

**Budget Committee Meeting
Minutes
August 31, 2017 @ 6:30 PM
Alton Town Hall
1 Monument Square
Alton, NH 03809**

1. Call to Order - 6:30 pm

2. Pledge of Allegiance

3. Roll Call

Roger Nelson, Chairman
Andrew Levasseur, Member
David Hershey, Member
Terence O'Rourke, Member
Michael Ball, School Department Representative

Greg Fuller, Member, Absent
Ruben Wentworth, Selectmen Representative, Absent

4. Approval of Agenda.

MOTION by D. Hershey to approved the Agenda as presented. Second by T. O'Rourke. No discussion. Motion passed with all in favor.

6. Approval of Minutes of May 10, 2017

MOTION by R. Nelson to accept the meeting minutes of May 10, 2017 as presented. Second by D. Hershey. No discussion. Motion passes with one abstention by Terrance O'Rourke.

6. Old Business

A. Review of Town and School Financials YTD

R. Nelson. Town financial review - nothing grossly over or under.

School financial review - year-end review.

Did the High School return any funds this year? M. Ball said some may be coming back. Question why High School yearend report not available. Central School has money coming back - not sure of numbers. Alterations coming - special education. Separate tracks for teachers and negotiations. High School went to arbitration. Still in negotiations.

Back to town report discussion. R. Nelson suggest they not touch salaries. After being in a meeting with the Selectmen noted that 10-15 people were promoted with pay raise. Suggest taking a close look at salaries when presented. General discussion

D. Hershey make a recommendation to the Selectmen for "cost accountant" to review budgets for their accuracy and efficiency of same etc. Also suggest for the School Board to consider miscellaneous transportation possibly consider buying a bus and part-time driver for the Kingswood students, special education, and sports teams. Did some research on purchases on buses.

R. Nelson discussed how the new books will look.

D. Hershey suggested to the Selectmen a review of all procurement contracts. One for services and one for products.

7. New Business

A. Upcoming Meeting Schedule - R. Nelson going to work with Administration Office on a schedule. Next meeting, Thur, Sept 21 at 6:30 p.m.

B. Capital Improvement Plan - Someone from the Budget Committee needs to be on that Committee. First meeting is Sept 7. CIP, Selectmen and Budget all department heads have to meet with all these committees. Capital Improvement Equipment needs for the town. R. Nelson said paperwork regarding this committee does not have anything to do with this. Asking for a volunteer for the committee.

C. Town getting a state highway refund. Approx \$150,000. specific rules and regulations for use. Can be used for bridges, etc.

R. Nelson - concern for the parking lot in the Bay. Warrant Article for \$120,000; need to ask questions on how things are being done on this project. Town employees have been working on this project all summer and what other projects have not been done throughout the summer?

D. Hershey suggests once budget comes out to have a workshop to review and discuss. R. Nelson will coordinate a date materials are available.

D. Budget and Finance Workshop, 9/12 and 26. Contact Mary if you are interested in attending.

8. Public Input None seen or heard. Public Input closed.

9. Other Business.

D. Hershey suggest entertain a benchmark expenses to records. R. Nelson believes this has been done and will check with M. Jarvis. General Discussion.

10. Adjourn - 7:20. MOTION to adjourn T. O'Rourke, Second by A. Levasseur. No discussion. Motion passes with all in favor.

Respectfully submitted,
Carolyn Schaeffner
Recording Secretary