered nonpublic session at 7:15 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil McDonald	Y
	Patrick O'Brian	Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

Public session reconvened at 7:18 p.m.

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman McDonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil McDonald	Y
	Patrick O'Brian	Y

Entered nonpublic session at 7:18 pm

Motion was made by Chairman Wentworth to "To divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

Chairman Wentworth made a Motion "To hire Brenda A. Piscatello as a part time clerk for the Alton Water Works and to set the pay rate at \$15.48 per hour". Vice Chairman Macdonald seconded the motion, vote was taken, and all were in agreement.

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil McDonald	Y
	Patrick O'Brian	Y

Public session reconvened at 7:20 p.m.

K. ADJOURNMENT: Motion was made by Chairman Wentworth made a motion to adjourn the meeting. Motion was seconded by Commissioner O'Brien. Vote was taken, and all were in agreement motion passed. Meeting was adjourned at 7:25 pm.

Respectively submitted:
Penny Williams
Clerk

DATE SIGNED


REUBEN WENTWORTH - CHAIRMAN


VIRGIL MACDONALD - VICE CHARMAN

PATRICK O'BRIEN - COMMISSIONER